



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

Union High School District

**THURSDAY, AUGUST 21, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cellular phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, AUGUST 21, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 5:30 PM
- 2. **CLOSED SESSION** **5:31 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - Superintendent Evaluation
 - (3 Issues)

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES / REGULAR BOARD MEETING OF JULY 17, 2014
Motion by _____, second by _____, to approve the Minutes of the July 17, 2014 Regular Board Meeting, as shown in the attached supplement.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES..... NO STUDENT UPDATES DURING SUMMER BREAK
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. DEPARTMENT / SITE UPDATES (NONE SCHEDULED)

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the gifts and donations, as shown in the attached supplement.
- B. FIELD TRIP REQUESTS
Accept the field trip requests, as shown in the attached supplement.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. AP Testing Service II, LLC to provide AP testing services for Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy, during the period August 22, 2014 through June 30, 2015, to be expended directly from the test registration fees.
2. Vantage Learning, LLC, dba Vantage Learning to provide My Access! Instructional Writing Program Student Subscription renewals, during the period September 25, 2014 through September 24, 2015, for an amount not to exceed \$15,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL OF 2014-15 SCHOOL BELL SCHEDULES

Approve the 2014-15 bell schedules for Carmel Valley, Diegueno, Earl Warren, Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon, San Dieguito High School Academy, Sunset Continuation, and Torrey Pines High Schools, as shown in the attached supplements.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Interpreters Unlimited (ICA), to provide language interpreting services for students' parents/guardians when required in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
2. EduCLIME LLC, (ICA) to provide brain injury therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rate of \$165.00 per hour, to be expended from the General Fund 03-00.
3. Coast Music Therapy, Inc. (ICA), to provide music therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.

4. West Shield Adolescent Services (ICA), to provide escort services for at risk Special Education students to/from residential facilities, during the period July 1, 2014 through June 30, 2015, at the rates of \$81.00 per hour for the lead escort, \$57.00 per hour for the back-up adult escort, \$0.56 per mile traveled by the escort(s), \$70.00 per hour for administrative time, and out of pocket expenses such as food, parking, hotel charges and airfares reimbursed at cost, to be expended from the General Fund/Restricted 06-00.
5. Schloyer Audiology (ICA), to provide audiological assessments and IEP support in evaluating binaural integration, temporal processing, auditory closure, auditory figure ground and sound blending, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
6. Elizabeth Christensen, O.D. (ICA), to provide vision therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.
7. Susan F. Berkowitz, M.S. (ICA), to provide speech and language pathology assessments, related therapy sessions, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
8. Solana Beach Physical Therapy (ICA), to provide physical therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates of \$170.00 per assessment, \$90.00 for the first 30 minutes of therapy, and \$15.00 for each additional 15 minutes of therapy, to be expended from the General Fund 03-00.
9. The Institute for Effective Education (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
10. Del Mar Union School District (MOU), to provide transportation services to a San Dieguito Union High School District special education student, during the period July 1, 2014 through June 30, 2015, at the rate of \$100.00 for each day of round trip transportation, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #3018469757, for reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School and related educational attorney's fees, during the period July 30, 2014 through approximately August 15, 2015, in an amount not to exceed \$30,016.62 for PPPSS and \$7,968.00 for attorney's fees, to be expended from the General Fund/Restricted 06-00.
2. Student ID #7524058454, for reimbursement of a Parentally Placed Private School Student (PPPSS) to Banyan Tree and related educational attorney's fees, during the period August 27, 2014 through July 31, 2015, in an amount not to exceed \$58,420.00 for PPPSS and \$5,000.00 for attorney's fees, to be expended from the General Fund/Restricted 06-00.
3. Student ID #4050247054, for reimbursement of Parentally Placed Private School Student (PPPSS) to Willow Springs RTC, related educational attorney's fees, Speech and Language Services, and a psychoeducational Independent Educational Evaluation (IEE), during the period up to July 9, 2014, in the approximate amount of \$35,000.00, to be expended from the General Fund/Restricted 06-00.
4. Student ID #8138514238, for reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School, during the period August 1, 2014 through approximately

August 15, 2015, in an amount not to exceed \$29,746.20, to be expended from the General Fund/Restricted 06-00.

5. Student ID #4157229870, for reimbursement of Parentally Placed Private School Student (PPPSS) to Banyan Tree and related educational attorney's fees, during the period July 1, 2014 through July 31, 2015, in an amount not to exceed \$55,120.00 for PPPSS and \$28,000.00 for reimbursement of attorney's fees and tuition previously paid, to be expended from the General Fund/Restricted 06-00.
6. Student ID #4123903590, for reimbursement of Parentally Placed Private School Student (PPPSS) to Fusions Academy for one English class, during the period June 20, 2014 through July 18, 2014, in an amount not to exceed \$2,870.00, to be expended from the General Fund/Restricted 06-00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Stutz, Artiano, Shinoff & Holtz, to provide general legal advice, council, and representation on an as needed basis, during the period August 22, 2014 and continuing until terminated in writing, at the standard JPA rates of \$80.00 per hour for paralegal services, \$190.00 per hour for associate attorneys, and \$200.00 per hour for senior counsel/partner, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Chevron Energy Solutions Company, a division of Chevron U.S.A., Inc. (Chevron ES), amending the Engineering, Procurement, and Construction Agreement, Solar Power, B2009-11, assigning the agreement and all associated work orders, change orders, addendums, amendments, and exhibits, to OpTerra Energy Services, Inc. (OESI) to allow completion of an acquisition contract between Chevron ES and OESI, with no other changes to the contract terms and conditions, to be expended from the fund to which a project may be charged.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. D.O.S. Pizza, Inc. & So Cal Dominoids, Inc. dba Domino's Pizza, for Pizza Supplies B2015-01, during the period August 22, 2014 through August 21, 2015, with options to renew two additional one year periods, at the unit prices of \$7.50 per 16 inch, 10 cut, cheese or meat and cheese pizza; \$8.00 for 16 inch, 10 cut, cheese and vegetable pizza; \$1.26 per pizza for individual packaging of each slice (Earl Warren Middle School only), and \$1.09 for breadsticks with marinara sauce, to be expended from the Cafeteria Fund 13-00.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

- F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:
1. Purchase Orders
 2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements and all related pertinent documents:

1. Davis Demographic & Planning, Inc., to provide District Mapping Attendance boundaries complete with symbols and labels, during the period August 22, 2014 through completion, in an amount not to exceed \$1,700.00, to be expended from Building Fund–Prop 39 Fund 21-39.
2. American Fence Company, Inc., to provide temporary Construction Fence at San Dieguito High School Academy, during the period August 22, 2014 through completion, in an amount not to exceed \$859.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Mobile Modular Management Corporation, to provide three month Storage Rental for 13 modular buildings for San Dieguito High School Academy, during the period June 1, 2014 through August 31, 2014, in an amount not to exceed \$11,988.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Fredricks Electric Inc., to provide electrical equipment and services for relocation of transformer and switchgear at San Dieguito High School Academy, during the period July 14, 2014 through completion, in an amount not to exceed \$179,610.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. Fredricks Electric Inc., to provide electrical equipment and services to two new Earl Warren Middle School relocatable classrooms, demolition of oil switch and refeed of power to locker room and administration building, during the period July 14, 2014 through completion, in an amount not to exceed \$129,087.50, to be expended from Building Fund–Prop 39 Fund 21-39.
6. Fredricks Electric Inc., to provide data upgrades, including fire alarm, to two new Earl Warren Middle School relocatable classrooms, during the period July 14, 2014 through completion, in an amount not to exceed \$16,825.00, to be expended from Building Fund–Prop 39 Fund 21-39.
7. DFS Flooring, to provide post installation initial cleaning of newly installed flooring at Carmel Valley Middle School, Diegueno Middle School and La Costa Canyon High School, during the period August 22, 2014 through completion, in an amount not to exceed \$5,050.00, to be expended from Building Fund–Prop 39 Fund 21-39.
8. Bob's Crane Service, to provide crane and rigging service to remove and load Kiln at San Dieguito High School Academy, during the period August 22, 2014 through completion, in an amount not to exceed \$1,947.40, to be expended from Building Fund–Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Lionakis, amend contract CA2014-31 reducing construction administration costs and other service tasks to be provided in another agreement, during the period August 22, 2014 through completion, decreasing the amount by \$15,500.00 for a new total of \$40,500.00, from Building Fund–Prop 39 Fund 21-39.

- 2. Rancho Santa Fe Security, Inc., amend contract CA2015-03 Upgrade 4G Wireless DMP Panels at Sunset High School, during the period August 22, 2014 through completion, increasing the amount by \$1,240.00 for a new total of \$2,990.00, to be expended from Building Fund–Prop 39 Fund 21-39.
- 3. Gilbane Building Company, amend contract CA2014-40 Tennis Court Demolition work, during the period August 22, 2014 through completion, increasing cost in the amount of \$76,236.00 which includes a construction contingency of \$6,226.00 for a new final GMP for Phase 1 total of \$2,960,535.00, to be expended from Building Fund–Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

J. APPROVAL OF CHANGE ORDERS
(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

L. AUTHORIZATION TO EXECUTE AND FILE THE NOTICES OF EXEMPTION / TORREY PINES HIGH SCHOOL & OAK CREST MIDDLE SCHOOL
Authorize Eric R. Dill, Associate Superintendent, Business, to execute and file Notices of Exemption for the Master Plan of Torrey Pines High School, and the Master Plan of Oak Crest Middle School, as shown in the attached supplements.

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- Motion by _____, second by _____, to approve Consent Agenda Items 11-15, as shown in the attached supplements.
- Roll Call:
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 19)

- 16. APPROVAL OF EDUCATION PLAN, STRATEGIC THEMES, 2014-15
Approve the “2014-15 Education Plan, Strategic Themes”, as shown in the attached supplement.
- 17. ADOPTION OF PROPOSED REVISED BOARD POLICIES (2): #9270, “CONFLICT OF INTEREST” AND #2420.1/4320.1, “DESIGNATION OF MANAGEMENT POSITIONS”
Motion by _____, second by _____, to adopt the proposed revisions to Board Policies (2): #9270, “Conflict of Interest”, and #2420.1/4320.1, “Designation of Management Positions”, as shown in the attached supplements.
- 18. ADOPTION OF RESOLUTION / OPPOSITION OF LOCAL RESERVES CAP
 - Motion by _____, second by _____, to adopt the resolution calling upon the Legislature and the Governor to repeal or substantially change the language contained in Sec. 27 of SB 858 (Chapter 32, Statutes of 2014) immediately, as shown in the attached supplement.
 - Roll Call

- 19. ADOPTION OF RESOLUTION / REDUCTION IN HOURS OF CLASSIFIED EMPLOYEE/POSITION, FOR FISCAL YEAR 2014-15
 - Motion by _____, second by _____, to adopt the resolution initiating layoff and/or reduction in hours and/or months of a classified employee/position for fiscal year 2014-15, as shown in the attached supplement.
 - Roll Call

INFORMATION ITEMS..... (ITEMS 20 - 32)

- 20. HIGH SCHOOL SELECTION UPDATE MIKE GROVE
This item is being provided as information only.
- 21. PROPOSED REVISED BOARD POLICIES (4): #1312.3 & AR-1, "UNIFORM COMPLAINT PROCEDURES", #1312.3/AR-1 ATTACHMENTS A & B, "UNIFORM COMPLAINT FORM" & "UNIFORM COMPLAINT PROCEDURES NOTICE TO PARENTS/GUARDIANS, COMPLAINT RIGHTS"
This item is being submitted as first read and will be resubmitted for action at the September 4, 2014 board meeting.
- 22. PROPOSED REVISED BOARD POLICY #3260.1, "STUDENT PARKING FEES"
This item is being submitted as first read and will be resubmitted for action at the September 4, 2014 board meeting.
- 23. PROPOSED NEW BOARD POLICY (1): #4216.3-11.9, "CUSTODIAL SUPERVISOR I" & REVISED BOARD POLICY (1): #4541 ATTACHMENT A, "SUPERVISORY EMPLOYEES SALARY SCHEDULE"
This item is being submitted as first read and will be resubmitted for action at the September 4, 2014 board meeting.
- 24. PROPOSED NEW BOARD POLICY (1): #0410/4100.2/4200.2/5145.3-AR-2, "REQUEST FOR COMMUNICATION ACCOMMODATIONS"
This item is being submitted as first read and will be resubmitted for action at the September 4, 2014 board meeting.
- 25. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
- 26. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
- 27. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT
- 28. PUBLIC COMMENTS
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
- 29. FUTURE AGENDA ITEMS
- 30. ADJOURNMENT TO CLOSED SESSION(AS REQUIRED)
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - Superintendent Evaluation
 - (3 Issues)
- 31. REPORT FROM CLOSED SESSION (AS NECESSARY)
- 32. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, September 4, 2014, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

JULY 17, 2014

THURSDAY, JULY 17, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 10120
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 5:30 PM

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

- 2. **CLOSED SESSION** **5:31 PM**

The Board convened to Closed Session at 6:01 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - Superintendent Evaluation
 - (2 Issues)

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

- 4. PLEDGE OF ALLEGIANCE (ITEM 4)

President Dalessandro led the Pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)

The Board met in closed session; there was no reportable action taken.

ITEM 6

6. APPROVAL OF MINUTES (2) OF THE HIGH SCHOOL SELECTION COMMUNITY INFORMATION MEETING OF JUNE 16, 2014 & REGULAR BOARD MEETING OF JUNE 19, 2014

It was moved by Ms. Hergesheimer, seconded by Ms. Herman, to approve the minutes (2) of the June 16, 2014 High School Selection Community Information Meeting, *as amended*, and Regular Board Meeting of June 19, 2014, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

NON-ACTION ITEMS..... (ITEMS 7 - 10)

7. STUDENT UPDATES..... NO REPORTS DURING SUMMER BREAK

8. BOARD REPORTS AND UPDATES..... BOARD OF TRUSTEES

Ms. Hergesheimer attended the District Office BBQ Potluck along with Ms. Herman and Ms. Groth. Ms. Herman, Mr. Salazar, Ms. Groth, and Ms. Dalessandro had nothing further to report.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt gave an update on the 2014-15 administrative team with the selection of new administrators as follows: Assistant Principals, Bernard Steinberger at Canyon Crest Academy, Jaime Garman at La Costa Canyon High School, Michael Santos at Torrey Pines High School, Benjamin Taylor at Oak Crest Middle School, and Robert Shockney at Carmel Valley Middle School.

10. DEPARTMENT / SITE UPDATES.....(NONE SCHEDULED)

CONSENT ITEMS..... (ITEMS 11 - 15)

It was moved by Ms. Groth, seconded by Ms. Herman, that Consent Agenda Items 11-15, be approved, as amended (**revised 12A, attached*). Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Certificated and/or Classified Personnel Reports.

**Revised 12A, Personnel Reports-Certificated, distributed at the meeting.*

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

- 1. Phyllis Quan dba Quan Consulting, to provide advice and counsel in fundraising for high school sports and other academic and extracurricular activities, during the period July 1,

ITEM 6

2014 through June 30, 2015, at the hourly rate of \$130.00 for an estimated amount not to exceed \$5,400.00, to be expended from the General Fund 03-00.

2. San Diego County Superintendent of Schools/County Office of Education, to provide credential services for Adult Education teachers, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$286.00, to be expended from the Adult Education Fund 11-00.
3. San Diego County Superintendent of Schools/County Office of Education to provide credential services for Adult Education teachers, during the period July 1, 2014 through June 30, 2015, for an amount not to exceed \$286.00, to be expended from the Adult Education Fund 11-00.
4. San Diego County Superintendent of Schools/County Office of Education, to provide advanced Specially Designed Academic Instruction in English (SDAIE) professional development for San Dieguito Union High School District teachers, during the period October 1, 2013 through June 30, 2014, for an amount not to exceed \$2,575.00, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Rosetta Stone, Ltd., amending the agreement to include 20 additional licenses, during the period June 20, 2014 through June 30, 2015 and then continuing with annual renewals unless terminated with 30 day advance written notice, in the amount of \$2,180.00, to be expended from Title 1 General Fund/Restricted 06-00.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Sharon A. Criger, PT, DPT (ICA), to provide physical therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.
2. Daniel & Davis Optometry, Inc. (ICA), to provide vision therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.
3. Amanda J. Gretsch, Inc. (ICA), to provide occupational therapy, assessments, and IEP support in an educational setting, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund 03-00.
4. Yellowstone Boys & Girls Ranch (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period June 12, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
5. Banyan Tree Learning Center (NPA), to provide an alternative education model for both diploma bound and non-diploma bound students, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
6. Lindamood Bell Learning Processes (NPA), to provide intensive reading instruction and intervention, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

ITEM 6

7. Dependable Nursing, LLC (NPA), to provide nursing services for medically fragile students, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
8. Maxim Healthcare Services (NPA), to provide nursing services for medically fragile students, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
9. ACES (NPA), to provide one to one educationally and behavior related services and consultation for students with autism, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
10. Autism Spectrum Consultants, Inc. (NPA), to provide one to one educationally and behavior related services and consultation for students with autism, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
11. Comprehensive Autism Services & Education (NPA), to provide one to one educationally and behavior related services and consultation for students with autism, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
12. San Diego Center for Vision Care (NPA), to provide services as an independent educational evaluator for vision therapy and assessments, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
13. Arch Academy (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
14. Excelsior Academy (NPS), to provide an alternative education model for diploma bound students with social, emotional, mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
15. Winston School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
16. Banyan Tree Foundations Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
17. Community School of San Diego (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
18. New Bridge School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities up to Grade 8, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
19. Sierra Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
20. TERI, Inc. (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

ITEM 6

21. San Diego Center for Children Academy (NPS), to provide twenty-four hour residential treatment and an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
22. Family Life Center (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
23. Heritage Schools, Inc. (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
24. Provo Canyon School (NPS, NPA), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
25. Oak Grove Institute (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #3168824837, for reimbursement of neuro-psychological evaluation and related educational attorney's fees, for the period up to June 11, 2014, in an amount not to exceed \$10,150.00.
2. Student ID #9076847231, for reimbursement of a Parentally Placed Private School Student (PPPSS) at High Bluff Academy for 30 semester course credits, during the period June 9, 2014 through approximately June 30, 2019, in an amount not to exceed \$6,600.00.
3. Student ID #8097144658, for reimbursement of a Non-Public School (NPS), Alternative Teaching Strategy Center, for related educational expenses, during the period July 1, 2014 through July 30, 2015, in the approximate amount of \$92,940.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Vincent Fall and Associates, to provide residency check services and support to the Director of Pupil Services and Alternative Programs by participating in School Attendance Review Board (SARB) and administrative hearing panels on an as needed basis, during the period July 1, 2014 through June 30, 2015, at the rate of \$200.00 per hour, to be expended from the General Fund 03-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Axiom Advisors & Consultants, Inc., to provide non-block grant mandate reimbursement services at the costs of \$225.00 per school site for mandate compliance check and outside audit preparation, and a 10% filing fee not to exceed \$1,000.00 per claim for all new and on-going mandate filing services, during the period July 1, 2014 through June 30, 2015, to be expended from the General Fund 03-00.
2. City of San Diego Parks & Recreation Department, Carmel Valley Recreation Center, for lease of facilities for Carmel Valley Middle School off-campus PE classes, during the period September 9, 2014 through December 18, 2014, for an amount not to exceed \$1,066.00, to be expended from the General Fund 03-00.
3. Western Flooring, Inc., to scrub, screen, and apply finish to gym and dance floors district wide, during the period July 18, 2014 through August 22, 2014, for an amount not to exceed \$27,404.00, to be expended from the General Fund 03-00.
4. NvLS Professional Services, LLC to provide E-rate consultation services, during the period July 1, 2014 through June 30, 2015, for an amount not to exceed \$12,200.00, to be expended from the General Fund 03-00.
5. Tomark Sports, to provide preventative maintenance and inspection services to motorized bleachers and ten point basketball backboard service at Canyon Crest Academy, Carmel Valley Middle School, La Costa Canyon High School, San Dieguito High School Academy, Diegueño Middle School, and Torrey Pines High School, during the period of July 1, 2014 through June 30, 2015, for an amount not to exceed \$9,830.00, to be expended from the General Fund 03-00.
6. Atlas Pumping Service, to perform grease trap, septic tank, portable toilet, Storm Water Interceptors/Clarifier, and other pumping services as needed district wide, during the period July 18, 2014 and continuing until terminated by thirty day written notice from either party, for an amount not to exceed \$15,000.00 per year, to be expended from the General Fund 03-00.
7. Door Service & Repair, Inc. (DSR), to provide preventative maintenance and repairs on 111 various types and sizes of rolling steel doors at 9 different school sites, during the period July 1, 2014 through June 30, 2015, for an amount not to exceed \$4,500.00, to be expended from the General Fund 03-00.
8. Simplex Grinnell, LLP, to provide fire extinguisher test, inspection, and repair services for 143 extinguishers used by the Transportation Department utilizing the National Joint Powers Alliance (NJPA) cooperative purchasing bid 031913-SGL, during the period July 1, 2014 through June 30, 2019, for an amount not to exceed \$587.00 annually for the test & inspection services with cost of repairs to be quoted separately based on time and materials, to be expended from the General Fund/Restricted 06-00.
9. Magdalena Ecke YMCA, for the lease of facilities for the La Costa Canyon High School Boys & Girls Water Polo and Boys & Girls Swim Team programs, during the period August 11, 2014 through June 30, 2015, for an amount not to exceed \$24,255.00, to be paid for by the La Costa Canyon High School Foundation.
10. Consulting & Inspection Services LLC, to provide small project miscellaneous DSA inspection services, during the period July 1, 2014 through June 30, 2015, with a not to exceed written estimate of hours per project, at the rate of \$89.00 per hour, to be expended from the fund to which the project is charged.
11. Myriam Lucas, to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period June 30, 2014 through September 1, 2014, for an amount not to exceed \$1,200.00, to be expended from the La Costa Canyon High School Associated Student Body (ASB).
12. Mobil Construction Sweeping, to provide mobile sweeping services to all district parking lots, during the period July 1, 2014 through June 30, 2015, at the rate of \$287.50 per two and one half hours of sweeping and \$57.50 per each additional half hour thereafter, to be expended from the General Fund 03-00.

ITEM 6

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. A&R Wholesale Distributors, Inc., for Grocery & Snack Supplies B2014-03, extending the contract period from July 19, 2014 through July 18, 2015, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
2. San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. dba: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., WESS Transportation Services, Inc., Sun Diego Charter Co., and Grand Pacific Charter extending the Extra Curricular Transportation services contract B2014-01 for trips to be scheduled during the period July 1, 2014 through June 30, 2015, with a 1.31% increase in rates as stipulated in the contract, to be expended from the program fund requesting the transportation.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Lionakis, to provide architectural and engineering services for interim housing at Earl Warren Middle School, during the period July 18, 2014 through completion, in an amount not to exceed \$146,300.00, to be expended from Building Fund–Prop 39 Fund 21-39.
2. Trace3, to provide Cisco phones with Smartnet (VOIP) at San Dieguito High School Academy, during the period July 18, 2014 through completion, in an amount not to exceed \$8,097.73, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Trace3, to provide network equipment for wireless LAN upgrade at San Dieguito High School Academy, during the period July 18, 2014 through completion, in an amount not to exceed \$49,849.56, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Rancho Santa Fe Security, Inc., to replace DMP network panels with 4G cellular back-up at Diegueno Middle School, during the period July 18, 2014 through completion, in an amount not to exceed \$2,990.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. Rancho Santa Fe Security, Inc., to replace DMP network panels with 4G cellular back-up at Sunset High School, during the period July 18, 2014 through completion, in an amount not to exceed \$1,750.00, to be expended from Building Fund–Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

ITEM 6

- 1. McCarthy Building Companies, Inc., Preliminary Guaranteed Maximum Price (GMP) to Lease Lease/Back Agreement at Earl Warren Middle School for the Data Center, during the period July 18, 2014 through completion, increasing the amount by \$11,923.00 for a Final GMP in the amount of \$2,401,873.00 to be expended from Building Fund–Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

J. APPROVAL OF CHANGE ORDERS
(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 19)

16. ADOPTION OF RESOLUTION / BOARD MEMBER ABSENCE

Motion by Ms. Hergesheimer, seconded by Ms. Herman, to adopt the resolution determining that Barbara Groth shall be compensated for the Board meeting of June 19, 2014, from which she was absent due to illness, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Abstain: Groth, Noes: None. Motion carried.

17. ADOPTION OF MATH INSTRUCTIONAL MATERIALS

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the Mathematics Vision Project (MVP) curriculum for high school courses and the Utah Middle School Math Project curriculum for middle school courses, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

18. ADOPTION OF RESOLUTIONS ESTABLISHING SPECIAL TAXES FOR 2014-15 FISCAL YEAR

Motion by Ms. Groth, seconded Ms. Herman, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

19. ADOPTION OF RESOLUTIONS LEVYING SPECIAL TAXES FOR 2014-15 FISCAL YEAR

Motion by Ms. Hergesheimer, second by Ms. Groth, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 20 - 31)

20 HIGH SCHOOL SELECTION UPDATE

Superintendent Schmitt gave a brief update on high school selection and related enrollment issues.
PUBLIC COMMENTS – Comments were made by Simeon Greenstein, Sheri Perlman, Jim Bush, Chris Schwartz, Sarah Gardner, Doug Thralls, Mary Jo Schumann, and Danica Edelbrock.

21. DRAFT EDUCATION PLAN: STRATEGIC THEMES, 2014-15

This item was presented as first read and will be resubmitted for action at the August 21, 2014 board meeting.

22. UNIFORM COMPLAINT QUARTERLY REPORT, 4TH QUARTER, APRIL – JUNE 2014

This item was presented as information only, for the fourth quarter, April through June, 2014.

ITEM 6

23. PROPOSED REVISED BOARD POLICIES (2): #9270, "CONFLICT OF INTEREST" and #2420.1/4320.1, "DESIGNATION OF MANAGEMENT POSITIONS"

This item was presented as first read and will be resubmitted for action at the August 21, 2014 board meeting.

24. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill gave an update on: 1) a complaint regarding charging fees to students, 2) the Series B bond financing options, 3) the State budget update, and 4) school safety.

25. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
Ms. Norton announced the selection of Corrie Amador as the Director of Classified Personnel.

26. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ASSOCIATE SUPERINTENDENT
Dr. Grove gave an update on the Common Core transition, and the Math curriculum development.

27. PUBLIC COMMENTS –

Paul Harmon commented in the Independent Study Physical Education (ISPE) Health requirement.

28. FUTURE AGENDA ITEMS – None presented.

29. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

30. CLOSED SESSION – Nothing to further to report.

31. ADJOURNMENT OF MEETING - Meeting adjourned at 7:53 PM.

Beth Hergesheimer, Board Clerk

Date

Rick Schmitt, Superintendent

Date

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Kristi Christensen**, 100% Temporary Teacher (special ed – Mild/Moderate Disabilities) at Canyon Crest Academy, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
2. **Sean Floyd**, 80% Temporary Teacher (Spanish) at Carmel Valley Middle School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
3. **Jaime Garman**, Probationary High School Assistant Principal at La Costa Canyon High School, effective 7/29/14.
4. **Lindsey Geissler**, 60% Temporary Teacher (biology/chemistry) at La Costa Canyon High School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
5. **Joseph Kutney**, 100% Temporary Teacher (mathematics) at Diegueno Middle School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
6. **Taylor Lowe**, 80% Temporary Teacher (science) at Earl Warren Middle School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
7. **Jeannine Marquie**, Temporary Teacher (English/drama) at San Dieguito High School Academy, 67% assignment Semester I, effective 8/19/14 through 1/23/15; increased to 100% assignment Semester II, effective 1/26/15 through 6/12/15.
8. **Amy Masuda**, 100% Temporary Teacher (social science) at Earl Warren Middle School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
9. **Eric Neubauer**, 67% Permanent Teacher (ROP Auto/Game Design) at San Dieguito Academy, additional 33% Temporary Assignment for the 2014-15 school year, effective 8/19/14 through 6/12/15.
10. **Victoria Polyak**, 60% Temporary Teacher (art) at Earl Warren Middle School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
11. **Katherine Scott**, 67% Temporary Teacher (biology/chemistry) at San Dieguito High School Academy, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
12. **Laura Spaulding**, 100% Temporary Teacher (special education – TAP) at Carmel Valley Middle School, for the 2014-15 school year, effective 8/19/14 through 6/12/15.
13. **Bernard Steinberger**, Probationary High School Assistant Principal at Canyon Crest Academy, effective 7/29/14.
14. **Benjamin Taylor**, Probationary Middle School Assistant Principal at Oak Crest Middle School, effective 8/05/14.

Change in Assignment

1. **Meredith (Wadley) Amsbaugh**, Change in Assignment from Coordinator of Special Education to Coordinator of Student Services (management) at the District Office, effective 7/01/14.

2. **Adam Camacho**, Change in Assignment from Middle School Assistant Principal at Carmel Valley Middle School to Middle School Principal at Earl Warren Middle School, effective 7/01/14.
3. **Scott Jordon**, Teacher, (multi-media) at Carmel Valley Middle School and La Costa Canyon High School, Change in Assignment from 80% to 100% (permanent) beginning in the 2014-15 school year, effective 8/19/14.
4. **Julianna Newell**, Teacher (science) at Torrey Pines High School, Change in Assignment from 80% to 100% (permanent) beginning in the 2014-15 school year, effective 8/19/14.
5. **MaryAnne Nuskin**, Change in Assignment from Principal at Earl Warren Middle School to Principal of New Middle School #5 (yet to be named) effective 7/01/14.
6. **Michael Santos**, Change in Assignment from Permanent Teacher at San Dieguito High School Academy to Probationary High School Assistant Principal at Torrey Pines High School, effective 7/29/14.
7. **Robert Shockney**, Change in Assignment from Permanent Teacher at Diegueno Middle School to Probationary Middle School Assistant Principal at Carmel Valley Middle School, effective 8/05/14.

Leave of Absence

1. **Lisa Caston**, Teacher (English) at Canyon Crest Academy, requests a 33% Unpaid Leave of Absence (67% assignment) for the 2014-15 school year, effective 8/19/14 through 6/12/15.
2. **Joy Kuemmerle**, Teacher (PE/Adaptive PE) at Torrey Pines, requests a 40% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
3. **Sylwia Nelson**, Teacher (English) at Carmel Valley Middle School, requests a 20% Unpaid Leave of Absence (80% assignment) for the 2014-15 school year, effective 8/19/14 through 6/12/15.
4. **Thienan Nguyen**, Teacher, (mathematics) at Canyon Crest Academy, requests a 100% Unpaid Leave of Absence Semester I/2014-15 school year, effective 8/19/14 through 1/23/15; and, a 33% Unpaid Leave of Absence (67% assignment) Semester II/2014-15 school year, effective 1/26/15 through 6/12/15.

Resignation

1. **Mary Sanchez-Allwein**, Counselor at Torrey Pines High School, granted an Unpaid Leave of Absence for the 2014-15 school year, resignation from employment, effective 7/01/14.
2. **Elise Davies**, High School Assistant Principal at Canyon Crest Academy, resignation from employment, effective 7/15/14.

dr
7/17/14
certbdagenda

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

**PREPARED AND
SUBMITTED BY:** Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

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EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the attached report.

RECOMMENDATION:

It is recommended that the Board accept the gifts and donations submitted to the district, as shown on the attached report.

FUNDING SOURCE:

Not applicable

**GIFTS AND DONATIONS
SDUHSD BOARD MEETING
AUGUST 21, 2014**

ITEM 11A

| Item # | Donation | Description | Donor | Department | School Site |
|--------|-------------|--------------------------|----------------------------------|----------------|-------------|
| 1 | \$4,511.63 | School Supplies | San Dieguito Academy Foundation | Multiple | SDHSA |
| 2 | \$1,000.00 | Science Olympiad Program | Carmel Valley Middle School PTSA | Science | CVMS |
| 3 | \$10,000.00 | School Supplies | Carmel Valley Middle School PTSA | Administration | CVMS |
| 4 | \$100.00 | School Supplies | Jaegi Ryoo | Administration | CVMS |
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| | \$15,611.63 | Monetary Donations | | | |
| | | *Value of Donated Items | | | |
| | \$15,611.63 | TOTAL VALUE | | | |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 18, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent of
Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: **Approval / Ratification of Field Trip
Requests**

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
August 21, 2014

ITEM 11B

| Item # | Date | Sponsor, Last Name | First Name | School Team/Club | Total # Students | Total # Chaperones | Event Description / Name of Conference | City | State | Loss of Class Time | \$ Cost |
|--------|------------------------|--------------------|------------|----------------------|------------------|--------------------|--|---------------|-------|--------------------|------------------------------------|
| 1 | 10-30-14 - 11-01-14 | Van Niel | JJ | LCC Girls Volleyball | 15 | 2 | Santa Barbara Tournament of Champions | Santa Barbara | CA | 1 Day | LCC Foundation / Parent Donations |
| 2 | 09-18-14 - 09-21-14 | Van Niel | JJ | LCC Girls Volleyball | 15 | 2 | Durango Volleyball Tournament | Las Vegas | NV | 1 Day | LCC Foundation / Parent Donations |
| 3 | 09-10-14 | Van Niel | JJ | LCC Girls Volleyball | 40 | 1 | Non League Match | Santa Ana | CA | None | LCC Foundation / Parent Donations |
| 4 | 09-04-15 - 09-07-14 | Drake | Chris | TPHS Girls Golf | 5 | 1 | National Invitational | Scottsdale | AZ | 2 Days | TPHS Foundation / Parent Donations |

* Dollar amounts are listed only when District/site funds are being spent.
 Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Ivonn Barriga**, 60% Temporary Teacher (Spanish) at Diegueno Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
2. **Amy Briggs**, Probationary Coordinator of Special Education (management position) at the District Office in the 2014-15 school year, effective 8/22/14.
3. **Gina Cherashore**, 100% Temporary Teacher (English/social science) at Torrey Pines High School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
4. **Colin Cornforth**, 100% Temporary Teacher (social science) at Torrey Pines High School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
5. **Sonia Daniel**, 100% Temporary Teacher (English) at Diegueno Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
6. **Kathy Hamilton**, 80% Temporary Teacher (mathematics) at La Costa Canyon High School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
7. **Bryony Kinnear**, 100% Temporary Teacher (mathematics) at Canyon Crest Academy for the 2014-15 school year, effective 8/19/14 to 6/12/15.
8. **Anthony Mauro**, 100% Temporary Teacher (AP Computers/ROP engineering) at Canyon Crest Academy for the 2014-15 school year, effective 8/19/14 to 6/12/15.
9. **Robert Parrington**, 20% Temporary Teacher (physical education) at Earl Warren Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
10. **Elton "Nathan" Richards**, 60% Temporary Teacher (digital art) at Earl Warren Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
11. **Megan Richards**, 100% Temporary Teacher (English) at Oak Crest Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
12. **Lauren Ruggiero**, 67% Temporary Teacher (Spanish) at Canyon Crest Academy for the 2014-15 school year, effective 8/19/14 to 6/12/15.
13. **Maritza Stokes**, 60% Temporary Teacher (social science) at Diegueno Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
14. **Sasha Voigt**, 100% Temporary Teacher (physical science/life science) at Diegueno Middle School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
15. **Stephen Warwick**, 40% Temporary Teacher (French) at La Costa Canyon High School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
16. **Clarissa Walker**, 53% Temporary Teacher (French) split between Canyon Crest Academy (33%) and Carmel Valley Middle School (20%) for the 2014-15 school year, effective 8/19/14 to 6/12/15.
17. **Limor Weltsch**, 100% Temporary Teacher (mathematics) at Canyon Crest Academy for the 2014-15 school year, effective 8/19/14 to 6/12/15.

ITEM 12A

Change in Assignment

1. **Megan Clements**, Temporary Teacher, Change in Assignment from 67% to 100% (science) at San Dieguito High School Academy for the 2014-15 school year, effective 8/19/14 to 6/12/15.
2. **Lindsey Geissler**, Temporary Teacher, Change in Assignment from 60% to 80% (science) at La Costa Canyon High School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
3. **Stacy Hardcastle**, Temporary Teacher, Change in Assignment from 40% to 60% (English) at La Costa Canyon High School for the 2014-15 school year, effective 8/19/14 to 6/12/15.
4. **Emily Moran**, 80% Tenured Teacher, (art) at Torrey Pines High School, change in assignment from 80% to 100% tenured in the 2014-15 school year, effective 8/19/14.
5. **Jacqueline Niddrie**, 60% Permanent Teacher (career technical education) at Torrey Pines High School, change in assignment with the addition of a 40% Temporary contract for the 2014-15 school year only, effective 8/19/14 to 6/12/15.

Leave of Absence

1. **Elizabeth Anglin**, Permanent Teacher (Special Ed – Mild/Moderate) at Diegueno, requests 100% Unpaid FMLA Leave of Absence in the 2014-15 school year, effective 10/06/14 through 10/31/14. She will resume her full-time assignment on 11/03/14.
2. **Laurie Brady**, Permanent Teacher (English & social science) at Oak Crest Middle School, requests a 100% Unpaid Leave of Absence for personal reasons for Semester I/2014-15 school year, effective 8/19/14 to 1/23/15. She plans to resume a full-time assignment for Semester II, effective 1/26/15.
3. **Sarah Morawa**, Permanent Teacher (art) at Torrey Pines High School, requests a 60% Unpaid Leave of Absence (40% assignment) for the 2014-15 school year, effective 8/19/14 to 6/12/15.
4. **Sato Umabe**, Permanent Teacher (Japanese language) at Torrey Pines High School, requests a 20% Unpaid Leave of Absence (80% assignment) for the 2014-15 school year, effective 8/19/14 to 6/12/15.

Resignation

1. **Victoria Polyak**, 60% Temporary Teacher (art) at Earl Warren Middle School, resignation from employment for the 2014-15 school year, effective 7/31/14.

PERSONNEL LIST**CLASSIFIED PERSONNEL****Employment**

1. **Brockhoff, Theresa**, Nutrition Services Assistant I, SR25, 46.88% FTE, San Dieguito High School Academy, effective 8/25/14
2. **Gordon, Jolinda**, Nutrition Services Assistant I, SR25, 31.25% FTE, San Dieguito High School Academy, effective 08/25/14
3. **Macrorie, Danielle**, Secretary, SR36, 100.00% FTE, Carmel Valley Middle School, effective 8/12/14

Change in Assignment

1. **Bramble, May**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Torrey Pines High School to 75.00% FTE, effective 08/25/2014
2. **Clark-Burrell, Rochelle**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Earl Warren Middle School to 75.00% FTE, effective 08/25/14
3. **Crosby, Kalani**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Oak Crest Middle School to 75.00% FTE, La Costa Canyon High School, effective 08/25/14
4. **Deans, Lorena**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Earl Warren Middle School, to 75.00% FTE, effective 08/25/14
5. **Dempsey, Patricia**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Torrey Pines High School to 75.00% FTE, effective 8/25/14
6. **Dubs, Debra**, from Accounting Assistant, SR40, 100.00% FTE, District Office, to Administrative Secretary, SR40, 100.00% FTE, Nutrition Services, effective 8/11/14
7. **Jones, Dawn**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Torrey Pines High School to 75.00% FTE, effective 8/25/14
8. **Juve, Robert**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, La Costa Canyon High School to 75.00% FTE, effective 8/25/14
9. **Magana, Norma**, from Nutrition Services Assistant I, SR25, 37.50% FTE, Carmel Valley Middle School to 43.75% FTE, La Costa Canyon High School, effective 8/25/14
10. **Mealy, Linda**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Torrey Pines High School to 75.00% FTE, effective 8/25/14
11. **Orozco, Eugene**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Torrey Pines High School to 62.50% FTE, Coastal Learning Academy, effective 8/25/14
12. **Richards, Jessica**, from Instructional Assistant-SpEd(NS), SR34, 48.75% FTE, Earl Warren Middle School to 75.00% FTE, Torrey Pines High School, effective 8/25/14
13. **Rios, Emily**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Earl Warren Middle School to 75.00% FTE, effective 8/25/14
14. **Robinson, Jeri**, from Nutrition Services Assistant III, SR29, 48.75% FTE, Canyon Crest Academy to Nutrition Services Assistant II, SR27, 48.75% FTE, La Costa Canyon High School

Resignation

1. **Flores, Rodolfo**, Instructional Assistant-SpEd(SH), SR36, 48.75% FTE, Torrey Pines High School, effective 07/21/14
2. **Gygax, Marsha**, Administrative Assistant, SR42, 100.00% FTE, Carmel Valley Middle School, effective 07/31/14
3. **Issler, Emily**, Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Torrey Pines High School, effective 7/10/14

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Jason Vilorio, Executive Director of Educational Services
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes two contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

ITEM 13A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 08-21-14**

| <u>Contract Effective Dates</u> | <u>Consultant/ Vendor</u> | <u>Description of Services</u> | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|---------------------------------|---|---|---|--------------------------|
| 08/22/14 – 06/30/15 | AP Testing Service II, LLC | Provide AP testing services for Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy | Expended directly from the test registration fees | NA |
| 09/25/14 – 09/24/15 | Vantage Learning, LLC, dba Vantage Learning | Provide My Access! Instructional Writing Program Student Subscription renewals | General Fund 03-00 | \$15,000.00 |

ITEM 13C

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 14, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent / Ed. Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF 2014-15 BELL SCHEDULES

EXECUTIVE SUMMARY

State law requires LOCAL school districts to approve school bell schedules as part of the instructional calendar. Attached are the school bell schedules for the 2014-15 school year for Carmel Valley, Diegueño, Earl Warren and Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School.

RECOMMENDATION:

It is recommended that the Board approve the 2014-15 bell schedules for Carmel Valley, Diegueño, Earl Warren and Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

Attachments

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
ANNUAL INSTRUCTIONAL MINUTES

ITEM 13C

| School | State Minimum | 02-03 | 03-04 | 04-05 | 05-06 | 06-07 | 07-08 | 08-09 | 09-10 | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 | +/- Min. |
|-------------------------|---------------|--------|--------|--------|--------|--------|---------------|---------------|---------------|---------------|--|---------------|--------|---------------|----------|
| Middle Schools: | | | | | | | | | | | | | | | |
| Carmel Valley | 63,000 | 63,425 | 63,425 | 63,405 | 63,380 | 63,250 | 63,255 | 63,250 | 63,251 | 63,275 | 63,250 | 63,235 | 63,345 | 63,325 | 325 |
| Diegueno | 63,000 | 63,750 | 63,765 | 63,790 | 64,280 | 63,740 | 63,740 | 63,770 | 63,740 | 63,390 | 63,385 | 63,335 | 63,145 | 63,285 | 285 |
| Earl Warren | 63,000 | 63,760 | 63,765 | 63,770 | 63,760 | 63,740 | 63,415 | 63,440 | 63,405 | 63,415 | [^] 63,255 [^] 63,250 | 63,275 | 63,295 | 63,305 | 305 |
| Oak Crest | 63,000 | 63,367 | 63,765 | 63,770 | 63,755 | 63,270 | 63,270 | 63,270 | 63,255 | 63,255 | 63,245 | 63,250 | 63,250 | 63,245 | 245 |
| High Schools: | | | | | | | | | | | | | | | |
| Canyon Crest Academy | 64,800 | 0 | 0 | 66,960 | 67,900 | 67,880 | 67,536 | 67,564 | 67,532 | 67,518 | 67,471 | 67,531 | 67,480 | 67,042 | 2,242 |
| La Costa Canyon | 64,800 | 65,530 | 65,530 | 65,530 | 65,285 | 64,975 | 65,020 | 65,030 | 65,220 | 65,220 | 65,220 | 65,052 | 65,052 | 65,052 | 252 |
| San Dieguito HS Academy | 64,800 | 70,445 | 70,515 | 70,515 | 69,345 | 68,425 | 69,775 | 69,755 | 69,193 | 69,031 | 69,071 | 69,033 | 68,425 | 68,425 | 3,625 |
| Torrey Pines | 64,800 | 65,220 | 65,220 | 65,370 | 65,380 | 64,910 | 65,035 | 65,035 | 64,995 | 65,070 | 65,050 | 65,052 | 65,052 | 65,052 | 252 |
| Sunset Cont. | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 42,300 | 43,200 | 41,940 | 42,840 | 42,840 | 42,840 | ** |

*LCC 07-08 bell schedule revised 9-4-08 (board approval required) per auditor (previous total was 65,045)

*CCA 08-09 bell schedule revised 5-8-09 per auditor (previous total was 68,148)

*DNO 09-10 bell schedule revised 1-11-10 (added Sept 15 min day) (previous total was 63,855)

*EW 10-11 bell schedule revised 11-18-10 (Dec 13 changed from Single to Block day)

*CV 11-12 bell schedule revised 9-2-11 (changed Blocks to Single days) (previous total was 63,245)

[^]EW (11-12) 7th grade late start = 63,255 minutes / 8th grade late start = 63,250 minutes

**Annual Instructional minutes are not required by the state for alternative education hourly programs.

*SDA 12-13 bell schedule revised 11-05-12 (added Mar 5 Ext HR) (previous total was 63,029)

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Canyon Crest Academy
2014-15 Bell Schedules

ITEM 13C

Single (Monday - Friday) - 148 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 8:00 | 9:30 | 1:30 | 1-2 | 9:30 | 9:38 | 0:08 | 1:38 |
| 2 | 9:38 | 11:12 | 1:34 | | | | 0:00 | 1:34 |
| Lunch | 11:12 | 11:44 | 0:00 | L-3 | 11:44 | 11:52 | 0:08 | 0:08 |
| 3 | 11:52 | 1:22 PM | 1:30 | 3-4 | 1:22 PM | 1:30 PM | 0:08 | 1:38 |
| 4 | 1:30 PM | 3:00 PM | 1:30 | | | | 0:00 | 1:30 |
| TOTAL | | | 6:04 | | | | 0:24 | 6:28 |

Wednesday (Late Start) - 18 Days

2014: Sept 9, 24, Oct 8, 22, Nov 12, 19, Dec 12, 17

2015: Jan 7, Feb 4, 18, Mar 11, 18, 25, Apr 15, 29, May 13, 27, Jun 3

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 9:30 | 10:38 | 1:08 | 1-2 | 10:38 | 10:45 | 0:07 | 1:15 |
| 2 | 10:45 | 11:57 | 1:12 | | | | 0:00 | 1:12 |
| Lunch | 11:57 | 12:30 | 0:00 | L-3 | 12:30 | 12:37 | 0:07 | 0:07 |
| 3 | 12:37 | 1:45 PM | 1:08 | 3-4 | 1:45 PM | 1:52 PM | 0:07 | 1:15 |
| 4 | 1:52 PM | 3:00 PM | 1:08 | | | | 0:00 | 1:08 |
| TOTAL | | | 4:36 | | | | 0:21 | 4:57 |

Finals - 8 Days

Oct 27, 28, Jan 22, 23, Apr 2, 3, Jun 11, 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1/2 | 8:00 | 10:00 | 2:00 | Break | 10:00 | 10:17 | 0:00 | 2:00 |
| | | | 0 | B-3/4 | 10:17 | 10:25 | 0:08 | 0:08 |
| 3/4 | 10:25 | 12:25 | 2:00 | | | | 0 | 2:00 |
| TOTAL | | | 4:00 | | | | 0:08 | 4:08 |

Pep Rally - 2 Days

Oct 17, May 29

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 8:00 | 9:22 | 1:22 | 1-2 | 9:22 | 9:30 | 0:08 | 1:30 |
| 2 | 9:30 | 10:52 | 1:22 | 2-RAL | 10:52 | 11:00 | 0:08 | 1:30 |
| RALLY | 11:00 | 11:27 | 0:27 | | | | 0:00 | 0:27 |
| Lunch | 11:27 | 12:00 | 0:00 | L-3 | 12:00 | 12:08 | 0:08 | 0:08 |
| 3 | 12:08 | 1:30 PM | 1:22 | 3-4 | 1:30 PM | 1:38 PM | 0:08 | 1:30 |
| 4 | 1:38 PM | 3:00 PM | 1:22 | | | | 0:00 | 1:22 |
| TOTAL | | | 5:55 | | | | 0:32 | 6:27 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Canyon Crest Academy
2014-15 Bell Schedules

ITEM 13C

Extended Lunch Schedule - 2 Days

Nov 21, Jun 5

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 8:00 | 9:27 | 1:27 | 1-2 | 9:27 | 9:35 | 0:08 | 1:35 |
| 2 | 9:35 | 11:02 | 1:27 | | | | 0:00 | 1:27 |
| Lunch | 11:02 | 11:49 | 0:00 | L-3 | 11:49 | 11:57 | 0:08 | 0:08 |
| 3 | 11:57 | 1:24 PM | 1:27 | 3-4 | 1:24 PM | 1:32 PM | 0:08 | 1:35 |
| 4 | 1:32 PM | 3:00 PM | 1:28 | | | | 0:00 | 1:28 |
| TOTAL | | | 5:49 | | | | 0:24 | 6:13 |

PSAT Testing - 1 day

Oct 15

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 8:00 | 11:15 | 3:15 | | | | 0:00 | 3:15 |
| Lunch | 11:15 | 11:55 | 0:00 | L-1 | 11:55 | 12:00 | 0:05 | 0:05 |
| 1 | 12:00 | 12:41 | 0:41 | 1-2 | 12:41 | 12:46 | 0:05 | 0:46 |
| 2 | 12:46 | 1:27 PM | 0:41 | 2-3 | 1:27 PM | 1:32 PM | 0:05 | 0:46 |
| 3 | 1:32 PM | 2:14 PM | 0:42 | 3-4 | 2:14 PM | 2:19 PM | 0:05 | 0:47 |
| 4 | 2:19 PM | 3:00 PM | 0:41 | | | | 0:00 | 0:41 |
| TOTAL | | | 6:00 | | | | 0:20 | 6:20 |

CAHSEE Testing - 2 days

Mar 17, 18

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 8:00 | 11:00 | 3:00 | T-1 | 11:00 | 11:08 | 0:08 | 3:08 |
| 1 | 11:08 | 11:52 | 0:44 | | | | 0:00 | 0:44 |
| Lunch | 11:52 | 12:24 | 0:00 | L-2 | 12:24 | 12:32 | 0:08 | 0:08 |
| 2 | 12:32 | 1:16 PM | 0:44 | 2-3 | 1:16 PM | 1:24 PM | 0:08 | 0:52 |
| 3 | 1:24 PM | 2:08 PM | 0:44 | 3-4 | 2:08 PM | 2:16 PM | 0:08 | 0:52 |
| 4 | 2:16 PM | 3:00 PM | 0:44 | | | | 0:00 | 0:44 |
| TOTAL | | | 5:56 | | | | 0:32 | 6:28 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Canyon Crest Academy
2014-15 Bell Schedules

ITEM 13C

STAR Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| ELA 1 | 8:00 | 9:25 | 1:25 | Break | 9:25 | 9:40 | 0:00 | 1:25 |
| | | | 0:00 | 1-2 | 9:40 | 9:45 | 0:05 | 0:05 |
| ELA 2 | 9:45 | 11:25 | 1:40 | | | | 0:00 | 1:40 |
| Lunch | 11:25 | 12:00 | 0:00 | L-1 | 12:00 | 12:05 | 0:05 | 0:05 |
| 1 | 12:05 | 1:30 PM | 1:25 | 1-2 | 1:30 PM | 1:35 PM | 0:05 | 1:30 |
| 2 | 1:35 PM | 3:00 PM | 1:25 | | | | 0:00 | 1:25 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

STAR Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Math 1 | 8:00 | 9:40 | 1:40 | Break | 9:40 | 9:55 | 0:00 | 1:40 |
| | | | 0:00 | 1-2 | 9:55 | 10:00 | 0:05 | 0:05 |
| Math 2 | 10:00 | 11:40 | 1:40 | | | | 0:00 | 1:40 |
| Lunch | 11:40 | 12:15 | 0:00 | L-3 | 12:15 | 12:20 | 0:05 | 0:05 |
| 3 | 12:20 | 1:37 PM | 1:17 | 1-2 | 1:37 PM | 1:42 PM | 0:05 | 1:22 |
| 4 | 1:42 PM | 3:00 PM | 1:18 | | | | 0:00 | 1:18 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

STAR Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Science 1 | 8:00 | 9:00 | 1:00 | 1-2 | 9:00 | 9:05 | 0:05 | 1:05 |
| Science 2 | 9:05 | 10:05 | 1:00 | Nutrition | 10:05 | 10:20 | 0:00 | 1:00 |
| | | | 0:00 | N-1 | 10:20 | 10:25 | 0:05 | 0:05 |
| 1 | 10:25 | 11:21 | 0:56 | | | | 0:00 | 0:56 |
| Lunch | 11:21 | 11:56 | 0:00 | L-2 | 11:56 | 12:01 | 0:05 | 0:05 |
| 2 | 12:01 | 12:57 PM | 0:56 | 2-3 | 12:57 PM | 1:02 PM | 0:05 | 1:01 |
| 3 | 1:02 PM | 1:58 PM | 0:56 | 3-4 | 1:58 PM | 2:03 PM | 0:05 | 1:01 |
| 4 | 2:03 PM | 3:00 PM | 0:57 | | | | 0:00 | 0:57 |
| TOTAL | | | 5:45 | | | | 0:25 | 6:10 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Canyon Crest Academy
2014-15 Bell Schedules

ITEM 13C

STAR Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Life Science | 8:00 | 9:50 | 1:50 | Nutrition | 9:50 | 9:55 | 0:00 | 1:50 |
| | | | 0:00 | N-H | 9:55 | 10:00 | 0:05 | 0:05 |
| Hist/SS | 10:00 | 11:50 | 1:50 | | | | 0:00 | 1:50 |
| Lunch | 11:50 | 12:27 | 0:00 | L-1 | 12:27 | 12:32 | 0:05 | 0:05 |
| 1 | 12:32 | 1:04 PM | 0:32 | 1-2 | 1:04 PM | 1:09 PM | 0:05 | 0:37 |
| 2 | 1:09 PM | 1:41 PM | 0:32 | Break | 1:41 PM | 1:46 PM | 0:00 | 0:32 |
| | | | 0:00 | 2-3 | 1:46 PM | 1:51 PM | 0:05 | 0:05 |
| 3 | 1:51 PM | 2:23 PM | 0:32 | 3-4 | 2:23 PM | 2:28 PM | 0:05 | 0:37 |
| 4 | 2:28 PM | 3:00 PM | 0:32 | | | | 0:00 | 0:32 |
| TOTAL | | | 5:48 | | | | 0:25 | 6:13 |

Annual Instructional Minutes (SDUHSD [State] Minimum = 64,800):

| | Class Time | Passing Time | Total | # of Days | Total Minutes |
|--------------|------------|--------------|-------|------------|---------------|
| Regular | 364 | 24 | 388 | 148 | 57,424 |
| Late Start | 276 | 21 | 297 | 18 | 5,346 |
| Pep Rally | 355 | 32 | 387 | 2 | 774 |
| Ext. Lunch | 349 | 24 | 373 | 2 | 746 |
| Finals | 240 | 8 | 248 | 8 | 1,984 |
| PSAT | 360 | 20 | 380 | 1 | 380 |
| CAHSEE | 356 | 32 | 388 | 1 | 388 |
| SBAC | 355 | 15 | 370 | 0 | 0 |
| SBAC | 345 | 25 | 370 | 0 | 0 |
| SBAC | 348 | 25 | 373 | 0 | 0 |
| TOTAL | | | | 180 | 67,042 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Carmel Valley Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Single - Monday - 26 Days

Students have option of Periods 0-5

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| 1 | 8:30 | 9:25 | 0:55 | 1-2 | 9:25 | 9:30 | 0:05 | 1:00 |
| 2 | 9:30 | 10:20 | 0:50 | 2-3 | 10:20 | 10:25 | 0:05 | 0:55 |
| 3 | 10:25 | 11:15 | 0:50 | 3-4 | 11:15 | 11:20 | 0:05 | 0:55 |
| 4 | 11:20 | 12:10 | 0:50 | | | | 0:00 | 0:50 |
| Lunch | 12:10 | 12:45 | 0:00 | L-5 | 12:45 | 12:50 | 0:05 | 0:05 |
| PAW | 12:50 | 1:15 PM | 0:25 | | | | 0:00 | 0:25 |
| 5 | 1:15 PM | 2:05 PM | 0:50 | 5-6 | 2:05 PM | 2:10 PM | 0:05 | 0:55 |
| 6 | 2:10 PM | 3:05 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:35 | | | | 0:25 | 6:00 |

Block PAW/Reteach - 130

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-A | 8:25 | 8:30 | 0:05 | 1:00 |
| Block 1/2 | 8:30 | 10:10 | 1:40 | | | | 0:00 | 1:40 |
| Reteach | 10:10 | 10:25 | 0:15 | Nutrition | 10:25 | 10:30 | 0:00 | 0:15 |
| | | | 0:00 | N-B | 10:30 | 10:35 | 0:05 | 0:05 |
| Block 3/4 | 10:35 | 12:15 | 1:40 | | | | 0:00 | 1:40 |
| Reteach | 12:15 | 12:30 | 0:15 | | | | 0:00 | 0:15 |
| Lunch | 12:30 | 1:05 PM | 0:00 | L-C | 1:05 PM | 1:10 PM | 0:05 | 0:05 |
| Block 5/6 | 1:10 PM | 2:50 PM | 1:40 | | | | 0:00 | 1:40 |
| Reteach | 2:50 PM | 3:05 PM | 0:15 | | | | 0:00 | 0:15 |
| TOTAL | | | 5:45 | | | | 0:10 | 5:55 |

Assembly Lunch Block - 14

2014: Sept 9, 10, Oct 21, 22, Dec 2, 3
2015: Jan 20, 21, Feb 3, 4, Mar 24, 25, May 19, 20

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-------------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-A | 8:25 | 8:30 | 0:05 | 1:00 |
| Block 1/2 | 8:30 | 10:10 | 1:40 | Nutrition | 10:10 | 10:15 | 0:00 | 1:40 |
| | | | 0:00 | N-B | 10:15 | 10:20 | 0:05 | 0:05 |
| Block 3/4 | 10:20 | 12:00 | 1:40 | | | | 0:00 | 1:40 |
| 7th L/8th A | 12:00 | 12:40 | 0:00 | L/Assbly | 12:40 | 12:45 | 0:05 | 0:05 |
| 8th L/7th A | 12:45 | 1:20 PM | 0:35 | Assbly-L | 1:20 PM | 1:25 PM | 0:05 | 0:40 |
| Block 5/6C | 1:25 PM | 3:05 PM | 1:40 | | | | 0:00 | 1:40 |
| TOTAL | | | 5:35 | | | | 0:15 | 5:50 |

Minimum - 2 Days

Dec 19, Jun 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:50 | 8:25 | 0:35 | 0-1 | 8:25 | 8:30 | 0:05 | 0:40 |
| 1 | 8:30 | 9:10 | 0:40 | 1-2 | 9:10 | 9:15 | 0:05 | 0:45 |
| 2 | 9:15 | 9:50 | 0:35 | 2-3 | 9:50 | 9:55 | 0:05 | 0:40 |
| 3 | 9:55 | 10:30 | 0:35 | | | | 0:00 | 0:35 |
| Lunch | 10:30 | 10:45 | 0:00 | L-4 | 10:45 | 10:50 | 0:05 | 0:05 |
| 4 | 10:50 | 11:25 | 0:35 | 4-5 | 11:25 | 11:30 | 0:05 | 0:40 |
| 5 | 11:30 | 12:05 | 0:35 | 5-6 | 12:05 | 12:10 | 0:05 | 0:40 |
| 6 | 12:10 | 12:50 | 0:40 | | | | 0:00 | 0:40 |
| TOTAL | | | 3:40 | | | | 0:25 | 4:05 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Carmel Valley Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Career Day - 1 March 30, 2015 No early start for Op 0 students

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 8:30 | 9:15 | 0:45 | 1-2 | 9:15 | 9:20 | 0:05 | 0:50 |
| 2 | 9:20 | 10:00 | 0:40 | 2-3 | 10:00 | 10:05 | 0:05 | 0:45 |
| 3 | 10:05 | 10:45 | 0:40 | 3-4 | 10:45 | 10:50 | 0:05 | 0:45 |
| 4 | 10:50 | 11:30 | 0:40 | 4-5 | 11:30 | 11:35 | 0:05 | 0:45 |
| 5 | 11:35 | 12:15 | 0:40 | | | | 0:00 | 0:40 |
| Lunch | 12:15 | 12:50 PM | 0:00 | L-6/0 | 12:50 | 12:55 | 0:05 | 0:05 |
| 6 / Opt 0 | 12:55 PM | 3:05 PM | 2:10 | | | | 0:00 | 2:10 |
| TOTAL | | | 5:35 | | | | 0:25 | 6:00 |

Collaboration Days (Late Start) - Sept 15, Oct 20, Nov 17, Jan 12, Mar 9, Apr 13, May 18

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Collab. | 8:30 | 9:30 | 0:00 | | | | 0:00 | 0:00 |
| Opt 0 | 8:40 | 9:35 | 0:55 | 0-1 | 9:35 | 9:40 | 0:05 | 1:00 |
| 1 | 9:40 | 10:25 | 0:45 | 1-2 | 10:25 | 10:30 | 0:05 | 0:50 |
| 2 | 10:30 | 11:13 | 0:43 | 2-3 | 11:13 | 11:18 | 0:05 | 0:48 |
| 3 | 11:18 | 12:01 | 0:43 | | | | 0:00 | 0:43 |
| Lunch | 12:01 | 12:41 | 0:00 | L-4 | 12:41 | 12:46 PM | 0:05 | 0:05 |
| 4 | 12:46 PM | 1:29 PM | 0:43 | 4-5 | 1:29 PM | 1:34 PM | 0:05 | 0:48 |
| 5 | 1:34 PM | 2:17 PM | 0:43 | 5-6 | 2:17 PM | 2:22 PM | 0:05 | 0:48 |
| 6 | 2:22 PM | 3:05 PM | 0:43 | | | | 0:00 | 0:43 |
| TOTAL | | | 4:20 | | | | 0:25 | 4:45 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| 1 | 8:30 | 9:20 | 0:50 | 1-T | 9:20 | 9:25 | 0:05 | 0:55 |
| Testing | 9:30 | 11:00 | 1:30 | Nutrition | 11:00 | 11:10 | 0:00 | 1:30 |
| | | | 0:00 | T-T | 11:10 | 11:15 | 0:05 | 0:05 |
| Testing | 11:15 | 12:40 | 1:25 | | | | 0:00 | 1:25 |
| Lunch | 12:40 | 1:15 PM | 0:00 | L-3/4 | 1:15 PM | 1:20 PM | 0:05 | 0:05 |
| 3 | 1:20 PM | 2:10 PM | 0:50 | 3/4-5/6 | 2:10 PM | 2:15 PM | 0:05 | 0:55 |
| 5 | 2:15 PM | 3:05 PM | 0:50 | | | | 0:00 | 0:50 |
| TOTAL | | | 5:25 | | | | 0:20 | 5:45 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| 2 | 8:30 | 9:20 | 0:50 | 2-T | 9:20 | 9:25 | 0:05 | 0:55 |
| Testing | 9:25 | 11:00 | 1:35 | Nutrition | 11:00 | 11:10 | 0:00 | 1:35 |
| | | | 0:00 | N-T | 11:10 | 11:15 | 0:05 | 0:05 |
| Testing | 11:15 | 12:40 | 1:25 | | | | 0:00 | 1:25 |
| Lunch | 12:40 | 1:15 PM | 0:00 | L-4 | 1:15 PM | 1:20 PM | 0:05 | 0:05 |
| 4 | 1:20 PM | 2:10 PM | 0:50 | 4-6 | 2:10 PM | 2:15 PM | 0:05 | 0:55 |
| 6 | 2:15 PM | 3:05 PM | 0:50 | | | | 0:00 | 0:50 |
| TOTAL | | | 4:40 | | | | 0:15 | 5:50 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Carmel Valley Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| Testing | 8:30 | 10:45 | 2:15 | Nutrition | 10:45 | 10:55 | 0:00 | 2:15 |
| | | | 0:00 | T-2 | 10:55 | 11:00 | 0:05 | 0:05 |
| 1 | 11:00 | 12:05 | 1:05 | | | | 0:00 | 1:05 |
| Lunch | 12:05 | 12:45 PM | 0:00 | L-3 | 12:45 PM | 12:50 PM | 0:05 | 0:05 |
| 3 | 12:50 PM | 1:55 PM | 1:05 | 3-5 | 1:55 PM | 2:00 PM | 0:05 | 1:10 |
| 5 | 2:00 PM | 3:05 PM | 1:05 | | | | 0:00 | 1:05 |
| TOTAL | | | 5:30 | | | | 0:15 | 5:45 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Opt 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| Testing | 8:30 | 11:00 | 2:30 | Nutrition | 11:00 | 11:10 | 0:00 | 2:30 |
| | | | 0:00 | T-2 | 11:10 | 11:15 | 0:05 | 0:05 |
| 2 | 11:15 | 12:15 | 1:00 | | | | 0:00 | 1:00 |
| Lunch | 12:15 | 12:55 PM | 0:00 | L-3 | 12:55 PM | 1:00 PM | 0:05 | 0:05 |
| 4 | 1:00 PM | 2:00 PM | 1:00 | 3-5 | 2:00 PM | 2:05 PM | 0:05 | 1:05 |
| 5 | 2:05 PM | 3:05 PM | 1:00 | | | | 0:00 | 1:00 |
| TOTAL | | | 5:30 | | | | 0:15 | 5:45 |

Annual Instructional Minutes (SDUHSD [State] Minimum = 63,000)

| Per 1-6 | Class Time | Passing Time | Total | # of Days | Total Minutes |
|-----------------|------------|--------------|-------|------------|---------------|
| Collab. | 260 | 25 | 285 | 7 | 1,995 |
| Single Days | 335 | 25 | 360 | 26 | 9,360 |
| PAW/Ret each BI | 345 | 10 | 355 | 130 | 46,150 |
| Assbly Lunch BI | 340 | 15 | 355 | 14 | 4,970 |
| Minimum Days | 220 | 25 | 245 | 2 | 490 |
| Career Day | 345 | 15 | 360 | 1 | 360 |
| Totals | | | | 180 | 63,325 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Diegueno Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Single - Monday - 29

Students have option of taking Periods 0-5

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Op 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| 1 | 8:30 | 9:30 | 1:00 | 1-2 | 9:30 | 9:35 | 0:05 | 1:05 |
| 2 | 9:35 | 10:30 | 0:55 | 2-3 | 10:30 | 10:35 | 0:05 | 1:00 |
| 3 | 10:35 | 11:30 | 0:55 | 3-4 | 11:30 | 11:35 | 0:05 | 1:00 |
| 4 | 11:35 | 12:30 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 12:30 | 1:05 PM | 0:00 | L-5 | 1:05 PM | 1:10 PM | 0:05 | 0:05 |
| 5 | 1:10 PM | 2:05 PM | 0:55 | 5-6 | 2:05 PM | 2:10 PM | 0:05 | 1:00 |
| 6 | 2:10 PM | 3:05 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL 1-6 | | | 5:35 | | | | 0:25 | 6:00 |

Block - Tuesday, Thursday (1-3-5), Wednesday, Friday (2-4-6) - 142 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|-----------|------------|----------|-----------------------|-----------------------------|
| Op 0 | 7:30 | 8:25 | 0:55 | 0-1/2 | 8:25 | 8:30 | 0:05 | 1:00 |
| Block 1/2 | 8:30 | 10:15 | 1:45 | Nutrition | 10:15 | 10:20 | 0:00 | 1:45 |
| | | | 0:00 | N-3/4 | 10:20 | 10:25 | 0:05 | 0:05 |
| Block 3/4 | 10:25 | 12:10 | 1:45 | | | | 0:00 | 1:45 |
| Lunch | 12:10 | 12:45 | 0:00 | L-5/6 | 12:45 | 12:50 PM | 0:05 | 0:05 |
| Block 5/6 | 12:50 PM | 2:35 PM | 1:45 | | | | 0:00 | 1:45 |
| CAT | 2:35 PM | 3:05 PM | 0:30 | | | | 0:00 | 0:30 |
| TOTAL 1-6 | | | 5:45 | | | | 0:10 | 5:55 |

Late Starts - 6 Days

2014: Oct 27, Dec 8

2015: Mar 2, Mar 23, Apr 27, Jun 1

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Staff Coll | 8:30 | 10:00 | 0:00 | | | | | 0:00 |
| Op 0 | 9:20 | 10:00 | 0:40 | 0-1 | 10:00 | 10:05 | 0:05 | 0:45 |
| 1 | 10:05 | 10:45 | 0:40 | 1-2 | 10:45 | 10:50 | 0:05 | 0:45 |
| 2 | 10:50 | 11:30 | 0:40 | 2-3 | 11:30 | 11:35 | 0:05 | 0:45 |
| 3 | 11:35 | 12:15 | 0:40 | | | | 0:00 | 0:40 |
| Lunch | 12:15 | 12:50 | 0:00 | L-4 | 12:50 | 12:55 | 0:05 | 0:05 |
| 4 | 12:55 | 1:35 PM | 0:40 | 4-5 | 1:35 PM | 1:40 PM | 0:05 | 0:45 |
| 5 | 1:40 PM | 2:20 PM | 0:40 | 5-6 | 2:20 PM | 2:25 PM | 0:05 | 0:45 |
| 6 | 2:25 PM | 3:05 PM | 0:40 | | | | 0:00 | 0:40 |
| TOTAL 1-6 | | | 4:00 | | | | 0:25 | 4:25 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Diegueno Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Minimum - 2 Days 2014: Dec 19
2015: Jun 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Op 0 | 7:50 | 8:25 | 0:35 | 0-1 | 8:25 | 8:30 | 0:05 | 0:40 |
| 1 | 8:30 | 9:10 | 0:40 | 1-2 | 9:10 | 9:15 | 0:05 | 0:45 |
| 2 | 9:15 | 9:50 | 0:35 | 2-3 | 9:50 | 9:55 | 0:05 | 0:40 |
| 3 | 9:55 | 10:30 | 0:35 | | | | 0:00 | 0:35 |
| Break | 10:30 | 10:45 | 0:00 | B-4 | 10:45 | 10:50 | 0:05 | 0:05 |
| 4 | 10:50 | 11:25 | 0:35 | 4-5 | 11:25 | 11:30 | 0:05 | 0:40 |
| 5 | 11:30 | 12:05 | 0:35 | 5-6 | 12:05 | 12:10 | 0:05 | 0:40 |
| 6 | 12:10 | 12:50 | 0:40 | | | | 0:00 | 0:40 |
| TOTAL 1-6 | | | 3:40 | | | | 0:25 | 4:05 |

Assembly - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|----------|------------|----------|-----------------------|-----------------------------|
| Op 0 | 7:30 | 8:25 | 0:55 | 0-1 | 8:25 | 8:30 | 0:05 | 1:00 |
| 1 | 8:30 | 9:20 | 0:50 | 1-2 | 9:20 | 9:25 | 0:05 | 0:55 |
| Assbly/2 | 9:25 | 10:15 | 0:50 | Assbly-2 | 10:15 | 10:20 | 0:05 | 0:55 |
| 2/Assbly | 10:20 | 11:10 | 0:50 | 2-3 | 11:10 | 11:15 | 0:05 | 0:55 |
| 3 | 11:15 | 12:00 | 0:45 | | | | 0:00 | 0:45 |
| Lunch | 12:00 | 12:35 | 0:00 | L-4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 4 | 12:40 | 1:25 PM | 0:45 | 4-5 | 1:25 PM | 1:30 PM | 0:05 | 0:50 |
| 5 | 1:30 PM | 2:15 PM | 0:45 | 5-6 | 2:15 PM | 2:20 PM | 0:05 | 0:50 |
| 6 | 2:20 PM | 3:05 PM | 0:45 | | | | 0:00 | 0:45 |
| TOTAL 1-6 | | | 5:30 | | | | 0:30 | 6:00 |

Annual Instructional Minutes (SDUHSD [State] Minimum = 63,000):

| Pers 1-6 | Class Time | Passing Time | Total | # of Days | Total Minutes |
|--------------|------------|--------------|-------|------------|---------------|
| Single Days | 335 | 25 | 360 | 29 | 10,440 |
| Block Days | 345 | 10 | 355 | 143 | 50,765 |
| Minimum Days | 220 | 25 | 245 | 2 | 490 |
| Assembly | 330 | 30 | 360 | 0 | 0 |
| Late Start | 240 | 25 | 265 | 6 | 1,590 |
| TOTAL | | | | 180 | 63,285 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Earl Warren Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Single -31 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:35 | 0:55 | 1-2 | 8:35 | 8:40 | 0:05 | 1:00 |
| 2 | 8:40 | 9:30 | 0:50 | 2-3 | 9:30 | 9:35 | 0:05 | 0:55 |
| 3 | 9:35 | 10:25 | 0:50 | 3-4 | 10:25 | 10:30 | 0:05 | 0:55 |
| 4 | 10:30 | 11:20 | 0:50 | | | | 0:00 | 0:50 |
| Lunch | 11:20 | 11:55 | 0:00 | L-HR | 11:55 | 12:00 | 0:05 | 0:05 |
| Ac Perf | 12:00 | 12:30 | 0:30 | | | | 0:00 | 0:30 |
| 5 | 12:30 | 1:20 PM | 0:50 | 5-6 | 1:15 PM | 1:20 PM | 0:05 | 0:55 |
| 6 | 1:25 PM | 2:15 PM | 0:50 | | | | 0:00 | 0:50 |
| TOTAL | | | 5:35 | | | | 0:25 | 6:00 |

Block - Tuesday, Wednesday, Thursday & Friday - 139 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|-----------|------------|----------|-----------------------|------------|------------|----------|-----------------------|-----------------------------|
| Block 1/2 | 7:40 | 9:25 | 1:45 | Nutrition | 9:25 | 9:30 | 0:00 | 1:45 |
| | | | 0:00 | N-1/2, 3/4 | 9:30 | 9:35 | 0:05 | 0:05 |
| Block 3/4 | 9:35 | 11:20 | 1:45 | | | | 0:00 | 1:45 |
| Lunch | 11:20 | 11:55 | 0:00 | L-SSR | 11:55 | 12:00 | 0:05 | 0:05 |
| Ac Perf | 12:00 | 12:30 | 0:30 | | | | 0:00 | 0:30 |
| Block 5/6 | 12:30 | 2:15 PM | 1:45 | | | | 0:00 | 1:45 |
| TOTAL | | | 5:45 | | | | 0:10 | 5:55 |

Minimum - 2 Days

Dec 19, Jun 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:20 | 0:40 | 1-2 | 8:20 | 8:25 | 0:05 | 0:45 |
| 2 | 8:25 | 9:00 | 0:35 | 2-3 | 9:00 | 9:05 | 0:05 | 0:40 |
| 3 | 9:05 | 9:40 | 0:35 | | | | 0:00 | 0:35 |
| Lunch | 9:40 | 9:55 | 0:00 | L-4 | 9:55 | 10:00 | 0:05 | 0:05 |
| 4 | 10:00 | 10:35 | 0:35 | 4-5 | 10:35 | 10:40 | 0:05 | 0:40 |
| 5 | 10:40 | 11:15 | 0:35 | 5-6 | 11:15 | 11:20 | 0:05 | 0:40 |
| 6 | 11:20 | 12:00 | 0:40 | | | | 0:00 | 0:40 |
| TOTAL | | | 3:40 | | | | 0:25 | 4:05 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Earl Warren Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Assembly - 1 Day

Sept 8 (Possibly)

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:30 | 0:50 | 1-2 | 8:30 | 8:35 | 0:05 | 0:55 |
| 2 | 8:35 | 9:20 | 0:45 | 2-3 | 9:20 | 9:25 | 0:05 | 0:50 |
| 3 | 9:25 | 10:10 | 0:45 | 3-4 | 10:10 | 10:15 | 0:05 | 0:50 |
| 4 | 10:15 | 11:00 | 0:45 | | | | 0:00 | 0:45 |
| Lunch | 11:00 | 11:35 | 0:00 | L-5 | 11:35 | 11:40 | 0:05 | 0:05 |
| 5 | 11:40 | 12:25 | 0:45 | L-6 | 12:25 | 12:30 | 0:05 | 0:50 |
| 6 | 12:30 | 1:20 PM | 0:50 | 6-6 | 1:20 PM | 1:25 PM | 0:05 | 0:55 |
| 6 | 1:25 PM | 2:15 PM | 0:50 | | | | 0:00 | 0:50 |
| TOTAL | | | 5:30 | | | | 0:30 | 6:00 |

Spirit - 1 Day

Oct 24

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:15 | 0:35 | 1-2 | 8:15 | 8:20 | 0:05 | 0:40 |
| 2 | 8:20 | 8:55 | 0:35 | 2-3 | 8:55 | 9:00 | 0:05 | 0:40 |
| 3 | 9:00 | 9:35 | 0:35 | 3-4 | 9:35 | 9:40 | 0:05 | 0:40 |
| 4 | 9:40 | 10:15 | 0:35 | 4-5 | 10:15 | 10:20 | 0:05 | 0:40 |
| 5 | 10:20 | 10:55 | 0:35 | | | | 0:00 | 0:35 |
| Lunch | 10:55 | 11:30 | 0:00 | L-6 | 11:30 | 11:35 | 0:05 | 0:05 |
| 6 | 11:35 | 12:15 PM | 0:40 | L-A | 12:15 PM | 12:20 PM | 0:05 | 0:45 |
| Spirit | 12:20 PM | 2:05 PM | 1:45 | Sp-6 | 2:05 PM | 2:10 PM | 0:05 | 1:50 |
| 6 | 2:10 PM | 2:15 PM | 0:05 | | | | 0:00 | 0:05 |
| TOTAL | | | 5:25 | | | | 0:35 | 6:00 |

Late Start - 6 Days

2014: Sept 29, Oct 27

2015: Feb 23, Mar 30, Apr 27, May 18

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 9:15 | 10:00 | 0:45 | 1-2 | 10:00 | 10:05 | 0:05 | 0:50 |
| 2 | 10:05 | 10:40 | 0:35 | 2-3 | 10:40 | 10:45 | 0:05 | 0:40 |
| 3 | 10:45 | 11:20 | 0:35 | 3-4 | 11:20 | 11:25 | 0:05 | 0:40 |
| 4 | 11:25 | 12:00 | 0:35 | | | | 0:00 | 0:35 |
| Lunch | 12:00 | 12:35 | 0:00 | L-APT/5 | 12:35 | 12:40 | 0:05 | 0:05 |
| APT | 12:40 | 1:00 PM | 0:20 | | | | 0:00 | 0:20 |
| 5 | 1:00 PM | 1:35 PM | 0:35 | 5-6 | 1:35 PM | 1:40 PM | 0:05 | 0:40 |
| 6 | 1:40 PM | 2:15 PM | 0:35 | | | | 0:00 | 0:35 |
| TOTAL | | | 4:00 | | | | 0:25 | 4:25 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Earl Warren Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 9:10 | 1:30 | T-1 | 9:10 | 9:15 | 0:05 | 1:35 |
| 1 | 9:15 | 10:40 | 1:25 | Break | 10:40 | 10:45 | 0:00 | 1:25 |
| | | | 0:00 | 1-3 | 10:45 | 10:50 | 0:05 | 0:05 |
| 3 | 10:50 | 12:10 | 1:20 | | | | 0:00 | 1:20 |
| Lunch | 12:10 | 12:45 PM | 0:00 | L-5 | 12:45 PM | 12:50 PM | 0:05 | 0:05 |
| 5 | 12:50 PM | 2:15 PM | 1:25 | | | | 0:00 | 1:25 |
| TOTAL | | | 5:40 | | | | 0:15 | 5:55 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 2 | 7:40 | 8:25 | 0:45 | 1-T | 8:25 | 8:30 | 0:05 | 0:50 |
| Testing P1 | 8:30 | 10:05 | 1:35 | Break | 10:05 | 10:20 | 0:00 | 1:35 |
| | | | 0:00 | B-T2 | 10:20 | 10:25 | 0:05 | 0:05 |
| Testing P2 | 10:25 | 12:00 | 1:35 | | | | 0:00 | 1:35 |
| Lunch | 12:00 | 12:35 | 0:00 | L-3 | 12:35 | 12:40 | 0:05 | 0:05 |
| 4 | 12:40 | 1:25 PM | 0:45 | 3-5 | 1:25 PM | 1:30 PM | 0:05 | 0:50 |
| 6 | 1:30 PM | 2:15 PM | 0:45 | | | | 0:00 | 0:45 |
| TOTAL | | | 5:25 | | | | 0:20 | 5:45 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:20 | 0:40 | 1-T | 8:20 | 8:25 | 0:05 | 0:45 |
| Testing P1 | 8:25 | 10:05 | 1:40 | Break | 10:05 | 10:20 | 0:00 | 1:40 |
| | | | 0:00 | B-T2 | 10:20 | 10:25 | 0:05 | 0:05 |
| Testing P2 | 10:25 | 12:05 | 1:40 | | | | 0:00 | 1:40 |
| Lunch | 12:05 | 12:40 | 0:00 | L-3 | 12:40 | 12:45 | 0:05 | 0:05 |
| 3 | 12:45 | 1:25 PM | 0:40 | 3-5 | 1:25 PM | 1:30 PM | 0:05 | 0:45 |
| 5 | 1:30 PM | 2:15 PM | 0:45 | | | | 0:00 | 0:45 |
| TOTAL | | | 5:25 | | | | 0:20 | 5:45 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:15 | 2:35 | Break | 10:15 | 10:20 | 0:00 | 2:35 |
| | | | 0:00 | B-1/2 | 10:20 | 10:25 | 0:05 | 0:05 |
| 1/2 | 10:25 | 11:30 | 1:05 | | | | 0:00 | 1:05 |
| Lunch | 11:30 | 12:05 | 0:00 | L-3/4 | 12:05 | 12:10 | 0:05 | 0:05 |
| 3/4 | 12:10 | 1:10 PM | 1:00 | 3-5/6 | 1:10 PM | 1:15 PM | 0:05 | 1:05 |
| 5/6 | 1:15 PM | 2:15 PM | 1:00 | | | | 0:00 | 1:00 |
| TOTAL | | | 5:40 | | | | 0:15 | 5:55 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Earl Warren Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Annual Instructional Minutes (SDUHSD [State] Minimum = 63,000):

| | Class Time | Passing Time | Total | # of Days | Total Minutes |
|---------------|------------|--------------|-------|------------|---------------|
| Single Days | 335 | 25 | 360 | 31 | 11,160 |
| Assembly | 330 | 30 | 360 | 1 | 360 |
| Spirit Assbly | 325 | 35 | 360 | 1 | 360 |
| Block Days | 345 | 10 | 355 | 139 | 49,345 |
| Minimum Days | 220 | 25 | 245 | 2 | 490 |
| Late Starts | 240 | 25 | 265 | 6 | 1,590 |
| SBAC Testing | 340 | 15 | 355 | 0 | 0 |
| SBAC Testing | 325 | 20 | 345 | 0 | 0 |
| TOTAL | | | | 180 | 63,305 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
La Costa Canyon High School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Block - 161 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Block A | 7:40 | 9:40 | 2:00 | Break | 9:40 | 9:50 | 0:00 | 2:00 |
| | | | 0:00 | B-B | 9:50 | 9:55 | 0:05 | 0:05 |
| Block B | 9:55 | 11:55 | 2:00 | | | | 0:00 | 2:00 |
| Lunch | 11:55 | 12:30 | 0:00 | L-C | 12:30 | 12:35 | 0:05 | 0:05 |
| Block C | 12:35 | 2:35 PM | 2:00 | | | | 0:00 | 2:00 |
| TOTAL | | | 6:00 | | | | 0:10 | 6:10 |

Single - 2 Days Aug 26, Jun 9

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:35 | 0:55 | 1-3 | 8:35 | 8:40 | 0:05 | 1:00 |
| 3 | 8:40 | 9:35 | 0:55 | Break | 9:35 | 9:50 | 0:00 | 0:55 |
| | | | 0:00 | B-5 | 9:50 | 9:55 | 0:05 | 0:05 |
| 5 | 9:55 | 10:50 | 0:55 | 5-2 | 10:50 | 10:55 | 0:05 | 1:00 |
| 2 | 10:55 | 11:50 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 11:50 | 12:35 | 0:00 | L-4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 4 | 12:40 | 1:35 PM | 0:55 | 4-6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:30 | | | | 0:25 | 5:55 |

Finals - 6 Days Jan 21, 22, 23, Jun 10, 11, 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|---------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Block A | 7:40 | 9:40 | 2:00 | Break | 9:40 | 9:50 | 0:00 | 2:00 |
| | | | 0:00 | B-Class | 9:50 | 9:55 | 0:05 | 0:05 |
| Block B | 9:55 | 11:55 | 2:00 | | | | 0:00 | 2:00 |
| TOTAL | | | 4:00 | | | | 0:05 | 4:05 |

Late Start Days - 8
2014: Sep 30, Oct 1, Dec 9, 10
2015: Mar 3, 4, May 19, 20

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 or 2 | 9:16 | 10:44 | 1:28 | Break | 10:44 | 10:54 | 0:00 | 1:28 |
| | | | 0:00 | 1/2-3/4 | 10:54 | 10:59 | 0:05 | 0:05 |
| 3 or 4 | 10:59 | 12:27 | 1:28 | | | | 0:00 | 1:28 |
| Lunch | 12:27 | 1:02 PM | 0:00 | L-5/6 | 1:02 PM | 1:07 PM | 0:05 | 0:05 |
| 5 or 6 | 1:07 PM | 2:35 PM | 1:28 | | | | 0:00 | 1:28 |
| TOTAL | | | 4:24 | | | | 0:10 | 4:34 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
La Costa Canyon High School
2014-15 Bell Schedules
DRAFT

ITEM 13C

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:55 | 3:15 | Break | 10:55 | 11:05 | 0:00 | 3:15 |
| | | | 0:00 | B-1/2 | 11:05 | 11:10 | 0:05 | 0:05 |
| 1/2 | 11:10 | 12:00 | 0:50 | | | | 0:00 | 0:50 |
| Lunch | 12:00 | 12:35 | 0:00 | L-3/4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 3/4 | 12:40 | 1:35 PM | 0:55 | 3/4-5/6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 5/6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 9:50 | 2:10 | Break | 9:50 | 10:00 | 0:00 | 2:10 |
| | | | 0:00 | B-1/2 | 10:00 | 10:05 | 0:05 | 0:05 |
| 1/2 | 10:05 | 11:10 | 1:05 | | | | 0:00 | 1:05 |
| Lunch | 11:10 | 11:45 | 0:00 | L-3/4 | 11:45 | 11:50 | 0:05 | 0:05 |
| 3/4 | 11:50 | 1:10 PM | 1:20 | 3/4-5/6 | 1:10 PM | 1:15 PM | 0:05 | 1:25 |
| 5/6 | 1:15 PM | 2:35 PM | 1:20 | | | | 0:00 | 1:20 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

PSAT/PLAN Testing - 1

Oct 15

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:50 | 3:10 | Break | 10:50 | 11:00 | 0:00 | 3:10 |
| | | | 0:00 | B-2 | 11:00 | 11:05 | 0:05 | 0:05 |
| 1 | 11:05 | 12:00 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 12:00 | 12:35 | 0:00 | L-4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 3 | 12:40 | 1:35 PM | 0:55 | 4-6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 5 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

CAHSEE Testing - 2

Mar 17, 18

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:50 | 3:10 | Break | 10:50 | 11:00 | 0:00 | 3:10 |
| | | | 0:00 | B-2 | 11:00 | 11:05 | 0:05 | 0:05 |
| 1/2 | 11:05 | 12:00 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 12:00 | 12:35 | 0:00 | L-4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 3/4 | 12:40 | 1:35 PM | 0:55 | 4-6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 5/6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
La Costa Canyon High School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Annual Instructional Minutes (SDUHSD [State] Minimum = 64,800):

| | Class Time | Passing Time | Total | # of Days | Total Minutes |
|--------------|------------|--------------|-------|------------|---------------|
| Block | 360 | 10 | 370 | 161 | 59,570 |
| Coll | 264 | 10 | 274 | 8 | 2,192 |
| Single | 330 | 25 | 355 | 2 | 710 |
| Finals | 240 | 5 | 245 | 6 | 1,470 |
| PSAT/PLA | 355 | 15 | 370 | 1 | 370 |
| CAHSEE | 355 | 15 | 370 | 2 | 740 |
| SBAC | 355 | 15 | 370 | 0 | 0 |
| TOTAL | | | | 180 | 65,052 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Oak Crest Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Single - Friday - 48 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:35 | 0:55 | 1-2 | 8:35 | 8:40 | 0:05 | 1:00 |
| 2 | 8:40 | 9:35 | 0:55 | Break | 9:35 | 9:40 | 0:00 | 0:55 |
| | | | 0:00 | 2-3 | 9:40 | 9:45 | 0:05 | 0:05 |
| 3 | 9:45 | 10:40 | 0:55 | 3-4 | 10:40 | 10:45 | 0:05 | 1:00 |
| 4 | 10:45 | 11:40 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 11:40 | 12:15 | 0:00 | L-5 | 12:15 | 12:20 | 0:05 | 0:05 |
| 5 | 12:20 | 1:15 PM | 0:55 | 5-6 | 1:15 PM | 1:20 PM | 0:05 | 1:00 |
| 6 | 1:20 PM | 2:15 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:30 | | | | 0:25 | 5:55 |

Block - Monday, Tuesday, Wednesday & Thursday - 122 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 or 2 | 7:40 | 9:35 | 1:55 | Break | 9:35 | 9:40 | 0:00 | 1:55 |
| | | | 0:00 | B- 3/4 | 9:40 | 9:45 | 0:05 | 0:05 |
| 3 or 4 | 9:45 | 11:40 | 1:55 | | | | 0:00 | 1:55 |
| Lunch | 11:40 | 12:15 | 0:00 | L - 5/6 | 12:15 | 12:20 | 0:05 | 0:05 |
| 5 or 6 | 12:20 | 2:15 PM | 1:55 | | | | 0:00 | 1:55 |
| TOTAL | | | 5:45 | | | | 0:10 | 5:55 |

Single - WAVE LIVE Friday - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:32 | 0:52 | 1-2 | 8:32 | 8:37 | 0:05 | 0:57 |
| 2 | 8:37 | 9:29 | 0:52 | Break | 9:29 | 9:34 | 0:00 | 0:52 |
| | | | 0:00 | 2-3 | 9:34 | 9:39 | 0:05 | 0:05 |
| 3 | 9:39 | 10:31 | 0:52 | 3-4 | 10:31 | 10:36 | 0:05 | 0:57 |
| 4 | 10:36 | 11:28 | 0:52 | | | | 0:00 | 0:52 |
| Wave | 11:28 | 11:46 | 0:18 | | | | 0:00 | 0:18 |
| Lunch | 11:46 | 12:21 | 0:00 | L-5 | 12:21 | 12:26 | 0:05 | 0:05 |
| 5 | 12:26 | 1:18 PM | 0:52 | 5-6 | 1:18 PM | 1:23 PM | 0:05 | 0:57 |
| 6 | 1:23 PM | 2:15 PM | 0:52 | | | | 0:00 | 0:52 |
| TOTAL | | | 5:30 | | | | 0:25 | 5:55 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Oak Crest Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Minimum - 2 Days 2014: Dec 19
2015: Jun 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:20 | 0:40 | 1-2 | 8:20 | 8:25 | 0:05 | 0:45 |
| 2 | 8:25 | 9:00 | 0:35 | 2-3 | 9:00 | 9:05 | 0:05 | 0:40 |
| 3 | 9:05 | 9:40 | 0:35 | | | | 0:00 | 0:35 |
| Lunch | 9:40 | 9:55 | 0:00 | L-4 | 9:55 | 10:00 | 0:05 | 0:05 |
| 4 | 10:00 | 10:35 | 0:35 | 4-5 | 10:35 | 10:40 | 0:05 | 0:40 |
| 5 | 10:40 | 11:15 | 0:35 | 5-6 | 11:15 | 11:20 | 0:05 | 0:40 |
| 6 | 11:20 | 12:00 | 0:40 | | | | 0:00 | 0:40 |
| TOTAL | | | 3:40 | | | | 0:25 | 4:05 |

Late Start - 8 Days 2014: Oct 15, 16
2015: Jan 7, 8, Feb 25, 26, Apr 22, 23

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 or 2 | 8:40 | 10:20 | 1:40 | 1/2-3/4 | 10:20 | 10:25 | 0:05 | 1:45 |
| 3 or 4 | 10:25 | 12:00 | 1:35 | | | | 0:00 | 1:35 |
| Lunch | 12:00 | 12:35 | 0:00 | L - 5/6 | 12:35 | 12:40 | 0:05 | 0:05 |
| 5 or 6 | 12:40 | 2:15 PM | 1:35 | | | | 0:00 | 1:35 |
| TOTAL | | | 4:50 | | | | 0:10 | 5:00 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 9:10 | 1:30 | Break | 9:10 | 9:15 | 0:00 | 1:30 |
| | | | 0:00 | T-1 | 9:15 | 9:20 | 0:05 | 0:05 |
| 1 | 9:20 | 10:00 | 0:40 | 1-2 | 10:00 | 10:05 | 0:05 | 0:45 |
| 2 | 10:05 | 10:45 | 0:40 | 2-3 | 10:45 | 10:50 | 0:05 | 0:45 |
| 3 | 10:50 | 11:30 | 0:40 | | | | 0:00 | 0:40 |
| Lunch | 11:30 | 12:05 | 0:00 | L-4 | 12:05 | 12:10 | 0:05 | 0:05 |
| 4 | 12:10 | 12:50 PM | 0:40 | 4-5 | 12:50 PM | 12:55 PM | 0:05 | 0:45 |
| 5 | 12:55 PM | 1:35 PM | 0:40 | 5-6 | 1:35 PM | 1:40 PM | 0:05 | 0:45 |
| 6 | 1:40 PM | 2:15 PM | 0:35 | | | | 0:00 | 0:35 |
| TOTAL | | | 5:25 | | | | 0:30 | 5:55 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Oak Crest Middle School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Double Assembly - October 10

| Period | Start Time | End Time | Instructional | Passing | Start Time | End Time | Instructional M | Total Instructi |
|--------------|------------|----------|---------------|---------|------------|----------|-----------------|-----------------|
| 1 | 7:40 | 8:25 | 0:45 | 2-Jan | 8:25 | 8:30 | 0:05 | 0:50 |
| 1st Assby | 8:30 | 9:20 | 0:50 | 1A-2A | 9:20 | 9:30 | 0:10 | 1:00 |
| 2nd Assby | 9:30 | 10:20 | 0:50 | 3-Feb | 10:20 | 10:25 | 0:05 | 0:55 |
| 3 | 10:25 | 11:10 | 0:45 | | | | 0:00 | 0:45 |
| Lunch | 11:10 | 11:45 | 0:00 | L-4 | 11:45 | 11:50 | 0:05 | 0:05 |
| 4 | 11:50 | 12:35 | 0:45 | 5-Apr | 12:35 | 12:40 | 0:05 | 0:50 |
| 5 | 12:40 | 1:25 PM | 0:45 | 6-May | 13:25 | 13:30 | 0:05 | 0:50 |
| 6 | 1:30 PM | 2:15 PM | 0:45 | | | | 0:00 | 0:45 |
| TOTAL | | | 5:25 | | | | 0:35 | 6:00 |

Annual Instructional Minutes (SDUHSD [State] Minimum = 63,000)

| | Class Time | Passing Time | Total | # of Days | Total Minutes |
|-----------------|------------|--------------|-------|------------|---------------|
| Single | 330 | 25 | 355 | 47 | 16,685 |
| Block | 345 | 10 | 355 | 122 | 43,310 |
| Fridays | 330 | 25 | 355 | | 0 |
| Late Start | 290 | 10 | 300 | 8 | 2,400 |
| Minimum | 220 | 25 | 245 | 2 | 490 |
| SBAC | 325 | 30 | 355 | 0 | 0 |
| Double Assembly | 325 | 35 | 360 | 1 | 360 |
| Totals | | | | 180 | 63,245 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
San Dieguito H.S. Academy
2014-15 Bell Schedules
DRAFT

ITEM 13C

Monday, Tuesday, Thursday, Friday - 132 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:50 | 9:19 | 1:29 | Break | 9:19 | 9:22 | 0:00 | 1:29 |
| | | | 0:00 | B-HR | 9:22 | 9:27 | 0:05 | 0:05 |
| Homeroom | 9:27 | 9:47 | 0:20 | HR-2 | 9:47 | 9:54 | 0:05 | 0:25 |
| 2 | 9:54 | 11:23 | 1:29 | | | | 0:00 | 1:29 |
| Lunch | 11:23 | 11:58 | 0:00 | L-3 | 11:58 | 12:03 | 0:05 | 0:05 |
| 3 | 12:03 | 1:32 PM | 1:29 | Break | 1:32 PM | 1:36 PM | 0:00 | 1:29 |
| | | | 0:00 | B-4 | 1:36 PM | 1:41 PM | 0:05 | 0:05 |
| 4 | 1:41 PM | 3:10 PM | 1:29 | | | | 0:00 | 1:29 |
| TOTAL | | | 6:16 | | | | 0:20 | 6:36 |

Wednesday - 18 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:50 | 9:19 | 1:29 | Break | 9:19 | 9:24 | 0:00 | 1:29 |
| | | | 0:00 | B-2 | 9:24 | 9:29 | 0:05 | 0:05 |
| 2 | 9:29 | 10:58 | 1:29 | | | | 0:00 | 1:29 |
| Lunch | 10:58 | 11:58 | 0:00 | L-3 | 11:58 | 12:03 | 0:05 | 0:05 |
| 3 | 12:03 | 1:32 PM | 1:29 | Break | 1:32 PM | 1:36 PM | 0:00 | 1:29 |
| | | | 0:00 | B-4 | 1:36 PM | 1:41 PM | 0:05 | 0:05 |
| 4 | 1:41 PM | 3:10 PM | 1:29 | | | | 0:00 | 1:29 |
| TOTAL | | | 5:56 | | | | 0:15 | 6:11 |

Wednesday Late Start Days - 18 days

2014: Sept 3, 17, Oct 1, 22, Nov 5, 19, Dec 3, 17

2015: Jan 7, 21, Feb 4, 18, Mar 4, Apr 1, 15, May 6, 27, Jun 10

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 9:30 | 10:40 | 1:10 | Break | 10:40 | 10:45 | 0:00 | 1:10 |
| | | | 0:00 | B-2 | 10:45 | 10:50 | 0:05 | 0:05 |
| 2 | 10:50 | 12:00 | 1:10 | | | | 0:00 | 1:10 |
| Lunch | 12:00 | 12:35 | 0:00 | L-3 | 12:35 | 12:40 | 0:05 | 0:05 |
| 3 | 12:40 | 1:50 PM | 1:10 | Break | 1:50 PM | 1:55 PM | 0:00 | 1:10 |
| | | | 0:00 | B-4 | 1:55 PM | 2:00 PM | 0:05 | 0:05 |
| 4 | 2:00 PM | 3:10 PM | 1:10 | | | | 0:00 | 1:10 |
| TOTAL | | | 4:40 | | | | 0:15 | 4:55 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
San Dieguito H.S. Academy
2014-15 Bell Schedules
DRAFT

ITEM 13C

Minimum Days - 4 Days

2014: Oct 28

2015: Jan 23, Apr 3, Jun 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:50 | 8:50 | 1:00 | 1-2 | 8:50 | 8:55 | 0:05 | 1:05 |
| 2 | 8:55 | 9:55 | 1:00 | | | | 0:00 | 1:00 |
| Break | 9:55 | 10:10 | 0:00 | B-3 | 10:10 | 10:15 | 0:05 | 0:05 |
| 3 | 10:15 | 11:15 | 1:00 | 3-4 | 11:15 | 11:20 | 0:05 | 1:05 |
| 4 | 11:20 | 12:15 | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 3:55 | | | | 0:15 | 4:10 |

Extended Homeroom/Assembly Schedule - 5 Days

2014: Oct 17, Dec 12

2015: Jan 16, Apr 24, Jun 5

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|------------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:50 | 9:15 | 1:25 | 1-Asbly | 9:15 | 9:20 | 0:05 | 1:30 |
| EHR/ Assembly | 9:20 | 10:05 | 0:45 | A-2 | 10:05 | 10:10 | 0:05 | 0:50 |
| 2 | 10:10 | 11:35 | 1:25 | | | | 0:00 | 1:25 |
| Lunch | 11:35 | 12:10 | 0:00 | L-3 | 12:10 | 12:15 | 0:05 | 0:05 |
| 3 | 12:15 | 1:38 PM | 1:23 | Break | 1:38 PM | 1:43 PM | 0:00 | 1:23 |
| | | | 0:00 | B-4 | 1:43 PM | 1:48 PM | 0:05 | 0:05 |
| 4 | 1:48 PM | 3:10 PM | 1:22 | | | | 0:00 | 1:22 |
| TOTAL | | | 6:20 | | | | 0:20 | 6:40 |

PSAT/PLAN - 1 day

Oct 15

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:50 | 11:00 | 3:10 | | | | 0:00 | 3:10 |
| Lunch | 11:00 | 11:55 | 0:00 | L-1 | 11:55 | 12:00 PM | 0:05 | 0:05 |
| 1 | 12:00 PM | 12:44 PM | 0:44 | 1-2 | 12:44 PM | 12:49 PM | 0:05 | 0:49 |
| 2 | 12:49 PM | 1:33 PM | 0:44 | 2-3 | 1:33 PM | 1:38 PM | 0:05 | 0:49 |
| 3 | 1:38 PM | 2:22 PM | 0:44 | 3-4 | 2:22 PM | 2:27 PM | 0:05 | 0:49 |
| 4 | 2:27 PM | 3:10 PM | 0:43 | | | | 0:00 | 0:43 |
| TOTAL | | | 6:05 | | | | 0:20 | 6:25 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
San Dieguito H.S. Academy
2014-15 Bell Schedules
DRAFT

ITEM 13C

CAHSEE Testing - 1 day

Mar 17

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:50 | 11:50 | 4:00 | | | | 0:00 | 4:00 |
| Lunch | 11:50 | 12:30 PM | 0:00 | L-1 | 12:30 PM | 12:35 PM | 0:05 | 0:05 |
| 1 | 12:35 PM | 1:50 PM | 1:15 | 1-2 | 1:50 PM | 1:55 PM | 0:05 | 1:20 |
| 2 | 1:55 PM | 3:10 PM | 1:15 | | | | 0:00 | 1:15 |
| TOTAL | | | 6:30 | | | | 0:10 | 6:40 |

CAHSEE Testing - 1 day

Mar 18

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:50 | 11:20 | 3:30 | | | | 0:00 | 3:30 |
| Lunch | 11:20 | 12:20 PM | 0:00 | L-1 | 12:20 PM | 12:25 PM | 0:05 | 0:05 |
| 3 | 12:25 PM | 1:45 PM | 1:20 | 1-2 | 1:45 PM | 1:50 PM | 0:05 | 1:25 |
| 4 | 1:50 PM | 3:10 PM | 1:20 | | | | 0:00 | 1:20 |
| TOTAL | | | 6:10 | | | | 0:10 | 6:20 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing P1 | 7:50 | 9:30 | 1:40 | Break | 9:30 | 9:40 | 0:00 | 1:40 |
| | | | 0:00 | B-TP2 | 9:40 | 9:45 | 0:05 | 0:05 |
| Testing P2 | 9:45 | 11:25 | 1:40 | | | | 0:00 | 1:40 |
| Lunch | 11:25 | 12:00 | 0:00 | L-1/2 | 12:00 | 12:05 | 0:05 | 0:05 |
| 1/2 | 12:05 | 1:35 PM | 1:30 | 1/2-3/4 | 1:35 PM | 1:40 PM | 0:05 | 1:35 |
| 3/4 | 1:40 PM | 3:10 PM | 1:30 | | | | 0:00 | 1:30 |
| TOTAL | | | 6:20 | | | | 0:15 | 6:35 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing P1 | 7:50 | 9:55 | 2:05 | Break | 9:55 | 10:05 | 0:00 | 2:05 |
| | | | 0:00 | TP1-TP2 | 10:05 | 10:10 | 0:05 | 0:05 |
| Testing P2 | 10:10 | 11:10 | 1:00 | | | | 0:00 | 1:00 |
| Lunch | 11:10 | 12:10 | 0:00 | L-1/2 | 12:10 | 12:15 | 0:05 | 0:05 |
| 1/2 | 12:15 | 1:40 PM | 1:25 | 1/2-3/4 | 1:40 PM | 1:45 PM | 0:05 | 1:30 |
| 3/4 | 1:45 PM | 3:10 PM | 1:25 | | | | 0:00 | 1:25 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
San Dieguito H.S. Academy
2014-15 Bell Schedules
DRAFT

ITEM 13C

Annual Instructional Minutes (SDUHSD [State] Minimum = 64,800):

| | Class Time | Passing Time | Total | # of Days | Total Minutes |
|----------------------|------------|--------------|-------|------------|---------------|
| Regular | 376 | 20 | 396 | 132 | 52,272 |
| Extended HR/Assembly | 380 | 20 | 400 | 5 | 2,000 |
| Minimum | 235 | 15 | 250 | 4 | 1,000 |
| Mustang Hour | 356 | 15 | 371 | 18 | 6,678 |
| Wed Late Start | 280 | 15 | 295 | 18 | 5,310 |
| PSAT/PLAN Testing | 365 | 20 | 385 | 1 | 385 |
| CAHSEE Testing | 390 | 10 | 400 | 1 | 400 |
| CAHSEE Testing | 370 | 10 | 380 | 1 | 380 |
| SBAC Testing | 380 | 15 | 395 | 0 | 0 |
| SBAC Testing | 355 | 15 | 370 | 0 | 0 |
| TOTAL | | | | 180 | 68,425 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Sunset Continuation High School
2014-15 Bell Schedule

ITEM 13C

Monday - Friday

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Optional 0 | 7:30 | 8:27 | 0:57 | 0-1 | 8:27 | 8:30 | 0:03 | 1:00 |
| 1 | 8:30 | 9:27 | 0:57 | 1-2 | 9:27 | 9:30 | 0:03 | 1:00 |
| 2 | 9:30 | 10:25 | 0:55 | Break | 10:25 | 10:47 | 0:00 | 0:55 |
| | | | 0:00 | B-3 | 10:47 | 10:50 | 0:03 | 0:03 |
| 3 | 10:50 | 11:47 | 0:57 | 3-4 | 11:47 | 11:50 | 0:03 | 1:00 |
| 4 | 11:50 | 12:45 | 0:55 | 4-5 | 12:45 | 12:50 | 0:05 | 1:00 |
| Optional 5 | 12:50 | 1:45 PM | 0:55 | 5-6 | 1:45 PM | 1:50 PM | 0:05 | 1:00 |
| Optional 6 | 1:50 PM | 2:40 PM | 0:50 | | | | | 0:50 |
| TOTAL | | | 6:26 | | | | 0:22 | 6:48 |

Minimum Days:

None

2013-14 Instructional Minutes (per. 1-4) = 42,8402013-14 Instructional Minutes w/Optional Periods 0, 5 & 6 = 74,340

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Torrey Pines High School
2014-15 Bell Schedules
DRAFT

ITEM 13C

Block - 161 Days

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Block A | 7:40 | 9:40 | 2:00 | Break | 9:40 | 9:50 | 0:00 | 2:00 |
| | | | 0:00 | B-B | 9:50 | 9:55 | 0:05 | 0:05 |
| Block B | 9:55 | 11:55 | 2:00 | | | | 0:00 | 2:00 |
| Lunch | 11:55 | 12:30 | 0:00 | L-C | 12:30 | 12:35 | 0:05 | 0:05 |
| Block C | 12:35 | 2:35 PM | 2:00 | | | | 0:00 | 2:00 |
| TOTAL | | | 6:00 | | | | 0:10 | 6:10 |

Single - 2 Days Aug 26, Jun 9

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| 1 | 7:40 | 8:35 | 0:55 | 1-3 | 8:35 | 8:40 | 0:05 | 1:00 |
| 3 | 8:40 | 9:35 | 0:55 | Break | 9:35 | 9:50 | 0:00 | 0:55 |
| | | | 0:00 | B-5 | 9:50 | 9:55 | 0:05 | 0:05 |
| 5 | 9:55 | 10:50 | 0:55 | 5-2 | 10:50 | 10:55 | 0:05 | 1:00 |
| 2 | 10:55 | 11:50 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 11:50 | 12:35 | 0:00 | L-4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 4 | 12:40 | 1:35 PM | 0:55 | 4-6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:30 | | | | 0:25 | 5:55 |

Late Start Days - 8 2014: Sep 23, 24, Nov 18, 19
2015: Mar 11, 12, May 19, 20

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Coll | 7:40 | 9:10 | 0:00 | Passing | 9:10 | 9:16 | 0:00 | 0:00 |
| 1 or 2 | 9:16 | 10:44 | 1:28 | Break | 10:44 | 10:54 | 0:00 | 1:28 |
| | | | 0:00 | 1/2-3/4 | 10:54 | 10:59 | 0:05 | 0:05 |
| 3 or 4 | 10:59 | 12:27 | 1:28 | | | | 0:00 | 1:28 |
| Lunch | 12:27 | 1:02 PM | 0:00 | L-5/6 | 1:02 PM | 1:07 PM | 0:05 | 0:05 |
| 5 or 6 | 1:07 PM | 2:35 PM | 1:28 | | | | 0:00 | 1:28 |
| TOTAL | | | 4:24 | | | | 0:10 | 4:34 |

Finals - 6 Days Jan 21, 22, 23, Jun 10, 11, 12

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Class | 7:40 | 9:40 | 2:00 | Break | 9:40 | 9:50 | 0:00 | 2:00 |
| | | | | B-Class | 9:50 | 9:55 | 0:05 | 0:05 |
| Class | 9:55 | 11:55 | 2:00 | | | | 0:00 | 2:00 |
| TOTAL | | | 4:00 | | | | 0:05 | 4:05 |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
Torrey Pines High School
2014-15 Bell Schedules
DRAFT

ITEM 13C

PSAT/PLAN Testing - 1 Day

Oct 15

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:50 | 3:10 | Break | 10:50 | 11:00 | 0:00 | 3:10 |
| | | | 0:00 | T-2 | 11:00 | 11:05 | 0:05 | 0:05 |
| 2 | 11:05 | 12:00 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 12:00 | 12:35 | 0:00 | L-4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 4 | 12:40 | 1:35 PM | 0:55 | 4-6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

CAHSEE Testing - 2 Days

Mar 17, 18

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:50 | 3:10 | Break | 10:50 | 11:00 | 0:00 | 3:10 |
| | | | 0:00 | T-1/2 | 11:00 | 11:05 | 0:05 | 0:05 |
| 1/2 | 11:05 | 12:00 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 12:00 | 12:35 | 0:00 | L-3/4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 3/4 | 12:40 | 1:35 PM | 0:55 | 3/4-5/6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 5/6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

SBAC Testing - TBD

| Period | Start Time | End Time | Instructional Minutes | Passing | Start Time | End Time | Instructional Minutes | Total Instructional Minutes |
|--------------|------------|----------|-----------------------|---------|------------|----------|-----------------------|-----------------------------|
| Testing | 7:40 | 10:50 | 3:10 | Break | 10:50 | 11:00 | 0:00 | 3:10 |
| | | | 0:00 | B-1/2 | 11:00 | 11:05 | 0:05 | 0:05 |
| 1/2 | 11:05 | 12:00 | 0:55 | | | | 0:00 | 0:55 |
| Lunch | 12:00 | 12:35 | 0:00 | L-3/4 | 12:35 | 12:40 | 0:05 | 0:05 |
| 3/4 | 12:40 | 1:35 PM | 0:55 | 3/4-5/6 | 1:35 PM | 1:40 PM | 0:05 | 1:00 |
| 5/6 | 1:40 PM | 2:35 PM | 0:55 | | | | 0:00 | 0:55 |
| TOTAL | | | 5:55 | | | | 0:15 | 6:10 |

Annual Instructional Minutes (State [State] Minimum = 64,800):

| | Class Time | Passing Time | Total | # of Days | Total Minutes |
|--------------|------------|--------------|-------|------------|---------------|
| Block | 360 | 10 | 370 | 161 | 59,570 |
| Single | 330 | 25 | 355 | 2 | 710 |
| Late Start | 264 | 10 | 274 | 8 | 2,192 |
| Finals | 240 | 5 | 245 | 6 | 1,470 |
| PSAT | 355 | 15 | 370 | 1 | 370 |
| CAHSEE | 355 | 15 | 370 | 2 | 740 |
| SBAC | 355 | 15 | 370 | 0 | 0 |
| TOTAL | | | | 180 | 65,052 |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes ten contracts. Approval of one of these contracts is based on the North County Consortium for Special Education (NCCSE) approved 2014-15 rates.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

SPECIAL EDUCATION AGREEMENTS

Board Meeting Date: 08/21/14

| <u>Contract Effective Dates</u> | <u>Contract/Vendor</u> | <u>Description of Services</u> | <u>Department Budget</u> | <u>Current # of Students</u> | <u>Fee Not to Exceed</u> |
|---------------------------------|---------------------------------------|---|---------------------------------|------------------------------|---|
| 07/01/14 – 06/30/15 | Interpreters Unlimited (ICA) | To provide language interpreting services for students' parents/guardians when required in an educational setting. | General Fund / Restricted 06-00 | Varies | At the rates shown on the attachment |
| 07/01/14 – 06/30/15 | EduCLIME LLC (ICA) | To provide brain injury therapy, assessments, and IEP support in an educational setting. | General Fund 03-00 | 2 | \$165.00 per hour |
| 07/01/14 – 06/30/15 | Coast Music Therapy, Inc. (ICA) | To provide music therapy, assessments, and IEP support in an educational setting. | General Fund 03-00 | 1 | At the rates shown on the attachment |
| 07/01/14 – 06/30/15 | West Shield Adolescent Services (ICA) | To provide escort services for at risk Special Education students to/from residential facilities. | General Fund / Restricted 06-00 | Varies | \$81.00 per hour lead escort, \$57.00 per hour back-up adult escort, \$0.56 per mile, \$70.00 per hour administrative time, and out of pocket expenses such as food, parking, hotel charges and airfares reimbursed at cost |
| 07/01/14 – 06/30/15 | Schloyer Audiology (ICA) | To provide audiological assessments and IEP support in evaluating binaural integration, temporal processing, auditory closure, auditory figure ground and sound blending. | General Fund / Restricted 06-00 | Varies | At the rates shown on the attachment |
| 07/01/14 – 06/30/15 | Elizabeth Christensen, O.D. (ICA) | To provide vision therapy, assessments, and IEP support in an educational setting. | General Fund 03-00 | 2 | At the rates shown on the attachment |

ITEM 14A

| | | | | | |
|------------------------|---|--|------------------------------------|--------|---|
| 07/01/14 – 06/30/15 | Susan F. Berkowitz, M.S. (ICA) | To provide speech and language pathology assessments, related therapy sessions, and IEP support in an educational setting. | General Fund / Restricted 06-00 | Varies | At the rates shown on the attachment |
| 07/01/14 – 06/30/15 | Solana Beach Physical Therapy (ICA) | To provide physical therapy, assessments, and IEP support in an educational setting. | General Fund 03-00 | 16 | At the rates of \$170.00 per assessment, \$90.00 for the first 30 minutes of therapy, and \$15.00 for each additional 15 minutes of therapy |
| 07/01/14 – 06/30/15 | The Institute for Effective Education (NPS) | Non-Public School that provides an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities. | General Fund / Restricted 06-00 | 11 | At the rates shown on the attachment |
| 07/01/14 – 06/30/15 | Del Mar Union School District (MOU) | Provide transportation services to a San Dieguito Union High School District special education student | General Fund / Restricted 06-00 | 1 | \$100 for each day of round trip transportation |



interpreters unlimited

life takes communication

| Language | Minimum Hours | Rate per hour (\$) | Standard Fee |
|------------------------|---------------|--------------------|--------------|
| Spanish, non certified | 2 | 51.00 | 102.00 |
| Spanish, certified | 3 | 115.00 | 345.00 |
| Exotic, level 1 | 2 | 100.00 | 200.00 |
| Exotic, level 1, legal | 3 | 100.00 | 300.00 |
| Exotic, level 2 | 2 | 115.00 | 230.00 |
| Exotic, level 2, legal | 3 | 115.00 | 345.00 |
| Exotic, level 3 | 2 | 140.00 | 280.00 |
| Exotic, level 3, legal | 3 | 140.00 | 420.00 |

NOTES

- (a) We divide non Spanish languages (“exotic”) into three categories. Please see language list.
 (b) Certified exotic interpreter pricing is on a case by case basis.

MILEAGE

Mileage at the IRS rate (currently 55.5 cents per mile driven) is only charged if (1) a non local interpreter is necessary and (2) the interpreter travels more than 50 miles round trip.

OTHER INFORMATION

- All times beyond the minimum billed in half hour increments.
- The standard fee is billed if cancelled with 24 hours or less notice.
- Interpreters can be certified by the State of California in eight languages: Spanish, Portuguese, Korean, Japanese, Vietnamese, Cantonese, Tagalog and Arabic.



interpreters unlimited

California Corporation (FEIN: 20-5905641)

Spanish

Exotics, level 1

Arabic (six dialects)
Cantonese
French
German
Greek
Italian
Mandarin
Portuguese, European
Russian
Sign Language (ASL)
Tagalog
Vietnamese

Exotics, level 2

Dari
Dutch
Farsi
Hindi
Japanese
Korean
Polish
Punjabi
Taiwanese
Thai
Urdu

Exotics, level 3

Afrikaans
Albanian
Amharik
Apakapa
Armenian
Ashkarik
Assyrian
Azerbaijani
Basque
Bengali
Bosnian
Bulgarian

Burmese
Cambodian (Khmer)
Catalan
Cebuano
Chamorro
Chiu Chow
Choktaw
Creole
Croatian
Czech
Danish
Estonian
Fijian
Fijian-Hindi
Finnish
Flemish
Fukien Chinese
Georgian
Gujarati
Hakka
Hebrew
Hmong
Hoiping Chinese
Hungarian
Ibo
Ilocano
Ilongo
Indonesian
Kamasaja
Kanarese
Kannada
Kapangpongan
Khmer (Cambodian)
Konkani
Kurdi
Laotian
Latvian
Lithuanian
Macedonian
Malay
Malayalam
Malaysian

Marathi
Mestaco
Mesquito
Mien
Minh
Mixteco
Moldavian
Nagamese
Nepali
Norwegian
Oaxaca
Papiamento
Pangasinan
Pashto
Pompango
Portuguese, Brazilian
Roumanian
Samoan
Sephardic Konkani
Serbian
Shanghai Chinese
Sibuano
Sicilian
Sindhi
Slovakian
Slovenian
Somalian
Swahili
Swedish
Tamil
Tegrinyan
Telugu
Toisan
Tongan
Tulu
Turkish
Urghur
Ukrainian
Visayan
Yemeni



interpreters unlimited
file takes communication

Document Translation

Rates Effective November 20, 2013

| Language | Minimum | Rate (Per Word) | Completion Time |
|-------------------------------|----------|-----------------|-----------------|
| Spanish | \$50.00 | \$0.17 | 1-5 Days |
| Marshallese | \$100.00 | \$0.30 | 3-7 Days |
| Arabic | \$100.00 | \$0.30 | 3-7 Days |
| German | \$100.00 | \$0.30 | 3-7 Days |
| Chinese | \$100.00 | \$0.30 | 3-7 Days |
| Japanese | \$100.00 | \$0.30 | 3-7 Days |
| Vietnamese | \$100.00 | \$0.30 | 3-10 Days |
| Most Other Asian Languages | \$100.00 | \$0.30 | 3-10 Days |
| Most Other Mid East Languages | \$100.00 | \$0.30 | 3-10 Days |
| Most Other European Languages | \$100.00 | \$0.30 | 3-10 Days |

- We offer over 130 languages for document translation. The above list is only for the most requested languages.
- Completion time is based on document size of 1-3 pages and is an approximation only.
- Desktop publishing (DTP) is available at an additional charge of \$20.00/page.
- Highly technical/medical/legal documents are approximately \$0.02 – \$0.05 extra (depending on the language).
- As a guide, on a normal type-written page (double-spaced with 12pt font), there are approximately 300-325 words.



COAST MUSIC THERAPY RATES 2014-2015

coastmusictherapy

WWW.COASTMUSICTHERAPY.COM | T 858 831-0387 | F 858 777-0411

Coast Music Therapy rates:

\$575 per evaluation includes 1hr IEP attendance

\$125/hr consultation/additional IEP attendance/reports

\$95/hr weekly direct service

\$95/hr travel (applies to sites that are 40+ miles roundtrip from our Mira Mesa office)

1hr minimum for all visits to school sites.

Coast Music Therapy remittance:

Coast Music Therapy

PO Box 221016

San Diego, CA 92192

Coast Music Therapy Contact Info for School Services:

Phone: [858.453.0590](tel:858.453.0590)

Fax: [858.777.0411](tel:858.777.0411)

Billing questions: accounting@coastmusictherapy.com

IEP/Administrative questions: Michelle Lazar, MA, MT-BC Director
mlazar@coastmusictherapy.com [858.453.0590](tel:858.453.0590)



SCHLOYER AUDIOLOGY

MAILING ADDRESS: 771 JAMACHA ROAD, #235 ♦ EL CAJON, CA 92019 ♦ TEL: 619.987.7357 ♦ FAX: 619.440.7960
Email: dschloyeraud@gmail.com

SCHEDULE OF FEES

- \$150/hour—Evaluations (average 2-3 hours)
- \$150/hour—Record Review
 - Consultation with educational staff
 - Report writing
 - Meetings (IEP or other meetings outside the office)
 - Clinical or classroom observations
 - Telephone Consultations
 - Travel
- \$200/hour—Mediations for Due Process Hearings
- \$200/hour—Depositions
- \$150/hour—Auditory Therapy
- Mileage billed at California State Mandated Rate—\$0.565 (as of January, 2013)
- Copying—\$.25/page
- Faxing—\$1.00/page local, \$1.50/page long distance
- Clerical services—\$150/hour
- Inservice for patient's treatment providers
 - \$150/hour—Preparation
 - \$150/hour—Training



RANCHO SANTA FE
OPTOMETRY

Dr. Elizabeth Christensen, OD., F.C.O.V.D.

2014/15 RATE SHEET

| | <u>Rate</u> |
|---|-------------|
| Comprehensive Vision and Eye Health Exam, New Patient | \$ 199.00 |
| Comprehensive Vision and Eye Health Exam, Returning Patient | \$ 175.00 |
| Visual Processing Exam, no Report | \$ 300.00 |
| Report of Findings (Initial or Progress) | \$ 75.00 |
| Vision Therapy 45 minute session | \$ 130.00 |
| Progress Evaluation, no Report | \$130.00 |
| Home Therapy Systems (with flippers) | \$150.00 |

PHONE | 858.756.3210 FAX | 858.756.3910 EMAIL | INFO@RSFOPTOMETRY.COM

P.O. BOX 275 · 6037 LA GRANADA · SUITES A + E · RANCHO SANTA FE, CA 92067
WWW.RSFOPTOMETRY.COM

Fellow · College of Optometrists in Vision Development



7-14

Susan Berkowitz, M.S.,
M.Ed
Speech-Language Pathologist

Fee Schedule 2014-15 School Years

OFFICE
11298 Duenda Rd
San Diego, Ca 92127

PHONE
619 980 0347

FAX
866-512-0474

EMAIL
berkowitzs@hotmail.com

WEB
<http://susanberkowitzslp.com>

| | |
|--|-------------|
| Assessments, consultation, and IEP meeting attendance..... | \$130./hr** |
| Due Process Hearing testimony | \$150./hr |

** please note mileage reimbursement of \$.55 per mile in addition to hourly fee for services provided more than 40miles from office.

San Diego County Office of Education
NONPUBLIC SCHOOLS WITH SERVICES
2014-15 SCHEDULE OF FEES

| Name | Contact Person | Address/Phone | |
|---|----------------------------------|--|--------------|
| TIEE - Children's Workshop (Site 1) 37-68338-6987960 | Suzanne Fitch sfitch@tiee.org | 2255 Camino Del Rio S. San Diego CA 92108 (619) 243-1325 | |
| Per Diem Rate \$250.85 | | | |
| A. Related Services | Rate | A. Related Services (continued) | Rate |
| 1a. ABA Services Behavior Intervention | | 12. Other SCIA | 110./DAY |
| 1b. ABA Services Supervision | | 13. Other Transportation - Current IRS Rate +\$24/HR | IRS + 24./HR |
| 2a. Education Counseling - Individual | | 14. Other Behavior Intervention Planning Level 2 | 130./HR |
| 2b. Education Counseling - Group | | 15. Other | |
| 3a. Language/Speech Therapy - Individual | | 16. Other | |
| 3b. Language/Speech Therapy - Group | | 17. Other | |
| 4. Occupational Therapy | | 18. Other | |
| 5. Music Therapy | | 19. Other | |
| 6. Adapted Physical Education | | 20. Other | |
| 7. Orientation/Mobility Training | | 21. Other | |
| 8. Physical Therapy | | B. Education Related Mental Health Services | |
| 9. Nursing Services | | Assessment | |
| 10. Consultation to include: Psychoeducational/Neuropsychological | | Individual Counseling (510) | 130./HR |
| 11a. Transportation | | Counseling & Guidance (515) | 75./HR |
| 11b. Transportation - Parent | | Parent Counselng & Training (520) | 140./HR |
| | | Psychological Services (530) | |
| | | Social Work Services (525) | 85./HR |
| | | ERMHS Provider All Inclusive FTE Rate | |
| TIEE - Cook Education Center (Site 3) 37-68338-7079817 | Suzanne Fitch sfitch@tiee.org | 2255 Camino Del Rio S. San Diego CA 92108 (619) 460-5090 x104, 243-1327 (Suzy) | |
| Per Diem Rate \$177.63 | | | |
| A. Related Services | Rate | A. Related Services (continued) | Rate |
| 1a. ABA Services Behavior Intervention | | 12. Other SCIA | 110./DAY |
| 1b. ABA Services Supervision | | 13. Other Transportation - Current IRS Rate +\$24/HR | IRS + 24./HR |
| 2a. Education Counseling - Individual | | 14. Other Behavior Intervention Planning Level 2 | 130./HR |
| 2b. Education Counseling - Group | | 15. Other | |
| 3a. Language/Speech Therapy - Individual | | 16. Other | |
| 3b. Language/Speech Therapy - Group | | 17. Other | |
| 4. Occupational Therapy | | 18. Other | |
| 5. Music Therapy | | 19. Other | |
| 6. Adapted Physical Education | | 20. Other | |
| 7. Orientation/Mobility Training | | 21. Other | |
| 8. Physical Therapy | | B. Education Related Mental Health Services | |
| 9. Nursing Services | | Assessment | |
| 10. Consultation to include: Psychoeducational/Neuropsychological | | Individual Counseling (510) | 130./HR |
| 11a. Transportation | | Counseling & Guidance (515) | 75./HR |
| 11b. Transportation - Parent | | Parent Counselng & Training (520) | 140./HR |
| | | Psychological Services (530) | |
| | | Social Work Services (525) | 85./HR |
| | | ERMHS Provider All Inclusive FTE Rate | |

San Diego County Office of Education
NONPUBLIC SCHOOLS WITH SERVICES
2014-15 SCHEDULE OF FEES

| Name | Contact Person | Address/Phone |
|---|----------------------------------|--|
| TIEE - Urban Skills Center (Site 2) 37-68338-7078165 | Suzanne Fitch sfitch@tiee.org | 2255 Camino Del Rio S. San Diego CA 92108 (619) 460-5090 x104, 243-1327 (Suzy) |
| Per Diem Rate \$177.63 | | |
| A. Related Services | Rate | A. Related Services (continued) |
| 1a. ABA Services Behavior Intervention | | 12. Other SCIA 110./DAY |
| 1b. ABA Services Supervision | | 13. Other Transportation - Current IRS Rate +\$24/HR IRS + 24./HR |
| 2a. Education Counseling - Individual | | 14. Other Behavior Intervention Planning Level 2 130./HR |
| 2b. Education Counseling - Group | | 15. Other |
| 3a. Language/Speech Therapy - Individual | | 16. Other |
| 3b. Language/Speech Therapy - Group | | 17. Other |
| 4. Occupational Therapy | | 18. Other |
| 5. Music Therapy | | 19. Other |
| 6. Adapted Physical Education | | 20. Other |
| 7. Orientation/Mobility Training | | 21. Other |
| 8. Physical Therapy | | B. Education Related Mental Health Services |
| 9. Nursing Services | | Assessment |
| 10. Consultation to include: Psychoeducational/Neuropsychological | | Individual Counseling (510) 130./HR |
| 11a. Transportation | | Counseling & Guidance (515) 75./HR |
| 11b. Transportation - Parent | | Parent Counselng & Training (520) 140./HR |
| | | Psychological Services (530) |
| | | Social Work Services (525) 85./HR |
| | | ERMHS Provider All Inclusive FTE Rate |
| TIEE - Workshop @ Cook (Site 3) 37-68338-7079817 | Suzanne Fitch sfitch@tiee.org | 2255 Camino Del Rio S. San Diego CA 92108 (619) 243-1325 |
| Per Diem Rate \$250.85 | | |
| A. Related Services | Rate | A. Related Services (continued) |
| 1a. ABA Services Behavior Intervention | | 12. Other SCIA 110./DAY |
| 1b. ABA Services Supervision | | 13. Other Transportation - Current IRS Rate +\$24/HR IRS + 24./HR |
| 2a. Education Counseling - Individual | | 14. Other Behavior Intervention Planning Level 2 130./HR |
| 2b. Education Counseling - Group | | 15. Other |
| 3a. Language/Speech Therapy - Individual | | 16. Other |
| 3b. Language/Speech Therapy - Group | | 17. Other |
| 4. Occupational Therapy | | 18. Other |
| 5. Music Therapy | | 19. Other |
| 6. Adapted Physical Education | | 20. Other |
| 7. Orientation/Mobility Training | | 21. Other |
| 8. Physical Therapy | | B. Education Related Mental Health Services |
| 9. Nursing Services | | Assessment |
| 10. Consultation to include: Psychoeducational/Neuropsychological | | Individual Counseling (510) 130./HR |
| 11a. Transportation | | Counseling & Guidance (515) 75./HR |
| 11b. Transportation - Parent | | Parent Counselng & Training (520) 140./HR |
| | | Psychological Services (530) |
| | | Social Work Services (525) 85./HR |
| | | ERMHS Provider All Inclusive FTE Rate |

ITEM 14A

| | | | |
|---|-------------|--|--|
| TIEE - AIM HIGH at Mt. Helix Academy (Site 4) 37-68197-6927636 | | Suzanne Fitch sfitch@tiee.org | 2255 Camino Del Rio S. San Diego CA 92108 (619) 460-5090 x104, 243-1327 (Suzy) |
| Per Diem Rate \$172.00 | | | |
| A. Related Services | | A. Related Services (continued) | |
| | Rate | | Rate |
| 1a. ABA Services Behavior Intervention | | 12. Other SCIA | 110./DAY |
| 1b. ABA Services Supervision | | 13. Other Transportation - Current IRS Rate +\$24/HR | IRS + 24./HR |
| 2a. Education Counseling - Individual | | 14. Other Behavior Intervention Planning Level 2 | 130./HR |
| 2b. Education Counseling - Group | | 15. Other | |
| 3a. Language/Speech Therapy - Individual | | 16. Other | |
| 3b. Language/Speech Therapy - Group | | 17. Other | |
| 4. Occupational Therapy | | 18. Other | |
| 5. Music Therapy | | 19. Other | |
| 6. Adapted Physical Education | | 20. Other | |
| 7. Orientation/Mobility Training | | 21. Other | |
| 8. Physical Therapy | | B. Education Related Mental Health Services | |
| 9. Nursing Services | | Assessment | |
| 10. Consultation to include: Psychoeducational/Neuropsychological | | Individual Counseling (510) | 130./HR |
| 11a. Transportation | | Counseling & Guidance (515) | 75./HR |
| 11b. Transportation - Parent | | Parent Counselng & Training (520) | 140./HR |
| | | Psychological Services (530) | |
| | | Social Work Services (525) | 85./HR |
| | | ERMHS Provider All Inclusive FTE Rate | |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT
AND RELEASE AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlements and Release Agreements summarizes six Settlement Agreements that provide services for Special Education Students.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14C

SPECIAL EDUCATION PARENT SETTLEMENT & RELEASE AGREEMENTSBoard Meeting Date: 08/21/14

| <u>Student SSID #</u> | <u>Description of Services</u> | <u>Date Executed</u> | <u>Budget #</u> | <u>Amount</u> |
|-----------------------|--|----------------------|---|---|
| 3018469757 | Parent Settlement Agreement Reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School and related educational attorney's fees. Dates of Service: 07/30/14 – (approx.)08/15/15 | 07/30/14 | General Fund Special Education 06-00 | Not to exceed: PPPSS - \$30,016.62 Attorney's Fees - \$7,968.00 |
| 7524058454 | Parent Settlement Agreement Reimbursement of Parentally Placed Private School Student (PPPSS) to Banyan Tree and related educational attorney's fees. Dates of Service: 08/27/14 – 07/31/15 | 07/23/14 | General Fund Special Education 06-00 | Not to exceed: PPPSS - \$58,420.00 Attorney's Fees - \$5,000.00 |
| 4050247054 | Parent Settlement Agreement Reimbursement of Parentally Placed Private School Student (PPPSS) to Willow Springs RTC, related educational attorney's fees, Speech and Language Services, and a psychoeducational Independent Educational Evaluation (IEE) Dates of Service: Up to 07/09/14 | 07/09/14 | General Fund Special Education 06-00 | Approximately \$35,000.00 |
| 8138514238 | Parent Settlement Agreement Reimbursement of Parentally Placed Private School Student (PPPSS) to Winston School. Dates of Service: 08/01/14 – (approx.)08/15/15 | 08/01/14 | General Fund Special Education 06-00 | Not to exceed: PPPSS - \$29,746.20 |
| 4157229870 | Parent Settlement Agreement Reimbursement of Parentally Placed Private School Student (PPPSS) to Banyan Tree and related educational attorney's fees. Dates of Service: 07/01/14 – 07/31/15 | 08/05/14 | General Fund Special Education 06-00 | Not to exceed: PPPSS - \$55,120.00 \$28,000.00 - Parent Reimbursement for attorney fees and tuition previously paid |
| 4123903590 | Parent Settlement Agreement Reimbursement of Parentally Placed Private School Student (PPPSS) at Fusions Academy for one English class. Dates of Service: 06/20/14 – 07/18/14 | 08/04/14 | General Fund Special Education 06-00 | Not to exceed: \$2,870.00 |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 13, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Board Meeting Date: 08-21-14

| <u>Contract Effective Dates</u> | <u>Contractor/ Vendor</u> | <u>Description of Services</u> | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|--|------------------------------------|---|---|--|
| 08/22/14 and continuing until terminated in writing | Stutz, Artiano, Shinoff & Holtz | Provide general legal advice, council, and representation on an as needed basis | General Fund 03-00 | \$80.00 per hour for paralegal services, \$190.00 per hour for associate attorneys, and \$200.00 per hour for senior counsel/partner |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 13, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT**Board Meeting Date: 08-21-14**

| <u>Contract Effective Dates</u> | <u>Contractor/ Vendor</u> | <u>Description of Services</u> | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|--|---|--|--|---------------------------------|
| NA | Chevron Energy Solutions Company, a division of Chevron U.S.A., Inc. (Chevron ES) | Amending the Engineering, Procurement, and Construction Agreement, Solar Power, B2009-11, assigning the agreement and all associated work orders, change orders, addendums, amendments, and exhibits, to OpTerra Energy Services, Inc. (OESI) to allow completion of an acquisition contract between Chevron ES and OESI, with no other changes to the contract terms and conditions | The fund to which a project may be charged | NA |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 14, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: AWARD / RATIFICATION OF CONTRACTS

EXECUTIVE SUMMARY

On August 5, 2014 three bids were received for the Pizza Supplies contract B2015-01. The bids were evaluated based on purchase price, quality and nutritional value, compliance with new government regulations, appearance, taste, and the product most likely to create the greatest sales. The bid submittals were reviewed by District staff for compliance and determination of the best value for the district.

RECOMMENDATION:

Approve entering into a contract with D.O.S. Pizza, Inc. & So Cal Dominoids, Inc. dba Domino's Pizza, for Pizza Supplies B2015-01, during the period August 22, 2014 through August 21, 2015, with options to renew two additional one year periods, at the unit prices of \$7.50 per 16 inch; 10 cut, cheese or meat and cheese pizza, \$8.00 for 16 inch; 10 cut, cheese and vegetable pizza, \$1.26 per pizza for individual packaging of each slice (Earl Warren Middle School only), and \$1.09 for breadsticks with marinara sauce, to be expended from the Cafeteria Fund 13-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

FUNDING SOURCE:

Cafeteria Fund 13-00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 13, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listings (None Submitted).

FUNDING SOURCE:

Not applicable

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

1 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|------|----------------------|-----|----------------------|--------------|
| 242897 | 07/08/14 | 03 | DUNN EDWARDS CORP | 025 | BLDG.-REPAIR MATERIA | \$15,000.00 |
| 250002 | 07/08/14 | 03 | HOME DEPOT | 025 | BLDG.-REPAIR MATERIA | \$40,000.00 |
| 250003 | 07/08/14 | 03 | WAXIE SANITARY SUPPL | 025 | CUSTODIAL SUPPLIES | \$45,000.00 |
| 250004 | 07/08/14 | 03 | MISSION FEDERAL CRED | 025 | CUSTODIAL SUPPLIES | \$35,000.00 |
| 250005 | 07/08/14 | 03 | MISSION FEDERAL CRED | 025 | GROUND MATERIALS | \$115,000.00 |
| 250006 | 07/08/14 | 03 | MISSION FEDERAL CRED | 025 | BLDG.-REPAIR MATERIA | \$180,000.00 |
| 250007 | 07/08/14 | 03 | HOME DEPOT | 035 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250008 | 07/08/14 | 03 | AREY JONES EDUCATION | 012 | NON-CAPITALIZED TECH | \$565.17 |
| 250010 | 07/08/14 | 03 | AMAZON.COM | 035 | COMPUTER SUPPLIES | \$777.38 |
| 250011 | 07/08/14 | 03 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$9,324.09 |
| 250012 | 07/08/14 | 06 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$11,134.95 |
| 250013 | 07/08/14 | 03 | GRAINGER, WW INC | 035 | MATERIALS AND SUPPLI | \$29.61 |
| 250014 | 07/08/14 | 03 | STAPLES ADVANTAGE | 022 | OFFICE SUPPLIES | \$1,300.00 |
| 250015 | 07/08/14 | 11 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$200.00 |
| 250016 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$2,000.00 |
| 250017 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$1,000.00 |
| 250018 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$1,000.00 |
| 250019 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$18,500.00 |
| 250020 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$1,000.00 |
| 250021 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$500.00 |
| 250022 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$1,000.00 |
| 250023 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$400.00 |
| 250024 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$1,000.00 |
| 250025 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$2,000.00 |
| 250026 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$500.00 |
| 250027 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$3,000.00 |
| 250028 | 07/08/14 | 03 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$100.00 |
| 250029 | 07/09/14 | 06 | ONE STOP TONER AND I | 030 | MATERIALS AND SUPPLI | \$110.16 |
| 250030 | 07/10/14 | 03 | AREY JONES EDUCATION | 035 | MATERIALS AND SUPPLI | \$5,001.00 |
| 250031 | 07/10/14 | 03 | AREY JONES EDUCATION | 035 | MATERIALS AND SUPPLI | \$158.57 |
| 250032 | 07/10/14 | 03 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$10,450.05 |
| 250033 | 07/10/14 | 03 | SEHI-PROCOMP COMPUTE | 035 | NON-CAPITALIZED TECH | \$2,657.25 |
| 250034 | 07/10/14 | 03 | XEROX CORPORATION | 028 | RENTS & LEASES | \$4,023.69 |
| 250035 | 07/10/14 | 03 | STAPLES ADVANTAGE | 035 | OFFICE SUPPLIES | \$800.00 |
| 250036 | 07/10/14 | 03 | STAPLES ADVANTAGE | 030 | OFFICE SUPPLIES | \$1,750.00 |
| 250037 | 07/10/14 | 06 | PROCURETECH | 035 | COMPUTER SUPPLIES | \$1,000.00 |
| 250038 | 07/10/14 | 03 | MRC360 AKA MR COPY | 012 | DUPLICATING SUPPLIES | \$600.00 |
| 250039 | 07/10/14 | 03 | STAPLES ADVANTAGE | 012 | DUPLICATING SUPPLIES | \$5,000.00 |
| 250040 | 07/10/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$3,000.00 |
| 250041 | 07/10/14 | 06 | SSID#: 9166935341 | 030 | OTHER SERV.& OPER.EX | \$3,000.00 |
| 250042 | 07/10/14 | 03 | STAPLES ADVANTAGE | 021 | DUPLICATING SUPPLIES | \$4,100.00 |
| 250043 | 07/10/14 | 03 | SAFARI MONTAGE | 035 | COMPUTER LICENSING | \$17,495.00 |
| 250044 | 07/14/14 | 03 | STAPLES ADVANTAGE | 040 | MATERIALS AND SUPPLI | \$300.00 |
| 250045 | 07/14/14 | 03 | STAPLES ADVANTAGE | 040 | OFFICE SUPPLIES | \$250.00 |
| 250046 | 07/14/14 | 03 | AMAZON.COM | 035 | OFFICE SUPPLIES | \$7.78 |
| 250047 | 07/14/14 | 03 | AMAZON.COM | 024 | MATERIALS AND SUPPLI | \$45.42 |
| 250048 | 07/14/14 | 03 | AMAZON.COM | 035 | COMPUTER SUPPLIES | \$64.78 |
| 250049 | 07/14/14 | 03 | SPRINT CUSTOMER SERV | 025 | COMMUNICATIONS-TELEP | \$25,000.00 |
| 250050 | 07/14/14 | 03 | P A S SYSTEMS INTL | 040 | NON CAPITALIZED EQUI | \$2,160.00 |
| 250051 | 07/14/14 | 06 | AMAZON.COM | 024 | MATERIALS AND SUPPLI | \$19.27 |
| 250052 | 07/14/14 | 03 | SHELL CAR WASH & EXP | 025 | GASOLINE SUPPLIES | \$15,500.00 |
| 250053 | 07/14/14 | 03 | STAPLES ADVANTAGE | 025 | MATERIALS AND SUPPLI | \$2,250.00 |
| 250054 | 07/14/14 | 03 | VERIZON CELLULAR - | 025 | COMMUNICATIONS-TELEP | \$37,000.00 |
| 250055 | 07/14/14 | 03 | SMART AND FINAL CORP | 012 | MATERIALS AND SUPPLI | \$300.00 |
| 250056 | 07/14/14 | 03 | STAPLES ADVANTAGE | 006 | MATERIALS AND SUPPLI | \$2,000.00 |

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

2 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|--------------|
| 250057 | 07/14/14 | 06 | STAPLES ADVANTAGE | 024 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250058 | 07/14/14 | 03 | STAPLES ADVANTAGE | 013 | OFFICE SUPPLIES | \$800.00 |
| 250059 | 07/14/14 | 03 | AMAZON.COM | 025 | CUSTODIAL SUPPLIES | \$563.28 |
| 250060 | 07/14/14 | 03 | AMAZON.COM | 024 | DUPLICATING SUPPLIES | \$74.52 |
| 250061 | 07/14/14 | 03 | U S POSTAL SERVICE | 001 | COMMUNICATIONS-POSTA | \$40,000.00 |
| 250062 | 07/14/14 | 03 | STAPLES ADVANTAGE | 014 | DUPLICATING SUPPLIES | \$12,000.00 |
| 250063 | 07/14/14 | 03 | STAPLES ADVANTAGE | 004 | DUPLICATING SUPPLIES | \$4,000.00 |
| 250064 | 07/14/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$400.00 |
| 250065 | 07/14/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$500.00 |
| 250066 | 07/14/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250067 | 07/14/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$200.00 |
| 250068 | 07/14/14 | 03 | COSTCO CARLSBAD | 006 | MATERIALS AND SUPPLI | \$200.00 |
| 250069 | 07/14/14 | 03 | AMERICAN CHEMICAL & | 004 | MATERIALS AND SUPPLI | \$150.00 |
| 250070 | 07/14/14 | 03 | OFFICE DEPOT | 005 | MATERIALS AND SUPPLI | \$101.57 |
| 250071 | 07/14/14 | 03 | AMERICAN CHEMICAL & | 004 | MATERIALS AND SUPPLI | \$150.00 |
| 250072 | 07/14/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$75.00 |
| 250073 | 07/14/14 | 13 | STAPLES ADVANTAGE | 031 | MATERIALS AND SUPPLI | \$2,500.00 |
| 250074 | 07/14/14 | 21-39 | C D W G.COM | 035 | EQUIPMENT | \$6,393.11 |
| 250075 | 07/14/14 | 13 | COUNTY OF SAN DIEGO | 031 | FEES - ADMISSIONS, T | \$3,000.00 |
| 250076 | 07/14/14 | 13 | SHELL OIL (TEXACO) | 031 | FUEL | \$1,500.00 |
| 250077 | 07/14/14 | 03/06 | C D W G.COM | 035 | NON-CAPITALIZED TECH | \$7,590.51 |
| 250078 | 07/14/14 | 13 | CARMEL VALLEY MIDDLE | 031 | OTHER SERV.& OPER.EX | \$1,000.00 |
| 250079 | 07/14/14 | 03 | WARD'S MEDIA TECH | 035 | NON-CAPITALIZED TECH | \$647.60 |
| 250080 | 07/14/14 | 13 | OAK CREST MIDDLE SCH | 031 | OTHER SERV.& OPER.EX | \$1,000.00 |
| 250081 | 07/14/14 | 06 | STAPLES ADVANTAGE | 040 | MATERIALS AND SUPPLI | \$500.00 |
| 250082 | 07/14/14 | 13 | DIEGUENO MIDDLE SCHO | 031 | OTHER SERV.& OPER.EX | \$2,000.00 |
| 250083 | 07/14/14 | 06 | C D W G.COM | 035 | NON-CAPITALIZED TECH | \$736.02 |
| 250084 | 07/14/14 | 03 | STAPLES ADVANTAGE | 001 | MATERIALS AND SUPPLI | \$400.00 |
| 250085 | 07/14/14 | 03 | FEDEX | 001 | COMMUNICATIONS-POSTA | \$1,500.00 |
| 250086 | 07/14/14 | 03 | UNITED PARCEL SERVIC | 001 | COMMUNICATIONS-POSTA | \$1,500.00 |
| 250087 | 07/14/14 | 03 | NEOPOST USA INC | 001 | OTHER SERV.& OPER.EX | \$2,551.80 |
| 250088 | 07/14/14 | 03 | NORTH COUNTY EDUCATI | 001 | DUES AND MEMBERSHIPS | \$107.04 |
| 250089 | 07/14/14 | 03 | PRIORITY NEOPOST | 001 | MATERIALS AND SUPPLI | \$800.00 |
| 250090 | 07/14/14 | 03 | STAPLES ADVANTAGE | 036 | OFFICE SUPPLIES | \$1,700.00 |
| 250091 | 07/14/14 | 06 | NORTH COUNTY TRANSIT | 040 | FEES - ADMISSIONS, T | \$4,000.00 |
| 250092 | 07/14/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$100.00 |
| 250093 | 07/14/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$100.00 |
| 250094 | 07/14/14 | 03 | MRC360 AKA MR COPY | 012 | DUPLICATING SUPPLIES | \$600.00 |
| 250095 | 07/14/14 | 03 | COMM USA INC | 005 | MATERIALS AND SUPPLI | \$1,664.40 |
| 250096 | 07/14/14 | 06 | NORTH COUNTY TRANSIT | 030 | FEES - ADMISSIONS, T | \$8,900.00 |
| 250097 | 07/15/14 | 21-39 | SOUTHERN BLEACHER CO | 036 | NEW CONSTRUCTION | \$13,750.00 |
| 250098 | 07/15/14 | 21-39 | COMMERCIAL & INDUSTR | 036 | IMPROVEMENT | \$85,619.00 |
| 250099 | 07/15/14 | 25-19 | PALOMAR REPROGRAPHIC | 036 | PRINTING | \$3,500.00 |
| 250100 | 07/15/14 | 21-39 | ROOF CONSTRUCTION | 036 | IMPROVEMENT | \$360,569.00 |
| 250101 | 07/15/14 | 21-39 | COMMERCIAL & INDUSTR | 036 | IMPROVEMENT | \$48,089.00 |
| 250102 | 07/15/14 | 21-39 | PALOMAR REPROGRAPHIC | 036 | NEW CONSTRUCTION | \$9,500.00 |
| 250103 | 07/15/14 | 25-19 | N T D ARCHITECTS | 036 | PROF/CONSULT./OPER E | \$10,000.00 |
| 250104 | 07/15/14 | 25-19 | DIVISION OF STATE AR | 036 | NEW CONSTRUCTION | \$98.65 |
| 250105 | 07/15/14 | 25-19 | SCHOOL FACILITY CONS | 036 | PROF/CONSULT./OPER E | \$30,000.00 |
| 250106 | 07/15/14 | 21-39 | SWRCB | 036 | NEW CONSTRUCTION | \$21.00 |
| 250107 | 07/15/14 | 21-39 | PACIFIC MH CONSTRUCT | 036 | NEW CONSTRUCTION | \$8,200.00 |
| 250108 | 07/15/14 | 25-19 | TMP SERVICES | 036 | EQUIPMENT | \$11,863.26 |
| 250109 | 07/15/14 | 21-39 | PROGRESSIVE CARPET & | 036 | IMPROVEMENT | \$14,490.50 |
| 250110 | 07/15/14 | 21-39 | COUNTYWIDE MECHANICA | 036 | IMPROVEMENT | \$74,896.00 |
| 250111 | 07/15/14 | 03 | XEROX CORPORATION | 021 | RENTS & LEASES | \$3,818.15 |

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

3 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|--------------|
| 250112 | 07/15/14 | 06 | ROSETTA STONE | 035 | COMPUTER LICENSING | \$8,140.00 |
| 250113 | 07/15/14 | 03 | HOME DEPOT | 012 | MATERIALS AND SUPPLI | \$200.00 |
| 250114 | 07/15/14 | 03 | K L M BIOSCIENTIFIC | 012 | MATERIALS AND SUPPLI | \$150.00 |
| 250115 | 07/15/14 | 03 | ONE STOP TONER AND I | 035 | MATERIALS AND SUPPLI | \$232.20 |
| 250116 | 07/15/14 | 03 | ONE STOP TONER AND I | 035 | MATERIALS AND SUPPLI | \$232.20 |
| 250117 | 07/15/14 | 03 | RALPHS GROCERY COMPA | 012 | MATERIALS AND SUPPLI | \$300.00 |
| 250118 | 07/15/14 | 03 | AUDIOMETRICS | 030 | REPAIRS BY VENDORS | \$350.00 |
| 250119 | 07/15/14 | 03 | RALPHS GROCERY COMPA | 040 | REFRESHMENTS | \$200.00 |
| 250120 | 07/15/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$1,200.00 |
| 250121 | 07/15/14 | 03 | OFFICE DEPOT | 005 | MATERIALS AND SUPPLI | \$500.00 |
| 250122 | 07/15/14 | 03 | AMAZON.COM | 005 | MATERIALS AND SUPPLI | \$220.30 |
| 250123 | 07/15/14 | 21-39 | PELTZER PLUMBING | 036 | IMPROVEMENT | \$198,000.00 |
| 250124 | 07/15/14 | 21-39 | PELTZER PLUMBING | 036 | IMPROVEMENT | \$146,000.00 |
| 250125 | 07/15/14 | 21-39 | ACH MECHANICAL | 036 | IMPROVEMENT | \$121,700.00 |
| 250126 | 07/15/14 | 21-39 | ACE ELECTRIC INC | 036 | IMPROVEMENT | \$198,000.00 |
| 250127 | 07/15/14 | 06 | STAPLES ADVANTAGE | 024 | MATERIALS AND SUPPLI | \$51.26 |
| 250128 | 07/15/14 | 06 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$100.00 |
| 250129 | 07/15/14 | 13 | SUBURBAN PROPANE L.P | 031 | PURCHASES SUPPLIES | \$3,000.00 |
| 250130 | 07/15/14 | 13 | COSTCO CARLSBAD | 031 | PURCHASES FOOD | \$2,000.00 |
| 250131 | 07/15/14 | 13 | NIKKO ENTERPRISE | 031 | PURCHASES FOOD | \$5,000.00 |
| 250132 | 07/15/14 | 03 | STAPLES ADVANTAGE | 005 | MATERIALS AND SUPPLI | \$11,000.00 |
| 250133 | 07/15/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$150.00 |
| 250134 | 07/15/14 | 06 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$750.00 |
| 250135 | 07/16/14 | 21-39 | AREY JONES EDUCATION | 035 | EQUIPMENT | \$9,024.72 |
| 250136 | 07/16/14 | 21-39 | PROCURETECH | 035 | EQUIPMENT | \$235.74 |
| 250137 | 07/16/14 | 21-39 | AREY JONES EDUCATION | 035 | EQUIPMENT | \$3,008.24 |
| 250138 | 07/16/14 | 21-39 | WARD'S MEDIA TECH | 035 | EQUIPMENT | \$7,400.40 |
| 250139 | 07/16/14 | 21-39 | TREE HOUSE INC | 035 | EQUIPMENT | \$812.53 |
| 250140 | 07/16/14 | 21-39 | SEHI-PROCOMP COMPUTE | 035 | EQUIPMENT | \$1,514.57 |
| 250141 | 07/16/14 | 13 | EARL WARREN MIDDLE S | 031 | OTHER SERV.& OPER.EX | \$1,500.00 |
| 250142 | 07/16/14 | 13 | HOLLANDIA DAIRY | 031 | PURCHASES FOOD | \$70,000.00 |
| 250143 | 07/16/14 | 13 | CA DEPT OF ED-FOOD D | 031 | PURCHASES FOOD | \$10,000.00 |
| 250144 | 07/16/14 | 13 | SOCAL CONCESSIONS | 031 | PURCHASES FOOD | \$10,000.00 |
| 250145 | 07/16/14 | 13 | TOP OF THE BAGEL | 031 | PURCHASES FOOD | \$10,000.00 |
| 250146 | 07/16/14 | 03 | STAPLES ADVANTAGE | 024 | OFFICE SUPPLIES | \$1,200.00 |
| 250147 | 07/16/14 | 03 | NEED DECALS.COM | 001 | PRINTING | \$1,526.50 |
| 250148 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$200.00 |
| 250149 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$700.00 |
| 250150 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$300.00 |
| 250151 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$450.00 |
| 250152 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$500.00 |
| 250153 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$350.00 |
| 250154 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$150.00 |
| 250155 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$175.00 |
| 250156 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$800.00 |
| 250157 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$75.00 |
| 250158 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$130.00 |
| 250159 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$200.00 |
| 250160 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$200.00 |
| 250161 | 07/16/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$250.00 |
| 250162 | 07/16/14 | 03 | STAPLES ADVANTAGE | 020 | MATERIALS AND SUPPLI | \$500.00 |
| 250163 | 07/16/14 | 03 | STAPLES ADVANTAGE | 005 | DUPLICATING SUPPLIES | \$11,300.00 |
| 250164 | 07/16/14 | 03 | STAPLES ADVANTAGE | 023 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250165 | 07/16/14 | 03 | STAPLES ADVANTAGE | 023 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250166 | 07/16/14 | 03 | STAPLES ADVANTAGE | 023 | MATERIALS AND SUPPLI | \$500.00 |

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

4 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 250167 | 07/16/14 | 03 | STAPLES ADVANTAGE | 003 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250168 | 07/16/14 | 03 | STAPLES ADVANTAGE | 003 | MATERIALS AND SUPPLI | \$100.00 |
| 250169 | 07/16/14 | 03 | STAPLES ADVANTAGE | 028 | OFFICE SUPPLIES | \$1,000.00 |
| 250170 | 07/16/14 | 03 | STAPLES ADVANTAGE | 003 | MATERIALS AND SUPPLI | \$100.00 |
| 250171 | 07/16/14 | 03 | STAPLES ADVANTAGE | 003 | MATERIALS AND SUPPLI | \$100.00 |
| 250172 | 07/16/14 | 06 | STAPLES ADVANTAGE | 003 | MATERIALS AND SUPPLI | \$50.00 |
| 250173 | 07/16/14 | 03 | STAPLES ADVANTAGE | 003 | MATERIALS AND SUPPLI | \$300.00 |
| 250174 | 07/16/14 | 03 | STAPLES ADVANTAGE | 028 | OTHER TRANSPORT.SUPP | \$1,000.00 |
| 250175 | 07/16/14 | 03 | AMERICAN CHEMICAL & | 005 | MATERIALS AND SUPPLI | \$1,400.00 |
| 250176 | 07/16/14 | 03 | AMERICAN CHEMICAL & | 003 | MATERIALS AND SUPPLI | \$175.00 |
| 250177 | 07/16/14 | 03 | LEUCADIA PIZZERIA | 023 | REFRESHMENTS | \$550.00 |
| 250178 | 07/16/14 | 03 | HOME DEPOT | 014 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250179 | 07/16/14 | 03 | MISSION FEDERAL CRED | 028 | MATERIALS-VEHICLE PA | \$16,000.00 |
| 250180 | 07/16/14 | 03 | NAPA AUTO PARTS | 028 | MATERIALS-VEHICLE PA | \$29,000.00 |
| 250181 | 07/16/14 | 03 | STAPLES ADVANTAGE | 010 | MATERIALS AND SUPPLI | \$8,000.00 |
| 250182 | 07/16/14 | 03 | SAN DIEGUITO TROPHY | 020 | MATERIALS AND SUPPLI | \$150.00 |
| 250183 | 07/16/14 | 03 | S D C S P C A | 023 | DUES AND MEMBERSHIPS | \$50.00 |
| 250184 | 07/16/14 | 03 | SAN DIEGO CO SCHOOL | 020 | DUES AND MEMBERSHIPS | \$403.80 |
| 250185 | 07/16/14 | 03 | C S B A | 020 | COMPUTER LICENSING | \$3,150.00 |
| 250186 | 07/16/14 | 03 | C S B A | 020 | DUES AND MEMBERSHIPS | \$14,421.00 |
| 250187 | 07/16/14 | 03 | SINGLEWIRE SOFTWARE, | 035 | COMPUTER LICENSING | \$3,000.00 |
| 250188 | 07/16/14 | 03 | JRB SOFTWARE LIMITED | 035 | COMPUTER LICENSING | \$400.00 |
| 250189 | 07/16/14 | 03 | HOTEL RESTAURANT SUP | 012 | NON CAPITALIZED EQUI | \$1,560.59 |
| 250190 | 07/17/14 | 03 | FISHER SCIENTIFIC EM | 012 | MATERIALS AND SUPPLI | \$184.79 |
| 250191 | 07/17/14 | 03 | AMAZON.COM | 012 | MATERIALS AND SUPPLI | \$113.02 |
| 250192 | 07/17/14 | 03 | LEARNING RESOURCES I | 012 | MATERIALS AND SUPPLI | \$116.52 |
| 250193 | 07/17/14 | 03 | 24HOUR BATTERIES | 012 | MATERIALS AND SUPPLI | \$17.45 |
| 250194 | 07/17/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$107.89 |
| 250195 | 07/17/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$245.27 |
| 250196 | 07/17/14 | 03 | SCHOLASTIC MAGAZINES | 012 | MATERIALS AND SUPPLI | \$183.60 |
| 250197 | 07/17/14 | 06 | SCHOLASTIC INC | 009 | MATERIALS AND SUPPLI | \$8,599.50 |
| 250198 | 07/17/14 | 03 | MOORE MEDICAL, LLC | 012 | MEDICAL SUPPLIES | \$92.11 |
| 250199 | 07/17/14 | 03 | NORTH COUNTY EQUIPME | 025 | REPAIRS BY VENDORS | \$5,000.00 |
| 250200 | 07/17/14 | 03 | OPTIMUM FLOOR CARE | 025 | REPAIRS BY VENDORS | \$10,000.00 |
| 250201 | 07/17/14 | 03 | TREE HOUSE INC | 013 | OFFICE SUPPLIES | \$153.18 |
| 250202 | 07/17/14 | 03 | MISSION FEDERAL CRED | 013 | MATERIALS AND SUPPLI | \$215.99 |
| 250203 | 07/17/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$105.15 |
| 250204 | 07/17/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$261.13 |
| 250205 | 07/17/14 | 03 | SCHOOLS FOR SOUND FI | 021 | DUES AND MEMBERSHIPS | \$6,000.00 |
| 250206 | 07/17/14 | 06 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$300.00 |
| 250207 | 07/17/14 | 03 | MRC360 AKA MR COPY | 010 | DUPLICATING SUPPLIES | \$2,000.00 |
| 250208 | 07/17/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$143.22 |
| 250209 | 07/17/14 | 03 | STAPLES ADVANTAGE | 012 | MATERIALS AND SUPPLI | \$468.63 |
| 250210 | 07/17/14 | 03 | AMAZON.COM | 012 | MATERIALS AND SUPPLI | \$153.10 |
| 250211 | 07/17/14 | 03 | AMAZON.COM | 012 | MATERIALS AND SUPPLI | \$159.84 |
| 250212 | 07/17/14 | 03 | STAPLES ADVANTAGE | 013 | DUPLICATING SUPPLIES | \$7,000.00 |
| 250213 | 07/18/14 | 25-18 | STANDARD DRYWALL IN | 025 | REPAIRS BY VENDORS | \$6,100.00 |
| 250214 | 07/18/14 | 03 | QUALITY FLOORS BY GE | 025 | REPAIRS BY VENDORS | \$11,780.00 |
| 250215 | 07/18/14 | 03 | SEASIDE HEATING AND | 025 | NON-CAPITALIZED IMPR | \$4,750.00 |
| 250216 | 07/18/14 | 25-19 | DOOR SERVICE & REPAI | 025 | IMPROVEMENT | \$7,778.00 |
| 250217 | 07/18/14 | 25-19 | BARRETT ROBINSON INC | 025 | IMPROVEMENT | \$4,320.00 |
| 250218 | 07/18/14 | 25-19 | BREVIG PLUMBING | 025 | IMPROVEMENT | \$14,523.00 |
| 250219 | 07/18/14 | 03 | PACWEST AIR FILTER | 025 | BLDG.-REPAIR MATERIA | \$15,000.00 |
| 250220 | 07/18/14 | 03 | FRONTIER FENCE COMPA | 025 | REPAIRS BY VENDORS | \$1,974.00 |
| 250221 | 07/21/14 | 03 | BLICK, DICK (DICK BL | 012 | MATERIALS AND SUPPLI | \$564.41 |

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SAN DIEGUITO UNION HIGH
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5 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 250222 | 07/21/14 | 03 | NASCO MODESTO | 012 | MATERIALS AND SUPPLI | \$761.94 |
| 250223 | 07/21/14 | 03 | LAB AIDS | 012 | MATERIALS AND SUPPLI | \$204.56 |
| 250224 | 07/21/14 | 03 | C O D WHOLESALE | 012 | MATERIALS AND SUPPLI | \$147.26 |
| 250225 | 07/21/14 | 03 | WARD'S MEDIA TECH | 035 | NON-CAPITALIZED TECH | \$9,356.80 |
| 250226 | 07/21/14 | 03 | AMAZON.COM | 012 | MATERIALS AND SUPPLI | \$47.17 |
| 250227 | 07/21/14 | 03 | AMAZON.COM | 012 | MATERIALS AND SUPPLI | \$91.80 |
| 250228 | 07/21/14 | 06 | WARD'S MEDIA TECH | 035 | NON-CAPITALIZED TECH | \$647.60 |
| 250229 | 07/21/14 | 03 | AMAZON.COM | 003 | MATERIALS AND SUPPLI | \$250.13 |
| 250230 | 07/21/14 | 03 | FAGEN FRIEDMAN & FUL | 021 | LEGAL EXP-PERSONNEL | \$10,000.00 |
| 250231 | 07/21/14 | 03 | TREE HOUSE INC | 035 | MATERIALS AND SUPPLI | \$168.08 |
| 250232 | 07/21/14 | 06 | TREE HOUSE INC | 035 | MATERIALS AND SUPPLI | \$168.08 |
| 250233 | 07/21/14 | 06 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$547.67 |
| 250234 | 07/21/14 | 03 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$547.67 |
| 250235 | 07/21/14 | 06 | 1 2 3 MATH & READING | 024 | CURRENT LIABILITIES | \$1,826.40 |
| 250236 | 07/21/14 | 03 | ITT EDUCATIONAL SERV | 035 | FEES - ADMISSIONS, T | \$3,595.00 |
| 250237 | 07/21/14 | 03 | COX COMMUNICATIONS | 035 | COMMUNICATIONS-TELEP | \$720.00 |
| 250238 | 07/21/14 | 03 | AMERICAN CHEMICAL & | 014 | MATERIALS AND SUPPLI | \$1,555.20 |
| 250239 | 07/21/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$243.12 |
| 250240 | 07/21/14 | 03 | FLINN SCIENTIFIC INC | 014 | MATERIALS AND SUPPLI | \$2,222.50 |
| 250241 | 07/21/14 | 03 | MISSION FEDERAL CRED | 004 | MATERIALS AND SUPPLI | \$224.91 |
| 250242 | 07/21/14 | 06 | STAPLES ADVANTAGE | 030 | MATERIALS AND SUPPLI | \$150.00 |
| 250243 | 07/21/14 | 06 | STAPLES ADVANTAGE | 030 | MATERIALS AND SUPPLI | \$500.00 |
| 250244 | 07/21/14 | 06 | STAPLES ADVANTAGE | 030 | MATERIALS AND SUPPLI | \$150.00 |
| 250245 | 07/21/14 | 06 | STAPLES ADVANTAGE | 030 | MATERIALS AND SUPPLI | \$150.00 |
| 250246 | 07/21/14 | 06 | STAPLES ADVANTAGE | 030 | MATERIALS AND SUPPLI | \$100.00 |
| 250247 | 07/21/14 | 06 | STAPLES ADVANTAGE | 030 | MATERIALS AND SUPPLI | \$300.00 |
| 250248 | 07/21/14 | 03 | SMART AND FINAL CORP | 004 | MATERIALS AND SUPPLI | \$300.00 |
| 250249 | 07/21/14 | 13 | SMART AND FINAL CORP | 031 | PURCHASES FOOD | \$2,000.00 |
| 250250 | 07/21/14 | 03 | MISSION FEDERAL CRED | 035 | COMPUTER LICENSING | \$139.70 |
| 250251 | 07/21/14 | 03 | ORIENTAL TRADING COM | 004 | MATERIALS AND SUPPLI | \$158.06 |
| 250252 | 07/21/14 | 03 | TREE HOUSE INC | 014 | MATERIALS AND SUPPLI | \$419.52 |
| 250253 | 07/21/14 | 03 | AMAZON.COM | 004 | MATERIALS AND SUPPLI | \$218.70 |
| 250254 | 07/21/14 | 06 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$54,148.32 |
| 250255 | 07/21/14 | 06 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$52,644.20 |
| 250256 | 07/21/14 | 25-19 | VIRCO MANUFACTURING | 014 | MATERIALS AND SUPPLI | \$11,435.58 |
| 250257 | 07/21/14 | 03 | COUNTY OF SAN DIEGO | 037 | FEES - ADMISSIONS, T | \$6,000.00 |
| 250258 | 07/21/14 | 03 | STAPLES ADVANTAGE | 010 | DUPLICATING SUPPLIES | \$18,000.00 |
| 250259 | 07/22/14 | 03 | HYDROSCAPE PRODUCTS | 025 | GROUNDS MATERIALS | \$20,000.00 |
| 250260 | 07/22/14 | 03 | GOPHER SPORT | 005 | MATERIALS AND SUPPLI | \$465.93 |
| 250261 | 07/22/14 | 03 | GOPHER SPORT | 005 | MATERIALS AND SUPPLI | \$795.38 |
| 250262 | 07/22/14 | 06 | LAW OFFICES OF MEAGA | 030 | CURRENT LIABILITIES | \$10,150.00 |
| 250263 | 07/22/14 | 06 | SSID # 9076847231 | 030 | MEDIATION SETTLEMENT | \$6,600.00 |
| 250264 | 07/22/14 | 03 | ONE STOP TONER AND I | 023 | MATERIALS AND SUPPLI | \$293.61 |
| 250265 | 07/22/14 | 03 | C D W G.COM | 035 | MATERIALS AND SUPPLI | \$446.18 |
| 250266 | 07/22/14 | 21-39 | DIVISION OF STATE AR | 036 | LAND IMPROVEMENTS | \$1,240.37 |
| 250267 | 07/22/14 | 21-39 | SWRCB | 036 | LAND IMPROVEMENTS | \$273.00 |
| 250268 | 07/22/14 | 06 | SSID # 8076842638 | 030 | PAY IN LIEU OF TRANS | \$221.31 |
| 250269 | 07/22/14 | 06 | ROBOMATTER, INC. | 035 | COMPUTER LICENSING | \$1,306.32 |
| 250270 | 07/22/14 | 03 | TRACE3, INC. | 035 | COMPUTER LICENSING | \$1,240.00 |
| 250271 | 07/22/14 | 03 | TRACE3, INC. | 035 | COMPUTER LICENSING | \$39,382.50 |
| 250272 | 07/22/14 | 03 | HOME DEPOT | 014 | MATERIALS AND SUPPLI | \$99.31 |
| 250273 | 07/22/14 | 03 | CAROLINA BIOLOGICAL | 014 | MATERIALS AND SUPPLI | \$147.45 |
| 250274 | 07/22/14 | 03 | GRAINGER, WW INC | 025 | NON CAPITALIZED EQUI | \$1,062.07 |
| 250275 | 07/22/14 | 06 | C P M EDUCATIONAL PR | 024 | MATERIALS AND SUPPLI | \$9,633.00 |
| 250276 | 07/22/14 | 06 | NASCO MODESTO | 024 | MATERIALS AND SUPPLI | \$1,347.54 |

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

6 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|--------------|
| 250277 | 07/22/14 | 11 | POSTMASTER | 009 | COMMUNICATIONS-POSTA | \$24,000.00 |
| 250278 | 07/22/14 | 03 | BLICK, DICK (DICK BL | 013 | MATERIALS AND SUPPLI | \$3,500.00 |
| 250279 | 07/22/14 | 03 | HOME DEPOT | 013 | MATERIALS AND SUPPLI | \$300.00 |
| 250280 | 07/22/14 | 06 | FOLLETT SCHOOL SOLUT | 024 | TEXTBOOKS | \$7,885.35 |
| 250281 | 07/22/14 | 06 | ADVANTAGE PAYROLL SE | 030 | OTHER SERV.& OPER.EX | \$4,500.00 |
| 250282 | 07/22/14 | 03 | HOME DEPOT | 005 | MATERIALS AND SUPPLI | \$83.98 |
| 250283 | 07/22/14 | 03 | TREE HOUSE INC | 005 | MATERIALS AND SUPPLI | \$1,473.74 |
| 250284 | 07/22/14 | 03 | PROFESSIONAL EDUCATI | 005 | COMPUTER LICENSING | \$179.10 |
| 250285 | 07/23/14 | 21-39 | AMAZON.COM | 035 | EQUIPMENT | \$498.90 |
| 250286 | 07/23/14 | 67-30 | PECHNER, PAUL D | 037 | OTHER SERV.& OPER.EX | \$1,226.15 |
| 250287 | 07/23/14 | 03 | A C T EDUCATION AND | 024 | TEST SCORING | \$356.40 |
| 250288 | 07/23/14 | 21-39 | FREDRICKS ELECTRIC I | 036 | NEW CONSTRUCTION | \$10,625.00 |
| 250289 | 07/23/14 | 21-39 | NOVA SERVICES | 036 | NEW CONSTRUCTION | \$34,439.00 |
| 250290 | 07/23/14 | 21-39 | CLASS LEASING LLC | 036 | NEW CONSTRUCTION | \$7,470.00 |
| 250291 | 07/23/14 | 03 | U S GAMES | 003 | MATERIALS AND SUPPLI | \$58.31 |
| 250292 | 07/23/14 | 03 | OLYMPUS AMERICA INC | 014 | NON CAPITALIZED EQUI | \$7,714.32 |
| 250293 | 07/23/14 | 03 | EDMENTUM INC | 012 | COMPUTER LICENSING | \$539.46 |
| 250294 | 07/23/14 | 03 | MACGILL DISCOUNT SCH | 005 | MEDICAL SUPPLIES | \$49.76 |
| 250295 | 07/23/14 | 03 | TRIMARK ASSOCIATES, | 036 | DATA PROCESSING CONT | \$1,800.00 |
| 250296 | 07/23/14 | 03 | STAPLES ADVANTAGE | 035 | MATERIALS AND SUPPLI | \$32.40 |
| 250297 | 07/24/14 | 03 | COSTCO CARLSBAD | 020 | MATERIALS AND SUPPLI | \$250.00 |
| 250298 | 07/24/14 | 03 | SMART AND FINAL CORP | 020 | MATERIALS AND SUPPLI | \$500.00 |
| 250299 | 07/24/14 | 03 | SUBWAY #27567 | 030 | REFRESHMENTS | \$250.00 |
| 250300 | 07/24/14 | 03 | OGGI'S PIZZA | 030 | REFRESHMENTS | \$150.00 |
| 250301 | 07/24/14 | 06 | COSTCO CARLSBAD | 030 | MATERIALS AND SUPPLI | \$200.00 |
| 250302 | 07/24/14 | 06 | COSTCO CARLSBAD | 030 | MATERIALS AND SUPPLI | \$450.00 |
| 250303 | 07/24/14 | 03 | ADVANCED CHEMICAL TR | 037 | HAZARDOUS WASTE DISP | \$5,000.00 |
| 250304 | 07/24/14 | 03 | NVLS PROFESSIONAL SE | 035 | CONSULTANTS-COMPUTER | \$12,200.00 |
| 250305 | 07/24/14 | 21-39 | AREY JONES EDUCATION | 035 | EQUIPMENT | \$16,250.01 |
| 250306 | 07/24/14 | 03 | AMAZON.COM | 023 | MATERIALS AND SUPPLI | \$59.29 |
| 250307 | 07/24/14 | 21-39 | C D W G.COM | 035 | EQUIPMENT | \$12,311.08 |
| 250308 | 07/24/14 | 21-39 | C D W G.COM | 035 | EQUIPMENT | \$2,397.42 |
| 250309 | 07/24/14 | 06 | NASCO MODESTO | 024 | MATERIALS AND SUPPLI | \$869.13 |
| 250310 | 07/24/14 | 13 | DAY DOTS | 031 | MATERIALS AND SUPPLI | \$58.34 |
| 250311 | 07/24/14 | 13 | TAYLOR FREEZER | 031 | MATERIALS AND SUPPLI | \$43.43 |
| 250312 | 07/24/14 | 03 | QUAN, PHYLLIS | 024 | PROF/CONSULT./OPER E | \$5,400.00 |
| 250313 | 07/24/14 | 06 | MISSION FEDERAL CRED | 009 | NON CAPITALIZED EQUI | \$898.76 |
| 250314 | 07/24/14 | 03 | XEROX CORPORATION | 012 | RENTS & LEASES | \$21,663.42 |
| 250315 | 07/24/14 | 03 | BLICK, DICK (DICK BL | 012 | MATERIALS AND SUPPLI | \$1,201.80 |
| 250316 | 07/25/14 | 03 | TOMARK SPORTS | 025 | OTHER SERV.& OPER.EX | \$9,830.00 |
| 250317 | 07/25/14 | 03 | ATLAS PUMPING SERVIC | 025 | REPAIRS BY VENDORS | \$3,735.00 |
| 250318 | 07/25/14 | 03 | DOOR SERVICE & REPAI | 025 | REPAIRS BY VENDORS | \$4,500.00 |
| 250319 | 07/25/14 | 03 | SIMPLEX -GRINNELL L | 025 | OTHER SERV.& OPER.EX | \$79,137.00 |
| 250320 | 07/25/14 | 03 | AVID CENTER | 024 | FEES - ADMISSIONS, T | \$10,455.00 |
| 250321 | 07/25/14 | 03 | VINCENT FALL AND ASS | 040 | OTHER SERV.& OPER.EX | \$20,000.00 |
| 250322 | 07/25/14 | 11 | SAN DIEGUITO PRINTER | 009 | PRINTING | \$30,000.00 |
| 250323 | 07/25/14 | 13 | A&R FOOD DISTRIBUTOR | 031 | PURCHASES FOOD | \$450,000.00 |
| 250324 | 07/25/14 | 03 | WESTERN FLOORING, IN | 025 | REPAIRS BY VENDORS | \$27,404.00 |
| 250325 | 07/25/14 | 06 | HOME DEPOT | 009 | NON CAPITALIZED EQUI | \$630.83 |
| 250326 | 07/25/14 | 06 | MISSION FEDERAL CRED | 009 | MATERIALS AND SUPPLI | \$943.77 |
| 250327 | 07/25/14 | 03 | DANIEL & DAVIS OPTOM | 030 | PROF/CONSULT./OPER E | \$5,000.00 |
| 250328 | 07/28/14 | 03 | HENRY SCHEIN | 005 | MEDICAL SUPPLIES | \$219.64 |
| 250329 | 07/28/14 | 03 | HENRY SCHEIN | 005 | MEDICAL SUPPLIES | \$94.61 |
| 250330 | 07/28/14 | 03 | C D W G.COM | 035 | COMPUTER SUPPLIES | \$1,774.31 |
| 250331 | 07/28/14 | 03 | OFFICE DEPOT | 014 | PRINTING | \$30.74 |

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SAN DIEGUITO UNION HIGH
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7 ITEM 15F

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|-----------------------|-------------|
| 250332 | 07/28/14 | 21-39 | FREDRICKS ELECTRIC I | 036 | NEW CONSTRUCTION | \$22,755.00 |
| 250333 | 07/28/14 | 21-39 | SPANKY'S PORTABLE SE | 036 | NEW CONSTRUCTION | \$650.09 |
| 250334 | 07/28/14 | 03 | BIO RAD LABORATORIES | 014 | MATERIALS AND SUPPLI | \$339.40 |
| 250335 | 07/28/14 | 03 | UNITED HEALTH SUPPLI | 012 | MEDICAL SUPPLIES | \$137.03 |
| 250336 | 07/28/14 | 03 | MEDCO SUPPLY CO INC | 012 | MEDICAL SUPPLIES | \$79.91 |
| 250337 | 07/28/14 | 03 | QUALITY MICROSCOPE S | 014 | REPAIRS BY VENDORS | \$1,750.00 |
| 250338 | 07/28/14 | 21-39 | DATEL SYSTEMS INC | 036 | EQUIPMENT REPLACEMEN | \$4,066.20 |
| 250339 | 07/28/14 | 21-39 | DATEL SYSTEMS INC | 036 | EQUIPMENT REPLACEMEN | \$3,370.14 |
| 250340 | 07/28/14 | 03 | APPERSON EDUCATION P | 014 | MATERIALS AND SUPPLI | \$181.14 |
| 250341 | 07/28/14 | 03 | WARD'S NATURAL SCIEN | 014 | MATERIALS AND SUPPLI | \$287.91 |
| 250342 | 07/28/14 | 03 | TREE HOUSE INC | 012 | DUPLICATING SUPPLIES | \$1,390.87 |
| 250343 | 07/28/14 | 03 | ROYAL BUSINESS GROUP | 003 | MATERIALS AND SUPPLI | \$53.86 |
| 250344 | 07/28/14 | 03 | ROYAL BUSINESS GROUP | 014 | MATERIALS AND SUPPLI | \$17.82 |
| 250345 | 07/28/14 | 03 | ROYAL BUSINESS GROUP | 005 | MATERIALS AND SUPPLI | \$300.00 |
| 250346 | 07/28/14 | 21-39 | AZTEC TECHNOLOGY COR | 036 | EQUIPMENT | \$4,851.36 |
| 250347 | 07/28/14 | 06 | DIVERSIFIED BUSINESS | 030 | REPAIRS BY VENDORS | \$463.47 |
| 250348 | 07/28/14 | 03 | SAN DIEGO DIGITAL SO | 012 | REPAIRS BY VENDORS | \$2,160.00 |
| 250349 | 07/28/14 | 03 | SAN DIEGO DIGITAL SO | 012 | MATERIALS AND SUPPLI | \$1,425.60 |
| 250350 | 07/28/14 | 11 | VIANNA, ANTONIO | 009 | MATERIALS AND SUPPLI | \$800.00 |
| 250351 | 07/28/14 | 03 | BARNES & NOBLE BOOKS | 013 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250352 | 07/28/14 | 03 | PASCO SCIENTIFIC | 014 | MATERIALS AND SUPPLI | \$58.60 |
| 250353 | 07/28/14 | 13 | STAPLES ADVANTAGE | 031 | OFFICE SUPPLIES | \$99.48 |
| 250354 | 07/28/14 | 03 | STAPLES ADVANTAGE | 004 | MATERIALS AND SUPPLI | \$146.16 |
| 250355 | 07/28/14 | 03 | MISSION JANITORIAL S | 025 | REPAIRS BY VENDORS | \$970.00 |
| 250356 | 07/28/14 | 03 | WORLD BOOK INC. | 024 | COMPUTER LICENSING | \$7,429.00 |
| 250357 | 07/29/14 | 21-39 | AZTEC TECHNOLOGY COR | 036 | EQUIPMENT | \$10,979.28 |
| 250358 | 07/29/14 | 21-39 | AZTEC TECHNOLOGY COR | 036 | IMPROVEMENT | \$255.96 |
| 250359 | 07/29/14 | 21-39 | WESTERN ENVIRONMENTA | 036 | IMPROVEMENT | \$890.00 |
| 250360 | 07/29/14 | 21-39 | BLUE COAST CONSULTIN | 036 | IMPROVEMENT | \$30,578.00 |
| 250361 | 07/29/14 | 03 | XEROX CORPORATION | 001 | RENTS & LEASES | \$4,237.92 |
| 250362 | 07/29/14 | 03 | XEROX CORPORATION | 022 | RENTS & LEASES | \$6,864.13 |
| 250363 | 07/29/14 | 03 | XEROX CORPORATION | 023 | RENTS & LEASES | \$3,559.08 |
| 250364 | 07/29/14 | 13 | XEROX CORPORATION | 031 | RENTS & LEASES | \$3,176.91 |
| 250365 | 07/29/14 | 03 | XEROX CORPORATION | 036 | RENTS & LEASES | \$3,081.76 |
| 250366 | 07/29/14 | 03 | XEROX CORPORATION | 025 | RENTS & LEASES | \$2,855.60 |
| 250367 | 07/29/14 | 03 | XEROX CORPORATION | 003 | RENTS & LEASES | \$14,092.44 |
| 250368 | 07/29/14 | 03 | XEROX CORPORATION | 003 | RENTS & LEASES | \$666.73 |
| 250369 | 07/29/14 | 03 | XEROX CORPORATION | 004 | RENTS & LEASES | \$12,683.56 |
| 250370 | 07/29/14 | 03 | XEROX CORPORATION | 004 | RENTS & LEASES | \$3,178.57 |
| 250371 | 07/29/14 | 03 | XEROX CORPORATION | 014 | RENTS & LEASES | \$28,412.47 |
| 250372 | 07/29/14 | 03 | DUNN EDWARDS CORP | 025 | BLDG. -REPAIR MATERIA | \$15,000.00 |
| 250373 | 07/29/14 | 13 | NONSTOP SIGNS AND GR | 022 | NON CAPITALIZED EQUI | \$3,172.20 |
| 250374 | 07/29/14 | 13 | ECONOMY RESTAURANT S | 022 | PURCHASES SUPPLIES | \$720.27 |
| 250375 | 07/29/14 | 03 | SIEMENS INDUSTRY, I | 025 | OTHER SERV. & OPER.EX | \$56,634.00 |
| 250376 | 07/29/14 | 06 | XEROX CORPORATION | 030 | RENTS & LEASES | \$2,376.99 |
| 250377 | 07/29/14 | 06 | XEROX CORPORATION | 030 | RENTS & LEASES | \$2,655.50 |
| 250378 | 07/29/14 | 03 | GLOBAL VILLAGE CONCE | 010 | MATERIALS AND SUPPLI | \$1,860.00 |
| 250379 | 07/29/14 | 06 | XEROX CORPORATION | 030 | RENTS & LEASES | \$2,138.79 |
| 250380 | 07/29/14 | 06 | XEROX CORPORATION | 030 | RENTS & LEASES | \$2,241.43 |
| 250381 | 07/29/14 | 03 | XEROX CORPORATION | 010 | RENTS & LEASES | \$14,937.96 |
| 250382 | 07/29/14 | 03 | LEUCADIA WASTEWATER | 025 | SEWER CHARGES | \$24,171.80 |
| 250383 | 07/29/14 | 03 | XEROX CORPORATION | 010 | COPIER OVERAGE CHGS | \$11,296.71 |
| 250384 | 07/29/14 | 03 | XEROX CORPORATION | 010 | RENTS & LEASES | \$14,357.87 |
| 250385 | 07/29/14 | 03 | XEROX CORPORATION | 010 | RENTS & LEASES | \$8,315.52 |
| 250386 | 07/29/14 | 03 | A 1 GOLF CARS | 025 | REPAIRS BY VENDORS | \$12,000.00 |

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SAN DIEGUITO UNION HIGH
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| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|--------------|
| 250387 | 07/29/14 | 03 | ANTIMITE TERMITE&PES | 025 | PEST CONTROL | \$15,000.00 |
| 250388 | 07/29/14 | 03 | EDCO DISPOSAL CORPOR | 025 | RUBBISH DISPOSAL | \$91,250.00 |
| 250389 | 07/29/14 | 03 | FIELDTURF USA INC | 025 | REPAIRS BY VENDORS | \$5,700.00 |
| 250390 | 07/29/14 | 03 | AFFORDABLE DRAIN SER | 025 | REPAIRS BY VENDORS | \$10,000.00 |
| 250391 | 07/29/14 | 03 | COSCO FIRE PROTECTIO | 025 | OTHER SERV.& OPER.EX | \$590.00 |
| 250392 | 07/29/14 | 03 | ENCINITAS GLASS COMP | 025 | REPAIRS BY VENDORS | \$3,500.00 |
| 250393 | 07/29/14 | 03 | HAWTHORNE LIFT/NAUMA | 025 | REPAIRS BY VENDORS | \$5,500.00 |
| 250394 | 07/29/14 | 03 | RANCHO SANTA FE PROT | 025 | OTHER SERV.& OPER.EX | \$18,304.00 |
| 250395 | 07/29/14 | 03 | RANCHO SANTA FE SEC | 025 | SECURITY GUARD CONTR | \$36,000.00 |
| 250396 | 07/29/14 | 03 | MATCH POINT TENNIS C | 025 | OTHER SERV.& OPER.EX | \$11,000.00 |
| 250397 | 07/29/14 | 03 | CEPA OPERATIONS, INC | 025 | OTHER SERV.& OPER.EX | \$1,595.00 |
| 250398 | 07/30/14 | 03 | FIRST AMERICAN COREL | 036 | COMPUTER LICENSING | \$2,125.76 |
| 250399 | 07/30/14 | 03 | WESTERN RENEWABLE EN | 036 | COMPUTER LICENSING | \$850.00 |
| 250400 | 07/30/14 | 03 | LAW OFFICE OF PERRY | 036 | LEGAL EXP-BUSINESS | \$2,000.00 |
| 250401 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$9,793.00 |
| 250402 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$19,875.00 |
| 250403 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$13,231.00 |
| 250404 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$8,289.00 |
| 250405 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$1,368.00 |
| 250406 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$6,458.00 |
| 250407 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$9,681.00 |
| 250408 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$1,267.00 |
| 250409 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$922.00 |
| 250410 | 07/30/14 | 03 | URBAN TREE CARE, INC | 025 | OTHER SERV.& OPER.EX | \$2,000.00 |
| 250411 | 07/30/14 | 13 | P C S REVENUE CONTRO | 031 | NON-CAPITALIZED TECH | \$33,992.32 |
| 250412 | 07/30/14 | 03 | AMERICAN CHEMICAL & | 025 | CUSTODIAL SUPPLIES | \$79,000.00 |
| 250413 | 07/30/14 | 03 | CA AGRI CONTROL INC | 025 | PEST CONTROL | \$13,500.00 |
| 250414 | 07/30/14 | 03 | MURDOCH, WALRATH & H | 021 | PROF/CONSULT./OPER E | \$25,800.00 |
| 250415 | 07/30/14 | 25-19 | SIMPLEX -GRINNELL L | 025 | IMPROVEMENT | \$11,878.00 |
| 250416 | 07/30/14 | 25-19 | SIMPLEX -GRINNELL L | 025 | IMPROVEMENT | \$8,492.00 |
| 250417 | 07/30/14 | 03 | SCHOOL SERVICES OF C | 021 | PROF/CONSULT./OPER E | \$2,250.00 |
| 250418 | 07/30/14 | 03 | MERCURY DISPOSAL SYS | 037 | HAZARDOUS WASTE DISP | \$4,000.00 |
| 250419 | 07/30/14 | 03 | SAFETY KLEEN CORP | 005 | HAZARDOUS WASTE DISP | \$1,000.00 |
| 250420 | 07/30/14 | 13 | LLOYD PEST CONTROL | 031 | OTHER SERV.& OPER.EX | \$4,000.00 |
| 250421 | 07/30/14 | 06 | YELLOWSTONE BOYS & G | 030 | CURRENT LIABILITIES | \$6,323.00 |
| 250422 | 07/30/14 | 13 | P AND R PAPER SUPPLY | 031 | PURCHASES SUPPLIES | \$40,000.00 |
| 250423 | 07/30/14 | 13 | PICK UP STIX CATERIN | 031 | PURCHASES FOOD | \$30,000.00 |
| 250424 | 07/30/14 | 13 | SUNRISE PRODUCE COMP | 031 | PURCHASES FOOD | \$20,000.00 |
| 250425 | 07/30/14 | 03 | STUTZ, ARTIANO, SHI | 021 | LEGAL EXPENSE | \$46,000.00 |
| 250426 | 07/30/14 | 03/06 | ATKINSON, ANDELSON, | 021 | LEGAL EXPENSE | \$148,000.00 |
| 250427 | 07/30/14 | 06 | ALPHA! INNOVATION TH | 024 | PROF/CONSULT./OPER E | \$2,143.00 |
| 250428 | 07/30/14 | 03 | REHAB UNITED SPORTS | 001 | PROF/CONSULT./OPER E | \$37,103.73 |
| 250429 | 07/30/14 | 03 | REHAB UNITED SPORTS | 001 | PROF/CONSULT./OPER E | \$24,735.82 |
| 250430 | 07/30/14 | 03 | REHAB UNITED SPORTS | 001 | PROF/CONSULT./OPER E | \$24,735.82 |
| 250431 | 07/30/14 | 03 | REHAB UNITED SPORTS | 001 | PROF/CONSULT./OPER E | \$37,103.73 |
| 250432 | 07/30/14 | 06 | MATHEMATICS VISION P | 024 | MATERIALS AND SUPPLI | \$3,304.80 |
| 250433 | 07/30/14 | 03 | SECURE BY DESIGN, IN | 035 | COMPUTER LICENSING | \$2,220.00 |
| 250434 | 07/30/14 | 06 | SSID#: 9166935341 | 030 | OTHER SERV.& OPER.EX | \$3,000.00 |
| 250435 | 07/30/14 | 06 | SSID #8025566128 | 030 | MEDIATION SETTLEMENT | \$150,000.00 |
| 250436 | 07/30/14 | 06 | SSID# 5050818912 | 030 | PAY IN LIEU OF TRANS | \$2,340.24 |
| 250437 | 07/31/14 | 21-39 | SOUND IMAGE | 036 | EQUIPMENT | \$23,935.90 |
| 250438 | 07/31/14 | 13 | P C S REVENUE CONTRO | 031 | COMPUTR SOFTWARE SUP | \$4,164.75 |
| 250439 | 07/31/14 | 03 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$53,728.00 |
| 250440 | 07/31/14 | 03 | C D W G.COM | 035 | MATERIALS AND SUPPLI | \$355.47 |
| 250441 | 07/31/14 | 03/06 | AREY JONES EDUCATION | 035 | NON-CAPITALIZED TECH | \$5,697.10 |

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SAN DIEGUITO UNION HIGH
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| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 250442 | 07/31/14 | 03 | C D W G.COM | 035 | NON-CAPITALIZED TECH | \$6,965.00 |
| 250443 | 07/31/14 | 03 | RALPHS GROCERY COMPA | 030 | REFRESHMENTS | \$150.00 |
| 250444 | 07/31/14 | 25-19 | FREDRICKS ELECTRIC I | 025 | IMPROVEMENT | \$3,260.00 |
| 250445 | 07/31/14 | 03 | D A D ASPHALT | 025 | REPAIRS BY VENDORS | \$2,565.54 |
| 250446 | 07/31/14 | 03 | FREDRICKS ELECTRIC I | 035 | OTHER SERV.& OPER.EX | \$2,145.00 |
| 250447 | 07/31/14 | 25-19 | FREDRICKS ELECTRIC I | 025 | IMPROVEMENT | \$14,940.00 |
| 250448 | 07/31/14 | 03 | WARD'S NATURAL SCIEN | 014 | MATERIALS AND SUPPLI | \$280.00 |
| 250449 | 07/31/14 | 03 | TREE HOUSE INC | 014 | MATERIALS AND SUPPLI | \$270.84 |
| 250450 | 07/31/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$150.68 |
| 250451 | 07/31/14 | 21-39 | AREY JONES EDUCATION | 035 | EQUIPMENT | \$3,099.32 |
| 250452 | 07/31/14 | 21-39 | ONE STOP TONER AND I | 035 | EQUIPMENT | \$232.20 |
| 250453 | 07/31/14 | 03 | VEX ROBOTIC INC | 012 | MATERIALS AND SUPPLI | \$103.37 |
| 250454 | 07/31/14 | 03 | D A D ASPHALT | 025 | REPAIRS BY VENDORS | \$8,219.30 |
| 250455 | 07/31/14 | 03 | UNITED SITE SERVICES | 025 | RENTS & LEASES | \$1,440.00 |
| 250456 | 07/31/14 | 03 | UNITED SITE SERVICES | 025 | RENTS & LEASES | \$3,000.00 |
| 250457 | 07/31/14 | 03 | UNITED SITE SERVICES | 003 | RENTS & LEASES | \$975.00 |
| 250458 | 07/31/14 | 03 | OFFICE DEPOT | 003 | MATERIALS AND SUPPLI | \$178.48 |
| 250459 | 07/31/14 | 06 | SHELL EDUCATION | 024 | MATERIALS AND SUPPLI | \$21.77 |
| 250460 | 08/01/14 | 06 | SSID #: 8139959458 | 030 | PAY IN LIEU OF TRANS | \$480.00 |
| 250461 | 08/01/14 | 06 | SSID #: 1010419255 | 030 | OTHER SERV.& OPER.EX | \$420.00 |
| 250462 | 08/01/14 | 03 | PROJECT LEAD THE WAY | 012 | FEES - ADMISSIONS, T | \$750.00 |
| 250463 | 07/28/14 | 03 | OFFICE DEPOT | 005 | MATERIALS AND SUPPLI | \$27.29 |
| 250464 | 08/01/14 | 03 | QWICKLY | 024 | COMPUTER LICENSING | \$2,000.00 |
| 250465 | 08/01/14 | 25-19 | A O REED | 025 | LAND IMPROVEMENTS | \$7,376.00 |
| 250466 | 08/01/14 | 06 | NATL SCIENCE TEACHER | 024 | MATERIALS AND SUPPLI | \$169.37 |
| 250467 | 08/01/14 | 03 | TEXTHELP INC | 024 | COMPUTER LICENSING | \$18,750.00 |
| 250468 | 08/01/14 | 03 | XEROX CORPORATION | 024 | RENTS & LEASES | \$3,794.95 |
| 250469 | 08/01/14 | 03 | ALEKS CORP/MCGRAW HI | 024 | COMPUTER LICENSING | \$14,000.00 |
| 250470 | 08/01/14 | 03 | MRC360 AKA MR COPY | 006 | OTHER SERV.& OPER.EX | \$100.00 |
| 250471 | 08/01/14 | 03 | ACTIVE NETWORK | 022 | COMPUTER LICENSING | \$723.00 |
| 250472 | 08/01/14 | 03 | ACTIVE NETWORK | 022 | COMPUTER LICENSING | \$1,654.00 |
| 250473 | 08/04/14 | 03 | SCHOLASTIC INC | 012 | MATERIALS AND SUPPLI | \$271.77 |
| 250474 | 08/04/14 | 03 | MICRO ESSENTIAL LABO | 012 | MATERIALS AND SUPPLI | \$70.28 |
| 250475 | 08/04/14 | 03 | SAN DIEGUITO TROPHY | 012 | MATERIALS AND SUPPLI | \$187.92 |
| 250476 | 08/04/14 | 06 | TREE HOUSE INC | 008 | MATERIALS AND SUPPLI | \$89.88 |
| 250477 | 08/04/14 | 06 | NASCO MODESTO | 008 | MATERIALS AND SUPPLI | \$264.21 |
| 250479 | 08/04/14 | 03 | MACGILL DISCOUNT SCH | 008 | MATERIALS AND SUPPLI | \$68.50 |
| 250480 | 08/04/14 | 03 | ROYAL BUSINESS GROUP | 008 | MATERIALS AND SUPPLI | \$18.82 |
| 250481 | 08/04/14 | 03 | SMART AND FINAL CORP | 006 | MATERIALS AND SUPPLI | \$100.00 |
| 250482 | 08/04/14 | 06 | M P S | 024 | TEXTBOOKS | \$34,260.80 |
| 250483 | 08/04/14 | 06 | M P S | 024 | TEXTBOOKS | \$65,542.40 |
| 250484 | 08/04/14 | 06 | M P S | 024 | TEXTBOOKS | \$14,896.00 |
| 250485 | 08/05/14 | 03 | XEROX CORPORATION | 008 | RENTS & LEASES | \$442.71 |
| 250486 | 08/05/14 | 03 | XEROX CORPORATION | 008 | RENTS & LEASES | \$16,586.83 |
| 250487 | 08/05/14 | 03 | COSTCO CARLSBAD | 014 | REFRESHMENTS | \$400.00 |
| 250488 | 08/05/14 | 03 | XEROX CORPORATION | 005 | COPIER OVERAGE CHGS | \$13,288.28 |
| 250489 | 08/05/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$5,943.94 |
| 250490 | 08/05/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$5,469.57 |
| 250491 | 08/05/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$6,467.21 |
| 250492 | 08/05/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$3,381.65 |
| 250493 | 08/05/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$4,658.46 |
| 250494 | 08/05/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$1,501.80 |
| 250495 | 08/05/14 | 03 | XEROX CORPORATION | 013 | RENTS & LEASES | \$18,433.92 |
| 250496 | 08/05/14 | 03 | OFFICE DEPOT | 023 | MATERIALS AND SUPPLI | \$30.74 |
| 250497 | 08/05/14 | 03 | OFFICE DEPOT | 030 | PRINTING | \$30.74 |

PO/BOARD/REPORT

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SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|----------|-------|----------------------|-----|----------------------|--------------|
| 250498 | 08/05/14 | 06 | OFFICE DEPOT | 024 | PRINTING | \$46.82 |
| 250499 | 08/05/14 | 03 | STAPLES ADVANTAGE | 014 | MATERIALS AND SUPPLI | \$200.00 |
| 250500 | 08/05/14 | 03 | RALPHS GROCERY COMPA | 014 | REFRESHMENTS | \$100.00 |
| 250501 | 08/05/14 | 06 | C D W G.COM | 035 | NON-CAPITALIZED TECH | \$4,779.21 |
| 250502 | 08/06/14 | 03 | STAPLES ADVANTAGE | 013 | MATERIALS AND SUPPLI | \$300.00 |
| 250503 | 08/06/14 | 06 | M P S | 024 | TEXTBOOKS | \$27,557.60 |
| 250504 | 08/06/14 | 11 | RUSSELL, JANET | 009 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250505 | 08/06/14 | 06 | AMAZON.COM | 024 | BOOKS OTHER THAN TEX | \$895.10 |
| 250506 | 08/06/14 | 03 | AMAZON.COM | 024 | MATERIALS AND SUPPLI | \$1,295.78 |
| 250507 | 08/06/14 | 06 | RIVERSIDE PUBLISHING | 030 | MATERIALS AND SUPPLI | \$1,740.21 |
| 250508 | 08/06/14 | 03 | PAPA JOHN'S PIZZA | 014 | REFRESHMENTS | \$300.00 |
| 250509 | 08/06/14 | 03 | RUBIO'S | 014 | REFRESHMENTS | \$300.00 |
| 250510 | 08/06/14 | 03 | CHICK-FIL-A | 014 | REFRESHMENTS | \$300.00 |
| 250511 | 08/06/14 | 03 | JERSEY MIKE'S SUBS | 014 | REFRESHMENTS | \$300.00 |
| 250512 | 08/06/14 | 03 | COSTCO CARLSBAD | 014 | REFRESHMENTS | \$500.00 |
| 250513 | 08/06/14 | 03 | MRC360 AKA MR COPY | 014 | DUPLICATING SUPPLIES | \$600.00 |
| 250514 | 08/06/14 | 03 | ALPHA GRAPHICS | 014 | PRINTING | \$1,500.00 |
| 250515 | 08/06/14 | 03 | FEDEX OFFICE | 014 | PRINTING | \$250.00 |
| 250516 | 08/06/14 | 03 | R C AWARDS | 014 | MATERIALS AND SUPPLI | \$1,000.00 |
| 250517 | 08/05/14 | 03 | XEROX CORPORATION | 013 | RENTS & LEASES | \$4,040.28 |
| 250518 | 08/06/14 | 03 | WESTERN PSYCHOLOGICA | 030 | MATERIALS AND SUPPLI | \$4,822.07 |
| 250519 | 08/06/14 | 03 | OGGI'S PIZZA | 020 | REFRESHMENTS | \$500.00 |
| 250520 | 08/06/14 | 21-39 | FREDRICKS ELECTRIC I | 036 | NEW CONSTRUCTION | \$179,610.00 |
| 250521 | 08/06/14 | 21-39 | FREDRICKS ELECTRIC I | 036 | NEW CONSTRUCTION | \$145,912.50 |
| 250522 | 08/06/14 | 06 | SSID #: 7036426776 | 030 | OTHER SERV.& OPER.EX | \$2,500.00 |
| 250523 | 08/06/14 | 06 | SSID #: 4168809450 | 030 | OTHER SERV.& OPER.EX | \$1,400.00 |
| 250524 | 08/06/14 | 06 | SSID #: 8036418058 | 030 | MEDIATION SETTLEMENT | \$17,000.00 |
| 250525 | 08/06/14 | 06 | SSID #: 3017460677 | 030 | OTHER SERV.& OPER.EX | \$2,500.00 |
| 250526 | 08/06/14 | 06 | SSID #: 5018539432 | 030 | PAY IN LIEU OF TRANS | \$1,233.01 |
| 250527 | 08/06/14 | 03 | IPARADIGMS LLC | 024 | COMPUTER LICENSING | \$33,585.70 |
| 250528 | 08/06/14 | 06 | SSID #: 814907768 | 030 | PAY IN LIEU OF TRANS | \$2,706.48 |
| 250529 | 08/06/14 | 06 | SSID #: 501839612 | 030 | PAY IN LIEU OF TRANS | \$5,760.00 |
| 250530 | 08/06/14 | 06 | SSID #9017461631 | 030 | PAY IN LIEU OF TRANS | \$1,500.80 |
| 250531 | 08/06/14 | 06 | SSID #: 6080442434 | 030 | PAY IN LIEU OF TRANS | \$4,237.52 |
| 250532 | 08/06/14 | 06 | SSID #: 5139182632 | 030 | PAY IN LIEU OF TRANS | \$2,352.00 |
| 250533 | 08/06/14 | 06 | SSID #: 2156968315 | 030 | PAY IN LIEU OF TRANS | \$6,585.60 |
| 250534 | 08/07/14 | 03 | OFFICE DEPOT | 012 | MATERIALS AND SUPPLI | \$153.68 |
| 250535 | 08/07/14 | 03 | COLLEGE-BOUND SENIOR | 024 | TEST SCORING | \$2,385.00 |
| 250536 | 08/07/14 | 03 | GRAINGER, WW INC | 025 | NON CAPITALIZED EQUI | \$1,854.32 |
| 250537 | 08/08/14 | 21-39 | MRC360 AKA MR COPY | 036 | IMPROVEMENT | \$307.00 |
| 250538 | 08/08/14 | 03 | AMAZON.COM | 023 | MATERIALS AND SUPPLI | \$88.32 |
| 250539 | 08/08/14 | 03 | C O D E S P | 023 | DUES AND MEMBERSHIPS | \$1,850.00 |
| 250540 | 08/08/14 | 06 | SSID #: 5033861032 | 030 | OTHER SERV.& OPER.EX | \$3,000.00 |
| 250541 | 08/08/14 | 03 | SUBWAY #2926 | 014 | REFRESHMENTS | \$316.66 |
| 250543 | 08/08/14 | 03 | GRAINGER, WW INC | 035 | MATERIALS AND SUPPLI | \$288.73 |
| 250544 | 08/08/14 | 06 | SCHOLASTIC INC | 009 | COMPUTER LICENSING | \$23,600.00 |
| 250545 | 08/08/14 | 06 | TREE HOUSE INC | 024 | MATERIALS AND SUPPLI | \$135.42 |
| 250546 | 08/11/14 | 03 | SAN DIEGO DIGITAL SO | 012 | REPAIRS BY VENDORS | \$520.00 |
| 250547 | 08/11/14 | 03 | SAN DIEGO DIGITAL SO | 012 | CURRENT LIABILITIES | \$595.23 |
| 250548 | 08/11/14 | 03 | CAROLINA BIOLOGICAL | 005 | MATERIALS AND SUPPLI | \$102.82 |
| 250549 | 08/11/14 | 06 | OFFICE DEPOT | 024 | MATERIALS AND SUPPLI | \$1,750.00 |
| 250550 | 08/11/14 | 13 | MINUTEMAN PRESS /ENC | 031 | PRINTING | \$557.37 |
| 250551 | 08/11/14 | 03 | CA DEPT OF PESTICIDE | 025 | FEES - ADMISSIONS, T | \$120.00 |
| 250552 | 08/11/14 | 03 | I S T E | 024 | MATERIALS AND SUPPLI | \$67.91 |
| 250553 | 08/11/14 | 06 | FOLLETT SCHOOL SOLUT | 024 | TEXTBOOKS | \$1,179.36 |

PO/BOARD/REPORT

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SAN DIEGUITO UNION HIGH
FROM 07/08/14 THRU 08/11/14

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------------|----------|------|----------------------|-----|----------------------|----------------|
| 250554 | 08/11/14 | 03 | XEROX CORPORATION | 005 | RENTS & LEASES | \$20,647.95 |
| 250556 | 08/11/14 | 06 | ROBOMATTER, INC. | 009 | COMPUTER LICENSING | \$323.99 |
| 250557 | 08/11/14 | 06 | GO ENGINEER INC | 009 | COMPUTER LICENSING | \$3,672.00 |
| 250558 | 08/11/14 | 03 | SMART AND FINAL CORP | 013 | MATERIALS AND SUPPLI | \$400.00 |
| 250559 | 08/11/14 | 03 | RIO GRANDE | 013 | MATERIALS AND SUPPLI | \$222.86 |
| 250560 | 08/11/14 | 03 | MRC360 AKA MR COPY | 013 | DUPLICATING SUPPLIES | \$800.00 |
| 250561 | 08/11/14 | 03 | MC MASTER-CARR SUPPL | 013 | MATERIALS AND SUPPLI | \$400.00 |
| 250562 | 08/11/14 | 03 | STAPLES ADVANTAGE | 030 | MEDICAL SUPPLIES | \$150.82 |
| 250563 | 08/11/14 | 03 | AMAZON.COM | 024 | MATERIALS AND SUPPLI | \$322.92 |
| 250564 | 08/11/14 | 03 | PEARSON & AGS ASSESS | 030 | MATERIALS AND SUPPLI | \$19,336.07 |
| 250565 | 08/11/14 | 06 | AMAZON.COM | 030 | MATERIALS AND SUPPLI | \$160.47 |
| 250566 | 08/11/14 | 06 | AMAZON.COM | 030 | MATERIALS AND SUPPLI | \$446.04 |
| 750000 | 08/05/14 | 03 | AFFORDABLE PRINTER C | 035 | REPAIRS BY VENDORS | \$228.59 |
| 750001 | 08/07/14 | 03 | SIGLER WHOLESALE DIS | 025 | NON CAPITALIZED EQUI | \$3,033.15 |
| 850028 | 07/14/14 | 03 | U C IRVINE | 022 | CONFERENCE,WORKSHOP, | \$100.00 |
| 850029 | 07/14/14 | 03 | SAN DIEGO STATE UNIV | 022 | CONFERENCE,WORKSHOP, | \$140.00 |
| 850030 | 07/14/14 | 06 | AVID CENTER | 022 | CONFERENCE,WORKSHOP, | \$3,695.00 |
| 850031 | 07/08/14 | 03 | SAFE SCHOOLS CONFERE | 022 | CONFERENCE,WORKSHOP, | \$259.00 |
| 850032 | 07/16/14 | 03 | CAL STATE SAN MARCOS | 022 | CONFERENCE,WORKSHOP, | \$1,349.00 |
| 850033 | 07/16/14 | 03 | POWAY UNIFIED | 022 | CONFERENCE,WORKSHOP, | \$400.00 |
| 850034 | 07/16/14 | 03 | COUNTY OF SAN DIEGO | 022 | CONFERENCE,WORKSHOP, | \$25.00 |
| 850035 | 08/05/14 | 03 | C A S B O | 022 | CONFERENCE,WORKSHOP, | \$525.00 |
| 850036 | 08/05/14 | 03 | SAN DIEGO COUNTY OFF | 022 | CONFERENCE,WORKSHOP, | \$25.00 |
| 850037 | 08/06/14 | 03 | SCHOOL SERVICES OF C | 022 | CONFERENCE,WORKSHOP, | \$215.00 |
| REPORT TOTAL | | | | | | \$5,878,960.65 |

Individual Membership Listings
For the Period of July 8, 2014 through August 11, 2014

| <u>Staff Member Name</u> | <u>Organization Name</u> | <u>Amount</u> |
|------------------------------|--------------------------|---------------|
| None to report | | |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Proposition AA – Agreements report summarizes eight agreements.

One agreement pertains to Davis Demographic & Planning, Inc., who will provide District wide Mapping of Attendance boundaries complete with symbols and labels.

The second listed agreement pertains to American Fence Company, Inc. under their agreement they will provide temporary Construction Fence at San Dieguito High School Academy.

The next agreement pertains to Mobile Modular Management Corporation, who will provide storage services over a three month period for 13 modular buildings for San Dieguito High School Academy.

Two agreements pertain to Fredricks Electric, Inc., in accordance with their Unit Price Electrical contract B2010-11. One agreement is to provide electrical equipment and services for relocation of the transformer and switchgear at San Dieguito High School Academy to make way for the future Math & Science Building, while the other agreement to provide electrical equipment and services to two Earl Warren Middle School relocatable classrooms to serve as interim housing for Warren Hall and Food Service, as well as demolish and remove the oil switch in the existing Warren Hall/Food Service building and refeed power to the locker rooms and administration building. The last agreement in this series, in accordance with the Unit Price Cabling and Data Contract B2010-03, is being utilized to provide data upgrades to two Earl Warren Middle School relocatable classrooms.

One agreement pertains to DFS Flooring, who will provide post installation initial cleaning of newly installed flooring at Carmel Valley Middle School, Diegueno Middle School and La Costa Canyon High School.

ITEM 15G

Finally the last agreement pertains to Bob's Crane Service to provide crane and rigging service to remove and load a Kiln at San Dieguito High School Academy.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

ITEM 15G

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**PROPOSITION AA – AGREEMENTS**
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 08-21-14**

| <u>Contract Effective Dates</u> | <u>Consultant/ Vendor</u> | <u>Description of Services</u> | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|--------------------------------------|---------------------------------------|--|----------------------------------|--------------------------|
| August 22, 2014 through completion | Davis Demographic & Planning, Inc. | District Mapping Attendance boundaries complete with symbols and labels | Building Fund-Prop 39 Fund 21-39 | \$1,700.00 |
| August 22, 2014 through completion | American Fence Company, Inc. | Temporary Construction Fence at San Dieguito High School Academy | Building Fund-Prop 39 Fund 21-39 | \$859.00 |
| June 1, 2014 through August 31, 2014 | Mobile Modular Management Corporation | Three month Storage Rental for 13 modular buildings for San Dieguito High School Academy | Building Fund-Prop 39 Fund 21-39 | \$11,988.00 |
| July 14, 2014 through completion | Fredricks Electric, Inc. | To provide electrical equipment and services for relocation of transformer and switchgear at San Dieguito High School Academy | Building Fund-Prop 39 Fund 21-39 | \$179,610.00 |
| July 14, 2014 through completion | Fredricks Electric, Inc. | To provide electrical equipment and services to two new Earl Warren Middle School relocatable classrooms, demolition of oil switch and refeed of power to locker room and admin buildings. | Building Fund-Prop 39 Fund 21-39 | \$129,087.50 |
| | | | | |

ITEM 15G

| | | | | |
|------------------------------------|--------------------------|--|----------------------------------|-------------|
| July 14, 2014 through completion | Fredricks Electric, Inc. | To provide data upgrades, including fire alarm, to two new Earl Warren Middle School relocatable classrooms | Building Fund-Prop 39 Fund 21-39 | \$16,825.00 |
| August 22, 2014 through completion | DFS Flooring | To provide Post installation initial cleaning of newly installed flooring at Carmel Valley Middle School, Diegueno Middle School and La Costa Canyon High School | Building Fund-Prop 39 Fund 21-39 | \$5,050.00 |
| August 22, 2014 through completion | Bob's Crane Service | To provide crane and rigging service to remove and load Kiln at San Dieguito High School Academy | Building Fund-Prop 39 Fund 21-39 | \$1,947.40 |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 11, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AMENDMENT TO
PROFESSIONAL SERVICES CONTRACTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Professional Services Report/Proposition AA summarizes three amendments to existing contracts.

One amendment pertains to Lionakis, to decrease contract CA2014-31 by reducing construction administration costs and other service tasks to be provided in another agreement by \$15,500.00.

One amendment pertains to Rancho Sante Fe Security to increase contract CA2015-03 to upgrade the existing security system with 4G Wireless DMP Panels at Sunset High School by \$1,240.00.

The last amendment pertains to Gilbane Building Company in regards to CA2014-40. At the January 16, 2014 meeting the preliminary GMP was established at \$5,381,685.00. At the March 6, 2014 the final GMP was established in part in the amount of \$2,884,299.00 for the construction of the stadium bleachers, restrooms, and related site work. The balance of the work for the reconstruction of the tennis courts and interim housing was placed on hold until such time city permits and Division of State Architect approval became available. Recently the City of Encinitas allowed the haul permit for the demolition of tennis court to be approved. The amendment to the contract includes the tennis court demolition work and related erosion control at San Dieguito High School Academy increasing cost in the amount of \$76,236.00. The amount includes a construction contingency of \$6,226.00, of which any unused portion will be returned to the District. This will result in a new partial final guaranteed maximum price (GMP) total of \$2,960,535.00.

ITEM 15H

RECOMMENDATION:

It is recommended that the Board approves and/or ratifies the amendments to agreements, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the amendments to agreements as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

ITEM 15H

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**PROPOSITION AA – AMENDMENT TO AGREEMENTS**
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 08-21-14**

| <u>Contract Effective Dates</u> | <u>Consultant/ Vendor</u> | <u>Description of Services</u> | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|------------------------------------|--------------------------------|--|----------------------------------|--------------------------|
| August 22, 2014 through completion | Lionakis | Amend contract CA2014-31 reducing construction administration costs and other service tasks to be provided in another agreement. | Building Fund-Prop 39 Fund 21-39 | (\$15,500.00) |
| August 22, 2014 through completion | Rancho Santa Fe Security, Inc. | Amend contract CA2015-03 Upgrade 4G Wireless DMP Panels at Sunset High School | Building Fund-Prop 39 Fund 21-39 | \$1,240.00 |
| August 22, 2014 through completion | Gilbane Building Company | Amend contract CA2014-40 to include Tennis Court Demolition at San Dieguito High School Academy | Building Fund-Prop 39 Fund 21-39 | \$76,236.00 |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: AUTHORIZATION TO EXECUTE AND FILE THE
NOTICES OF EXEMPTION / TORREY PINES
HIGH SCHOOL & OAK CREST MIDDLE
SCHOOL

EXECUTIVE SUMMARY

Notices of Exemption concerning the California Environmental Quality Act (CEQA) have been prepared in preparation of upcoming capital projects related to long term school site improvements at Torrey Pines High School, and Oak Crest Middle School. The Notices of Exemption were created to capture each school site's respective Master Plan components in total rather than trying to piecemeal CEQA actions over time.

The attached Notices of Exemption indicates that projects contained in the master plans are not subject to the provisions of the California Environmental Quality Act for the reasons noted. After Board approval of the Notice, it will be filed at the County Recorder starting a 30 day challenge period. If the determination is challenged it would be brought back to the Board for further action.

RECOMMENDATION:

It is recommended that the Board authorize Eric Dill, Associate Superintendent of Business Services to execute and file the Notices of Exemption for the Master Plan of Torrey Pines High School, and Master Plan of Oak Crest Middle School, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

NOTICE OF EXEMPTION

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

San Diego Recorder/Clerk Office
1600 Pacific Highway, Room 260
San Diego, CA 92101

From: (Public Agency) San Dieguito Union High School District
684 Requeza Street
Suite 310
Encinitas, CA 92024

Torrey Pines High School Master Plan

Project Title

3710 Del Mar Heights Road

Project Location – Specific

San Diego

San Diego

Project Location – City

Project Location – County

San Dieguito Union High School District proposes to replace and repurpose existing school buildings at Torrey Pines High School. The purpose of the proposed project is to improve campus facilities in order to meet present-day classroom standards and requirements set by the California Code of Regulations and Americans with Disability Act (ADA). The proposed project also includes replacing the school’s black box theater with a new performing arts center (PAC). These new facilities would benefit students and teachers alike at Torrey Pines High School.

Description of Nature, Purpose, and Beneficiaries of Project

San Dieguito Union High School District

Name of Public Agency Approving Project

San Dieguito Union High School District

Name of Person or Agency Carrying Out Project

Exempt Status: (check one below)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemptions: Section 15301 of CEQA Guidelines, Class 1, Existing Facilities; Section 15302 of CEQA Guidelines, Class 2, Replacement or Reconstruction; 153014 of CEQA Guidelines, Class 14, Minor Additions to Schools
- Statutory Exemptions. State code number:

See attachment for discussion of reasons why the project is exempt.

Reasons Why Project Is Exempt

John Addleman

(760) 753-6491 ext. 5532

Lead Agency/Contact Person

Area Code/Telephone/Extension

If filed by applicant:

1. Attach certified document of exemption findings
2. Has a Notice of Exemption been filed by the public agency approving the project Yes No

Date Received for _____

Signature: _____

Title: _____

Date: _____

- Signed by Lead Agency
- Signed by Applicant

**ATTACHMENT TO NOTICE OF EXEMPTION
EXPAND AND IMPROVE EXISTING SCHOOL FACILITIES FOR TORREY PINES HIGH SCHOOL
3710 DEL MAR HEIGHTS ROAD, SAN DIEGO, SAN DIEGO COUNTY
SUPPLEMENTAL INFORMATION**

1. Description of the Existing Setting Onsite and in Adjacent Areas

The proposed project is at Torrey Pines High School, at 3710 Del Mar Heights Road, between Lansdale Drive and Hartfield Avenue in the Del Mar area of the City of San Diego. The 60-acre campus is slightly elevated in comparison to the surrounding community, which consists of residential uses, an undeveloped canyon, and Torrey Highlands Park. Torrey Pines High School was constructed in 1974 and has a capacity of 3,000 seats. School enrollment during the 2013–2014 school year was 2,740 students (CDE 2014). The high school typically operates from September to June, from 8:00 AM to 3:00 PM.

The campus generally consists of six permanent building structures, totaling 241,034 square feet and 122 classrooms (see Table 1, *Proposed Campus Improvements*). There are also multiple portable structures, which are used for classroom space and maintenance and operation purposes. The campus has an outdoor shaded lunch structure next to the food service building and a campus quad with ornamental vegetation in the southwestern corner of the campus. There is also a track/football stadium in the northeastern corner of the campus.

Figure 1, *Regional Location*, and Figure 2, *Aerial Photograph*, show the location of the project site and the existing environmental conditions.

2. Description of the Proposed Action

San Dieguito Union High School District proposes to replace and repurpose existing school buildings at Torrey Pines High School. The proposed project involves the improvements identified in Table 1, and Figure 3, *Site Plan*, illustrates the location of the improvements.

| | <i>Existing Size (sf)</i> | <i>Proposed Size (sf)</i> | <i>Proposed Improvements</i> |
|-----------------------------|---------------------------|---------------------------|--|
| Building A (Administration) | 5,900 | 5,900 | Remodel |
| Building B | 101,700 | 101,700 | Existing space would be remodeled. |
| Building D (Gym) | 32,000 | 32,000 | Remodel |
| North Campus | 46,534 | 106,050 | Existing buildings (46,534 sf) would be demolished. New construction would include 32,900 sf Visual Performing Arts Center; a 2-story, 44,200 sf Shop, Art & Classroom Building; a 23,400 sf Fieldhouse; a 3,800 sf Maintenance & Operations Building; a 1,750 sf Tech Pavilion (classroom) Building |
| Building E | 29,000 | 29,000 | Minor Remodel/ Technological enhancements |
| Building G | 25,900 | 25,900 | Minor Remodel/Technological enhancements |
| Total | 241,034 | 300,550 | Improvements would result in an overall increase of 59,516 sf of new building space |

The proposed project would include campuswide technological improvements, interior building enhancements, and the replacement of existing field light luminaires. The existing north campus complex would be demolished and reconstructed with new buildings. As demonstrated in Table 1, the new buildings would increase the north campus complex by 59,516 square feet and result in 200 new spectator seats in the performing arts center. The proposed project would result in an overall net increase of 59,516 square feet of building space. There would be a net zero increase of classrooms, and the campus capacity would not change as a result of project implementation.

Construction of the proposed project would commence in June 2015 and would occur in four general phases, as listed below and contingent upon the availability of the District's local and statewide bond measure funds. To the extent feasible, the most noise-intrusive activities are planned for the summer months when school is not in session. Existing operation of Torrey Pines High School would continue during project construction; interim portable structures would be implemented during Phase 0.

» **Phase 0:** This phase includes technology upgrades and the relocation of portable units onsite to accommodate the proposed renovations in Phase 1 through Phase 3. Phase 0 would occur during spring 2015.

CEQA: California Environmental Quality Act

- » **Phase 1:** This phase involves renovations to Building B, including student center and science classrooms renovations and technology upgrades. Additionally, parking lot repaving and hardscape paving of the Americans with Disabilities Act ramp and plaza are scheduled for Phase 1. This phase would commence in June 2015 and be complete by October 2016.
- » **Phase 2:** This phase involves demolition and construction of the north campus buildings, including construction of the new arts/gym, performing arts center/music, flexible space, and maintenance and operations buildings. Additionally, minor parking lot repaving and asphalt paving of a fire lane are scheduled for Phase 2. This phase would commence in June 2016 and be complete by November 2017.
- » **Phase 3:** This phase involves renovations to the administration building and existing gym/field house, stage expansion, campus green, and field upgrades. Additionally, hardscape paving of the courtyard seating and student paseo areas are scheduled for Phase 3. This phase would commence in June 2017 and be complete by November 2017.

3. Reasons Why This Project Is Exempt

The proposed project is exempt from further environmental review under the requirements of the California Environmental Quality Act (Public Resources Code §§ 21000 et seq.) because it is consistent with the following Categorical Exemptions (classes 1, 2, and 14) specified by the CEQA Guidelines.

- » **Class 1, Existing Facilities (CEQA Guidelines § 15301)** consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The key consideration is whether the project involves negligible or no expansion of an existing use.

This exemption is appropriate for the proposed project because it involves negligible or no expansion of the existing use. The existing facilities would be modernized to meet current day standards specified in Title 5 of the California Code of Regulations and ADA, and to maintain school grounds. Operation of the facility would continue as at present. The proposed project is consistent with CEQA Guidelines Section 15301.

- » **Class 2, Replacement or Reconstruction (CEQA Guidelines § 15302)** consists of replacement or reconstruction of existing structures and facilities where the new structure will be on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

This exemption is appropriate for the proposed project because both replacement and reconstruction of the existing structures and facilities would be within the general footprint of the existing structures and facilities. No new buildings would be constructed outside of the current school site. Some classrooms and programs will be relocated to other buildings on the school in order to repurpose the use of the buildings and better serve the existing and future high school program, but overall the structures and the school would have substantially the same purpose and capacity as the replaced structures. The project is consistent with CEQA Guidelines Section 15302.

- » **Class 14, Minor Additions to Schools (CEQA Guidelines § 15314)** consists of minor additions to existing schools within existing school grounds where the addition does not increase original student capacity by more than 25 percent or ten classrooms, whichever is less. The addition of portable classrooms is included in this exemption.

This exemption is appropriate for the proposed project because minor additions to the existing Torrey Pines High School are within existing school grounds. Furthermore, the additions would not increase the number of classrooms or student capacity, which will remain at 3,000 seats. Therefore, the project is consistent with CEQA Guidelines Section 15314.

4. Review of Possible Exceptions to the Categorical Exemption

The proposed project has been reviewed under Section 15300.2 for any characteristics or circumstances that might invalidate findings that the project is exempt from CEQA. Section 15300.2 identifies six exceptions to categorical exemptions:

- (a) **Location.** Section 15300.2 specifically references classes 3, 4, 5, 6, and 11 as possibly having significant environmental impacts if the site is in a particularly sensitive environment. Since the proposed project would be exempt under classes 1, 2, and 14 (see Section 3, above), the proposed project would not fall within a class where

the exemption may be subject to a possible exception related to its location. Moreover, the project site is not environmentally sensitive. As illustrated in Figure 2, *Aerial Photograph*, the project site is fully developed as a high school campus and has no value as habitat for endangered, rare, or threatened species. The project site does not have any designated, mapped, or officially adopted environmental resources that could affect or be affected by the proposed project, nor would development of the project cause an impact on an environmental resource of hazardous concern. Therefore, this exception does not apply to the proposed project.

- (b) **Cumulative Impacts.** The proposed project is the entirety of the Torrey Pines High School Master Plan and is not part of successive projects proposed at the high school campus that, combined with other ongoing projects, could have an adverse impact on the environment individually or cumulatively. The proposed project is not associated with any “successive projects of the same type in the same place, over time.” Thus, no cumulative impacts are possible and this exception does not apply to the proposed project.
- (c) **Significant Effects.** The project site is fully developed as a high school. The project site is in an urbanized and developed setting. In considering whether the proposed project would create any significant impacts, the environmental checklist in Appendix G of the CEQA Guidelines was reviewed. Project implementation would not result in significant effects to any of the following 17 environmental resource areas:
- i. **Aesthetics.** The project site is not in or in the vicinity of a state scenic highway. The nearest state scenic highway is approximately 18 miles south of the project site. There are no historic buildings or designated scenic resources on the campus. Project implementation would result in the reconstruction of structures that are larger than those existing. The structures would be built within the general footprint of those existing within the main school building area. Although the new buildings would change the visual character of the campus, the architectural style of the new structures would be consistent with the existing campus. Building materials and new pathway lighting would be consistent with those existing and would not create new light and glare impacts. Furthermore, the campus would continue to be maintained by the District.
 - ii. **Agriculture and Forestry Resources.** The proposed project is in an urban area, and the project site is not on farmland, nor is it a designated Williamson Act site. There are no agricultural and forestry uses on or near the project site.
 - iii. **Air Quality.** The proposed project is the reconstruction of existing school facilities and does not expand school operations. The project does not conflict with applicable air quality plans. As substantiated in a technical memorandum on construction air quality impacts (PlaceWorks 2014a), construction emissions would not exceed the City of San Diego’s regional emissions thresholds and consequently would not violate air quality standards or substantially contribute to existing air quality violations in the San Diego Air Basin. Although the project would not result in an expansion of the number of classrooms or capacity of the school, it would increase the performing arts center by 200 spectator seats and therefore may potentially increase the amount of operational emissions. Based on a technical memorandum on traffic impacts prepared for the project (PlaceWorks 2014c), it is expected that the project could generate up to 70 peak PM vehicle trips. The amount of emissions generated by this number of vehicles would be *de minimus*, and air quality impacts related to operation of the proposed improvements would not be significant.
 - iv. **Biological Resources.** The proposed project would take place in an urbanized setting with ornamental vegetation. The campus has no value as habitat for endangered, rare, or threatened species. Project implementation would not expand outside of the existing school site; therefore, biological resources would not be impacted.
 - v. **Cultural Resources.** As elaborated under section “e”, below, the original campus was constructed in 1974 and does not have any special architectural features, the removal of which could impact a historical resource. Reconstruction of the school buildings would occur within the general footprints of the existing structures. Therefore, the likelihood of discovering subsurface archaeological and paleontological resources would be low. In the unlikely event that such resources were identified, the District would comply with state regulations. Pursuant to CEQA Guidelines Section 15064.5(f), if potentially significant cultural resources are discovered, work in that area shall halt until a qualified archaeologist can assess the significance of the find, and, if necessary, develop appropriate avoidance and mitigation measures. Therefore, impacts to cultural resources would be less than significant.
 - vi. **Geology/Soils.** The design and construction of the proposed structures would be compliant with the California Building Code. Plan check would be conducted by the Division of the State Architecture. The project site is

suitable for the proposed development from a geotechnical standpoint, given that the recommendations presented within the geotechnical report are implemented (Geocon 2014). Impacts to geology and soils would be less than significant.

- vii. **Greenhouse Gas Emissions.** The proposed project is the reconstruction of existing school facilities and does not expand school operations. The project does not conflict with plans adopted for the purpose of reducing greenhouse gas (GHG) emissions. During construction, the proposed project would generate 1,947 metric tons of GHG emissions between 2015 and 2017 (97 metric tons per year when amortized over a 20-year project lifetime) and would not exceed the City of San Diego's GHG emissions threshold. Based on a technical memorandum on traffic impacts (PlaceWorks 2014c), it is expected that the project could generate up to 70 peak PM vehicle trips. The amount of emissions generated by this number of vehicles would be *de minimus*, and GHG emissions impacts related to operation of the proposed improvements would not be significant.
- viii. **Hazards and Hazardous Materials.** Project implementation would not release hazardous materials or emissions into the environment. Construction of the proposed improvements would be conducted in a manner consistent with federal, state, and local health and safety requirements. Operation of the improvements would also comply with applicable regulations; furthermore, operations would be similar to existing conditions. As detailed in section "e" below, the project site is not included on the list of hazardous materials sites compiled pursuant to Government Code Section 65962.5. No new hazards would be created from project implementation, and impacts to hazards and hazardous materials would be less than significant.
- ix. **Hydrology/Water Quality.** The improvements would be within existing developed areas and would not alter existing drainage patterns. Construction and operation of the proposed improvements would comply with federal, state, and local water quality requirements. Additionally, according to the Federal Emergency Management Agency flood insurance rate map, the site is not within the limits of a mapped flood hazard zone. Project implementation would have less than significant impacts to hydrology and water quality.
- x. **Land Use/Planning.** The project site has been operating with school uses since 1974. The City of San Diego General Plan land use map designates the project site as Institutional & Public and Semi-Public Facilities (San Diego 2006). Project implementation would not change the use of the campus and would not conflict with applicable policies and regulations.
- xi. **Mineral Resources.** The project site is not a mineral extraction area, and development of the proposed project would not result in the loss of valuable mineral resources in the region.
- xii. **Noise.** The proposed project would not increase the high school's capacity or programs. Therefore, operational noise impacts would not be different from existing conditions. Project implementation, however, would require demolition, minor grading, and construction of new buildings. A technical memorandum was prepared to address construction noise and vibration impacts (PlaceWorks 2014b). According to the analyses, the closest noise-sensitive land uses are residences approximately 100 feet north of the proposed PAC. Due to the topography of the campus relative to these residences and an approximately six-foot-high masonry wall along the boundary between the school campus and the homes' backyards, construction noise would not exceed the City of San Diego's 75 dBA threshold for construction noise. Likewise, due to the distance between the project area and sensitive uses, vibration impacts for both architectural damage and annoyance would also be less than significant.
- xiii. **Population/Housing.** The proposed project would not increase the capacity of the campus. It would accommodate the existing population within the high school attendance boundary. The proposed project would not result in population growth or the need for additional housing in the project area. No homes would be lost, displaced, or constructed as a result of the proposed project. Impacts to population and housing would be less than significant.
- xiv. **Public Services.** The proposed development would provide the same function as the existing uses and would not generate the need for additional fire, police, school, park, or other government services, such as library. Impacts to public services would be less than significant.
- xv. **Recreation.** The proposed project includes onsite recreational amenities for students and community use via the Civic Center Act. The project would not require use of offsite public recreational facilities. Impacts to recreation would be less than significant.
- xvi. **Transportation/Traffic.** This project operation would generate less than 1,000 daily trips; according to the City of San Diego traffic impact study guidelines (San Diego 1998), it does not warrant the preparation of a traffic impact study. Nevertheless, a focused Traffic Impact Analysis was completed for the additional 200 spectator

seats proposed at the performing arts center (PlaceWorks 2014c). The study analyzed impacts at Torrey Ridge Drive and Del Mar Heights Road. With the additional 70 inbound trips during the PM traffic peak hour, the intersection would maintain its level of service of A, which represents free-flowing conditions. Construction staging would occur on the high school campus and to the extent possible, construction-related vehicles would avoid traveling during morning and evening peak hours. The proposed improvements would not alter existing roadway features or air traffic. Impacts to transportation and traffic would be less than significant.

- xvii. **Utilities/Service Systems.** The project site is currently served with existing utilities and service systems. Implementation of the proposed project would not require substantially more services.

The District and its Program/Construction Manager would comply with applicable local, state, and federal laws, regulations, and best management practices to avoid and/or minimize any potential environmental impacts as well as to protect the safety of site occupants. Therefore, there is no reasonable possibility that the proposed project would have a significant effect on the environment due to unusual circumstances.

- (d) **Scenic Highways.** According to the California Department of Transportation (Caltrans) California Scenic Highway Mapping System, the proposed project site is not within or in the vicinity of a state scenic highway (Caltrans 2013). The nearest state scenic highway is approximately 18 miles south of the project site. Development of the proposed project would not substantially damage scenic resources, including rock outcroppings or historic buildings. Some trees would be removed prior to construction activities; however, as demonstrated in the Master Plan, new trees would be planted on the campus. No impact would result from the proposed project, and this exception does not apply to the proposed project.

- (e) **Hazardous Waste Sites.** Subsection 15300.2 of the CEQA Guidelines states that a categorical exemption shall not be used for a project on a site that is included on any list compiled pursuant to Section 65962.5 of the California Government Code. Section 65962.5 specifies lists of the following types of hazardous materials sites: hazardous waste facilities; hazardous waste discharges for which the State Water Quality Control Board has issued certain types of orders; public drinking water wells containing detectable levels of organic contaminants; underground storage tanks with reported unauthorized releases; and solid waste disposal facilities from which hazardous waste has migrated.

The project site has been operating as a high school since 1974 and is not included on the list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

The following databases of hazardous materials sites were searched for listings of hazardous materials on the project site and on surrounding parcels: EnviroStor, DTSC; EnviroMapper, USEPA; and Geotracker, SWRCB.

- Department of Toxic Substances Control, EnviroStor (Cleanup sites and hazardous waste permitted facilities)
 - Cleanup Sites: Federal Superfund Sites (NPL); State Response Sites; Voluntary Cleanup Sites; School Cleanup Sites; Corrective Action Sites; and Tiered Permit Sites.
 - Hazardous Waste Facilities: Permitted – Operating; Post-Closure Permitted; and Historical Non-Operating.
- Environmental Protection Agency, EnviroMapper
 - Air Emissions (AIRS/AFS); Superfund Sites (CERCLIS); Toxic Releases (TRI), Hazardous Waste (RCRAInfo); Water Dischargers (PCS); Brownfields (ACRES), RADInfo; Toxic Substances Control Act (TSCA)
- State Water Resources Control Board, Geotracker
 - Leaking Underground Tank (LUST) Cleanup Sites, Other Cleanup Sites; Land Disposal Sites; Military Sites; Permitted Underground Storage Tank (UST) facilities.

According to the Geotracker database, there are two hazardous materials sites within 0.25 mile of the project site (see Table 3). A leak was detected at Torrey Pines High School in 1990, but was stopped; the case has been closed since 1992. There is also a Permitted Underground Storage Tank maintained for the local fire station near the project site; however, there have been no reported violations involving the tank. Therefore, the exception outlined in CEQA Guidelines Section 15300.2(d) would not apply to the proposed project.

Table 3 Hazardous Materials Sites within 0.25 Mile of Project Site

| <i>Site Name</i> | <i>Address</i> | <i>Database</i> | <i>Reason for Listing</i> | <i>Regulatory Status</i> |
|--------------------------|--|-----------------|--|--------------------------|
| Torrey Pines High School | 3710 Del Mar Heights Road, San Diego, CA | Geotracker | Leak Detected: waste oil/motor/hydraulic/lubricating release into soil | Closed since 10/16/1992 |
| SDCTY-Fire Station #24 | 13077 Hartfield Avenue, San Diego, CA | Geotracker | Permitted Underground Storage Tank (UST) | N/A |

- (f) **Historical Resources.** Section 15064.5 defines a substantial adverse change in the significance of a historical resource as any action affecting the resource or its immediate surroundings, such that the significance would be materially impaired. Material impairment is further defined as the alteration of those physical characteristics of the resource that convey its historical significance and/or justify its inclusion in, or eligibility for inclusion in, any historical resource lists. Generally, a resource is considered to be historically significant if it meets one of the following criteria:
- i) Is associated with events that have made a significant contribution to the broad patterns of California's history and cultural heritage;
 - ii) Is associated with the lives of persons important in our past;
 - iii) Embodies the distinctive characteristics of a type, period, region or method of construction, or represents the work of an important creative individual, or possesses high artistic values; or
 - iv) Has yielded, or may be likely to yield, information important in prehistory or history.

In addition to meeting one or more of the above criteria, the California Register requires that sufficient time has passed since a resource's period of significance to "obtain a scholarly perspective on the events or individuals associated with the resource." Fifty years is used as a general estimate of time needed to develop the perspective to understand the resource's significance (CCR 4852 [d][2]).

The National Register of Historic Places was reviewed, and the existing school site has not been identified as a significant historical resource. Additionally, the school site, which was built in 1974, does not meet CCR 4852 (d)(2) of the California Register criteria; a resource must be at least 50 years old in order to "obtain a scholarly perspective on the events or individuals associated with the resource" and meet the aforementioned criteria. Since the existing campus is 40 years old, project implementation would not impact a historically significant resource. This exception does not apply to the proposed project.

5. Conclusion

Implementation of the proposed project would not increase the capacity of the existing campus or otherwise alter the use of the site or result in programmatic changes at the project site. As substantiated in this document, the proposed improvements would not have a significant effect on the environment and do not meet the conditions in Section 15300.2, Exceptions, of the CEQA Guidelines. Therefore, the project is exempt from the provisions of CEQA.

6. References

California Department of Education (CDE). 2014. DataQuest.
<http://dq.cde.ca.gov/dataquest/dataquest.asp>.

California Department of Toxic Substances and Control (DTSC). 2007. EnviroStor.
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http://www.dot.ca.gov/hq/LandArch/scenic_highways/index.htm Accessed February 6, 2014.

City of San Diego. 2006. General Plan. <http://www.sandiego.gov/planning/genplan/pdf/generalplan/fullversion.pdf>.

CEQA: California Environmental Quality Act

Geocon Incorporated. 2014. Limited Geotechnical Investigation—Torrey Pines High School Weight Room Building K
Del Mar, California.

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PlaceWorks. 2014a, May. Construction Air Quality Technical Memorandum.

———. 2014b, June. Noise and Vibration Technical Memorandum.

———. 2014c, June. Focused Traffic Impact Analysis for the Torrey Pines High School Campus Master Plan.

Roesling Nakamura Terada Architects. 2011, November 21. Schematic Plan Submittal—Torrey Pines High School
Master Plan.

State Water Resources Control Board (SWRCB). 2014. Geotracker.
<http://geotracker.waterboards.ca.gov/>.

United States Environmental Protection Agency (USEPA). 2014. EnviroMapper.
<http://www.epa.gov/emefdata/em4ef.home>.

NOTICE OF EXEMPTION

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

San Diego Recorder/Clerk Office
1600 Pacific Highway, Room 260
San Diego, CA 92101

From: (Public Agency) San Dieguito Union High School District
684 Requeza Street
Suite 310
Encinitas, CA 92024

Oak Crest Middle School Master Plan

Project Title

675 Balour Drive

Project Location – Specific

Encinitas

San Diego

Project Location – City

Project Location – County

San Dieguito Union High School District proposes to modernize Oak Crest Middle School. The project includes replacing portable classroom structures with a permanent “science building,” replacing Building B (an antiquated locker room facility) with a new gymnasium, expanding Crest Hall with performing arts amenities, and generally upgrading the campus with enhanced technology. The improved school facilities would meet the current-day needs of the Oak Crest Middle School curriculum and program and would beautify the campus. The project would maintain the school capacity of 987 seats and the existing number of classrooms. The improvements would benefit students and teachers alike at Oak Crest Middle School.

Description of Nature, Purpose, and Beneficiaries of Project

San Dieguito Union High School District

Name of Public Agency Approving Project

San Dieguito Union High School District

Name of Person or Agency Carrying Out Project

Exempt Status: (check one below)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemptions: Section 15301 of CEQA Guidelines, Class 1, Existing Facilities; Section 15302 of CEQA Guidelines, Class 2, Replacement or Reconstruction; 153014 of CEQA Guidelines, Class 14, Minor Additions to Schools
- Statutory Exemptions. State code number:

See attachment for discussion of reasons why the project is exempt.

Reasons Why Project Is Exempt

John Addleman

(760) 753-6491 ext. 5532

Lead Agency/Contact Person

Area Code/Telephone/Extension

If filed by applicant:

1. Attach certified document of exemption findings
2. Has a Notice of Exemption been filed by the public agency approving the project Yes No

Date Received for Filing: _____

Signature:

Title:

Date:

- Signed by Lead Agency
- Signed by Applicant

**ATTACHMENT TO NOTICE OF EXEMPTION
OAK CREST MIDDLE SCHOOL MASTER PLAN
675 BALOUR DRIVE, ENCINITAS, SAN DIEGO COUNTY
SUPPLEMENTAL INFORMATION**

1. Description of the Existing Setting Onsite and in Adjacent Areas

Oak Crest Middle School is at 675 Balour Drive, on the south side of Oakcrest Park Drive, in the City of Encinitas. The campus occupies two rectangular parcels of land identified as County of San Diego Assessor Parcel Numbers 259-3200-400 and 259-1810-100. The school is generally surrounded by residential uses to the south; the Boys and Girls Club to the east; a City-operated senior/community center, open space, and water tank to the north; and residences to the west. Figure 1, *Regional Location*, and Figure 2, *Aerial Photograph*, show the project site relative to the surrounding uses.

The 18-acre campus was built in 1957 and slopes from east to west. Surface elevation of the subject property ranges between approximately 300 feet above mean sea level (msl) on the eastern end to 250 feet above msl on the western side. The campus is generally terraced with three flat areas: the eastern terrace is developed with the main campus, surface parking lot, and hardscape playground; the center with a track and football field; and the western with a soccer/lacrosse field. A school bus loading area is provided on Oakcrest Park Drive; personal vehicle loading occurs at the end of the Oakcrest Park Drive cul-de-sac and within the school parking lot. The District is currently constructing ADA access improvements near an existing access point between the two fields that would connect all three terraced areas. The main campus contains 8 permanent and 7 portable building structures that total 68,754 square feet, including 48 classrooms. Table 1, *Existing Structures*, breaks down the structures currently on the campus and their building areas.

**Table 1
Existing Structures**

| BUILDING | SPACE (SF) | COMMENTS |
|-------------------------------------|-------------------|---|
| Crest Hall & Kitchen | 7,890 | permanent; contains stage and "multi-use area;" no athletic amenities |
| Building A (Administration) | 2,866 | permanent |
| Building B (Shower & Locker) | 5,438 | permanent; contains only shower and lower facilities |
| Building C (Library and Classrooms) | 8,640 | permanent |
| Building D (Classrooms) | 2,880 | portable |
| Building E (Classrooms) | 3,840 | permanent |
| Building F (Classrooms) | 3,840 | portable |
| Building G (Classrooms) | 6,720 | permanent |
| Building H (Classrooms) | 3,600 | portable |
| Building I (Classrooms) | 5,760 | permanent |
| Building J (Classrooms) | 2,880 | portable |
| Building K (Classrooms) | 4,800 | permanent |
| Building L (Classrooms) | 2,880 | portable |
| Building M (Classrooms) | 2,880 | portable |
| Building N (Classrooms) | <u>3,840</u> | portable |
| | 68,754 | |

Oak Crest Middle School has a capacity of 987 seats.¹ During the 2012–2013 school year, the school had an enrollment of 928 students (CDE 2014). Oak Crest typically operates from September to June, from 7:40 AM to 2:15 PM. Summer school is occasionally offered at the campus. In addition to school uses, the campus, including facilities and fields, is also used by the community via the Civic Center Act.

2. Description of the Proposed Action

San Dieguito Union High School District proposes to modernize Oak Crest Middle School. The District prepared a master plan for the campus in 2008. However, over the years, the master plan has been refined to better reflect current-day school and educational needs. Figure 3, *Site Plan*, illustrates the location of the proposed improvements, which would be funded by Prop AA—approved by the San Dieguito community in November 2012—as well as statewide bond measures, if available. The proposed project would include the following elements:

- » Implement campuswide technological improvements.
- » Modernize all classroom facilities.

¹ San Dieguito Union High School District, School Board Policy 7100/AR-1 Section II (2).

CEQA: California Environmental Quality Act

- » Modernize the administration building in order to reorient the reception/lobby area toward the parking lot. The improvements would be within the existing building shell.
- » Modernize and expand Crest Hall. The existing multipurpose facility would be remodeled and expanded by 1,710 square feet to include performing arts amenities (e.g., music and drama practice rooms, prep and storage rooms). The expansion would occur in the northeast portion of the existing building. Figure 4, *Crest Hall Floor Plan*, delineates the proposed expansion area.
- » Renovation of the media center from a typical library media center to a more media-centric facility.
- » Replace the antiquated 5,438-square-foot shower/locker facility (Building B) with a new, 10,800-square-foot athletic building. The existing building would be demolished and replaced with a multicourt gymnasium with a basketball court, a flexible classroom, and new restrooms/lockers. The facility would include 100 spectator seats and have a maximum height of 29 feet and 8 inches. Figure 5, *Athletic Building*, shows the exterior view and floor plan of the new athletic building.
- » Construct a new 13,800-square-foot permanent science building in the eastern campus area in lieu of portable buildings H, J, and L (9,360 sf, 10 classrooms), which would be demolished/removed. The new building would be 23 feet high and include 7 science labs and 2 classrooms. Figure 6, *Science Building*, illustrates the exterior view and floor plan of the new science building

Although implementation of the proposed project would result in a net increase of 11,512 square feet of building space, the existing Oak Crest Middle School program would not change. The campus would maintain its 48-classroom count and its capacity at 987 seats.

Construction of the proposed improvements would commence spring 2015 and would be completed in four general phases, within a 29-month period (Table 2, *Construction Schedule*). The campus would remain in operation during construction activities. To the extent feasible, the most noise-intrusive activities would be planned during school breaks. The purpose of Phase 0 is to make the campus ready for construction. Phase 0 includes setting up seven interim portable classrooms south of Building B on the blacktop, creating the construction laydown/staging area on the remaining blacktop space west of Building B, creating a temporary blacktop with four basketball and two volleyball courts on the northern half of the track and football field (upper field), and installing fencing around the construction staging area and at access ways to the new buildings. Removal of these temporary features would occur at the completion of each phase, as applicable, and completely removed under Phase 3 during the summer of 2017. Figure 7, *Interim Construction Improvements*, identifies where the interim facilities would be placed.

Table 2
Construction Schedule

PHASE 0

| | |
|---------------------------------|-----------------------|
| Interim Housing/Utility Hook-Up | April 2015 – May 2015 |
|---------------------------------|-----------------------|

PHASE 1

| | |
|-------------------------------|--------------------------|
| Crest Hall Expansion/Remodel | May 2015 – December 2015 |
| Science Building Construction | June 2015 – October 2016 |
| Media Center Remodel | June 2015 – August 2015 |

PHASE 2

| | |
|---|----------------------------|
| Athletic Building Construction | June 2016 – August 2017 |
| Existing Classrooms/Buildings Modernization | June 2017 – September 2017 |

PHASE 3

| | |
|-------------------------------------|----------------------------|
| Restoration of Track/Football Field | June 2017 – September 2017 |
|-------------------------------------|----------------------------|

The District and its program/construction manager would comply with applicable local, state, and federal laws, regulations, and best management practices to avoid and/or minimize any potential environmental impacts as well as to protect the safety of site occupants, including the City of Encinitas Noise Ordinance, and would include a site-specific Storm Water Prevention Plan.

3. Reasons Why This Project Is Exempt

The proposed project is exempt from further environmental review under the requirements of the California Environmental Quality Act (Public Resources Code §§ 21000 et seq.) because it is consistent with the following Categorical Exemptions (classes 1, 2, and 14) specified by the CEQA Guidelines.

- » **Class 1, Existing Facilities (CEQA Guidelines § 15301)** consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features,

CEQA: California Environmental Quality Act

involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The key consideration is whether the project involves negligible or no expansion of an existing use.

This class is appropriate for the proposed project because the project involves negligible or no expansion of the existing use. The existing school facilities would be modernized to meet current-day school building standards, as specified in Title 5 of the California Code of Regulations and ADA, and the school's program and curriculum. Although the project would increase the facility by 11,512 square feet, operation of the property as a school would not change, and the capacity of the campus would not increase. The proposed project is consistent with CEQA Guidelines Section 15301.

- » **Class 2, Replacement or Reconstruction (CEQA Guidelines § 15302)** consists of replacement or reconstruction of existing structures and facilities where the new structure will be on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

The project includes the demolition of Building B (shower/locker room) and its replacement with an athletic building (i.e., gymnasium with shower/locker). The replaced facility would be in the same general location as the existing building and have generally the same intent. The project also includes the replacement of portable building structures with a permanent science building, which is proposed at the southeast corner of the campus, where the portables to be removed currently sit. The new structures would serve the same purpose and capacity as those replaced. The project is consistent with CEQA Guidelines Section 15302.

- » **Class 14, Minor Additions to Schools (CEQA Guidelines § 15314)** consists of minor additions to existing schools within existing school grounds where the addition does not increase original student capacity by more than 25 percent or ten classrooms, whichever is less. The addition of portable classrooms is included in this exemption.

This class is appropriate for the proposed project because minor additions (i.e., ancillary performing arts amenities to Crest Hall) are proposed within the confines of the existing Oak Crest Middle School. The project would result in the removal of 10 portable classrooms and the addition of 7 labs and 2 classrooms in the science building and 1 classroom in the athletic building. Oak Crest Middle School would maintain the same number of classrooms (48 classrooms) and student capacity (987 seats). Therefore, the project is consistent with CEQA Guidelines Section 15314.

4. Review of Possible Exceptions to the Categorical Exemption

The proposed project has been reviewed under Section 15300.2 for any characteristics or circumstances that might invalidate findings that the project is exempt from CEQA. Section 15300.2 identifies six exceptions to categorical exemptions:

- (a) **Location.** Section 15300.2 specifically references classes 3, 4, 5, 6, and 11 as possibly having significant environmental impacts if the site is in a particularly sensitive environment. Since the proposed project would be exempt under classes 1, 2, and 14 (see Section 3, above), the proposed project would not fall within a class where the exemption may be subject to a possible exception related to its location. Moreover, the project site is not environmentally sensitive. As illustrated in Figure 2, *Aerial Photograph*, the project site is fully developed as a middle school campus and contains no suitable nesting or breeding habitat for sensitive species. Use of the site by sensitive species is precluded by school uses and by periodic landscape maintenance activities, except that trees on the site of the science building could be used by sensitive species of birds and bats for brief incidental use such as foraging. The project site is in the Encinitas 7.5-minute topographic quadrangle. A search of the California Natural Diversity Database, a database of occurrences of sensitive animal and plant species, was conducted for the Encinitas Quadrangle on July 31, 2014. Nine bird species and one bat species are in the search results. Mature trees on the site of the proposed Science Building could be used by nesting migratory birds protected under the federal Migratory Bird Treaty Act (MBTA).² The District will comply with the MBTA. Prior to the start of grading activities between February 15 to August 15 (bird nesting season), the District will conduct a site survey for nesting birds by a qualified biologist before commencement of grading activities. If nesting birds are found, the District would consult with the US Fish and Wildlife Service (USFWS) regarding means to avoid or minimize impacts to nesting birds in accordance with MBTA requirements. The project site does not have any designated, mapped, or officially adopted environmental resources that could affect or be affected by the proposed project, nor would development of the project cause an impact on an environmental resource of hazardous concern (see section 4e, below). Therefore, this exception does not apply to the proposed project.
- (b) **Cumulative Impacts.** No other successive projects proposed at the middle school campus are known, which combined with the proposed improvements could have an adverse impact on the environment individually or cumulatively. The proposed

² The MBTA is in United States Code, Title 16, §§ 703–712; regulations implementing the MBTA are in Code of Federal Regulations, Title 50, Parts 20–22.

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project is not associated with any “successive projects of the same type in the same place, over time.” Thus, no cumulative impacts are possible, and this exception does not apply to the proposed project.

(c) **Significant Effects.** The project site is fully developed as a middle school. The project site is in an urbanized and developed setting. In considering whether the proposed project would create any significant impacts, the environmental checklist in Appendix G of the CEQA Guidelines was reviewed. As described below, project implementation would not result in significant effects to any of the following 17 environmental resource areas:

i. *Aesthetics.* The project site is not in or in the vicinity of a state scenic highway. The nearest officially designated state scenic highway is a small segment of SR-163, approximately 22 miles south of the project site, and the nearest eligible state scenic highway is I-5, approximately 1 mile west of the project site. As demonstrated in section 4f, below, there are no historic buildings or designated scenic resources on the campus. Project development would not impact scenic resources within a state scenic highway.

Project implementation, however, would require the demolition of antiquated and tired structures and their replacement with more functional features that meet the needs of 21st century learning. The new structures would be built within the general footprints of the existing buildings. The new buildings would change the visual character of the campus. However, their architectural style would be consistent with the existing buildings on the campus. Building materials and any new pathway lighting would be consistent with those existing and would not create new light and glare impacts. Furthermore, the campus would continue to be maintained by the District.

ii. *Agriculture and Forestry Resources.* The proposed project is in a suburban area and is not on farmland or agricultural land. There are no agricultural and forestry uses on or near the project site. The site is zoned P/SP (Public/Semi-Public), which is designated for government uses. There is no Williamson Act contract associated with the site

iii. *Air Quality.* The proposed project is the modernization of existing school facilities and includes demolition and removal of antiquated facilities. A total of 14,798 square feet of existing building space would be demolished/removed, and a total of 26,310 square feet of new building space would be constructed, which is 11,512 square feet more than the existing space in order to meet program needs. The proposed project does not conflict with applicable air quality plans. Additionally, construction emissions would not exceed the County of San Diego’s regional emissions thresholds, and consequently construction activities would not violate air quality standards or substantially contribute to existing air quality violations in the San Diego Air Basin.³ As the proposed project would not result in an expansion of the capacity of the school and the school’s operational program would not change, project operations would remain the same, and operational impacts on air quality would be less than significant.

iv. *Biological Resources.* The project site is disturbed with school facilities and ornamental vegetation. As discussed in Section 4(a), the project site has no value as habitat for endangered, rare, or threatened species. Project implementation would require the removal of existing mature trees on the campus. To the extent feasible, the District would replant and/or replace any trees removed during construction. The District would comply with the MBTA. Impacts to biological resources would be less than significant.

v. *Cultural Resources.* As discussed in section 4(e), below, the campus does not have any special architectural features, the removal of which could impact a historic resource. Construction of the new school buildings would occur within areas that were previously graded. Therefore, the likelihood of discovering subsurface archaeological and paleontological resources would be low. In the unlikely event that such resources were identified, the District would comply with state regulations. Pursuant to CEQA Guidelines Section 15064.5, if potentially significant cultural resources are discovered, work in that area shall halt until qualified professionals can assess the significance of the find and, if necessary, develop appropriate avoidance measures. Therefore, impacts to cultural resources would be less than significant.

vi. *Geology/Soils.* The design and construction of the proposed structures would be compliant with the California Building Code. Plan check would be conducted by the Division of the State Architecture. The project site is suitable for the proposed

³ The District recently completed air quality modeling analysis for construction activities associated with the proposed Torrey Pines High School Master Plan project, which analyzed the demolition of 46,534 square feet and construction of 106,050 square feet of new building space within a 2.5-year duration. In addition to being a generally smaller project, proposed construction activities on a daily basis at Oak Crest Middle School would not be more intensive than that at Torrey Pines High School. The analysis concluded that construction air quality impacts construction emissions would not exceed the City of San Diego’s regional emissions thresholds, which are similar to the County of San Diego’s Guidelines for Determining Significance, Air Quality (2007), which would be applicable to the proposed project.

- development from a geotechnical standpoint, given that the recommendations presented within the geotechnical report are implemented (Geocon 2013). Impacts to geology and soils would be less than significant.
- vii. *Greenhouse Gas Emissions.* The proposed project is the modernization of the existing campus, including reconstruction of existing structures. The project would not result in the expansion of school operations. The project does not conflict with plans adopted for the purpose of reducing greenhouse gas (GHG) emissions. Construction activities would result in a generation de minimus emissions. Additionally, as the project would not increase the capacity of the campus or change operational activities, GHG emissions impacts related to operation of the proposed improvements would not be significant.
 - viii. *Hazards and Hazardous Materials.* Project implementation would not release hazardous materials or emissions into the environment. Construction of the proposed improvements would be conducted in a manner consistent with federal, state, and local health and safety requirements. Operation of the improvements would also comply with applicable regulations; furthermore, operations would be similar to existing conditions. As detailed in section 4(e) below, the project site is not included on the list of hazardous materials sites compiled pursuant to Government Code Section 65962.5. No new hazards would be created from project implementation, and impacts to hazards and hazardous materials would be less than significant.
 - ix. *Hydrology/Water Quality.* The improvements would be within disturbed areas of the main campus and would not alter existing drainage patterns. Construction and operation of the proposed improvements would comply with federal, state, and local water quality requirements. Additionally, according to the Federal Emergency Management Agency flood insurance rate map, the site is not within the limits of a mapped flood hazard zone. Project implementation would have less than significant impacts to hydrology and water quality.
 - x. *Land Use/Planning.* The project site has been operating with school uses since 1957. The City of Encinitas General Plan land use and zoning map designates the project site as P/SP (Public/Semi-Public). The P/SP zone permits activities operated by governmental agencies such as school districts (Encinitas 2012). Project implementation would not change the use of the site as a public school and would not conflict with applicable City policies and regulations. The site is within the coastal zone boundary and is subject to a coastal development permit (CDP), which would be issued by the City of Encinitas. Impacts to land use and planning would be less than significant.
 - xi. *Mineral Resources.* The project site is not a mineral extraction area, and development of the proposed project would not result in the loss of valuable mineral resources in the region. No impact to mineral resources would occur.
 - xii. *Noise.* The proposed project would not increase the campus operational capacity or programs. Therefore, operational noise impacts would not be different from existing conditions. Project implementation, however, would require demolition, minor grading, and construction of new buildings. Construction activities would be conducted in accordance with the time limits set by the City of Encinitas Municipal Code, Section 9.32.410. The closest noise-sensitive land uses are residences approximately 200 feet south of the athletic building and approximately 140 feet east of the science building. Due to the topography of the campus relative to these residences, construction noise would not exceed the City of Encinitas' 75 dBA threshold for construction noise. Likewise, due to the distance between the project area and sensitive uses, vibration impacts for both architectural damage and annoyance would also be less than significant.
 - xiii. *Population/Housing.* The proposed project would not increase the capacity of the campus. It would accommodate the existing population within the middle school attendance boundary. The proposed project would not result in population growth or the need for additional housing in the project area. No homes would be lost, displaced, or constructed as a result of the proposed project. Impacts to population and housing would be less than significant.
 - xiv. *Public Services.* The proposed development would provide the same function as the existing uses and would not generate the need for additional fire, police, school, park, or other government services, such as library. Impacts to public services would be less than significant.
 - xv. *Recreation.* The proposed project would improve onsite recreational amenities (e.g., athletic building) for students and community use via the Civic Center Act. The project would not require students to use offsite public recreational facilities. Impacts to recreation would be less than significant.
 - xvi. *Transportation/Traffic.* As the project will not be expanding operations of the campus and existing school programs will not be changing, no new operational vehicle trips would be generated. There would, however, be construction-related traffic. Construction staging would occur on the western two-thirds of the blacktop area of the campus. To the extent feasible, construction-related vehicles would avoid traveling during morning and evening peak hours to minimize conflicts with traffic and during the morning and afternoon school bells to avoid conflicts with students. The proposed improvements would not alter existing roadway features or air traffic, and would not conflict with the city's circulation element, including

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policies regarding public transit, bicycle or pedestrian facilities. Impacts to transportation and traffic would be less than significant.

- xvii. *Utilities/Service Systems.* The project site is currently served with existing utilities and service systems. As the project would not increase the capacity of the campus or change the campus program, existing service systems would be adequate to accommodate the proposed project. Impacts would be less than significant.

The District and its program/construction manager would comply with applicable local, state, and federal laws, regulations, and best management practices to avoid and/or minimize any potential environmental impacts as well as to protect the safety of site occupants. Therefore, there is no reasonable possibility that the proposed project would have a significant effect on the environment due to unusual circumstances.

- (d) **Scenic Highways.** According to the California Department of Transportation (Caltrans) California Scenic Highway Mapping System, the proposed project site is not in the vicinity of a state scenic highway (Caltrans 2014). The nearest officially designated state scenic highway is a small segment of SR-163, approximately 22 miles south of the project site, and the nearest eligible state scenic highway is I-5, approximately 1 mile west of the project site. Development of the proposed project would not damage scenic resources, including rock outcroppings or historic buildings. Some mature trees would be removed prior to construction activities; however, any that cannot be replanted would be replaced. As the site is not near a scenic highway, no impact would result from the proposed project, and this exception does not apply to the proposed project.
- (e) **Hazardous Waste Sites.** Subsection 15300.2 of the CEQA Guidelines states that a categorical exemption shall not be used for a project on a site that is included on any list compiled pursuant to Section 65962.5 of the California Government Code. Section 65962.5 specifies lists of the following types of hazardous materials sites: hazardous waste facilities; hazardous waste discharges for which the State Water Quality Control Board has issued certain types of orders; public drinking water wells containing detectable levels of organic contaminants; underground storage tanks with reported unauthorized releases; and solid waste disposal facilities from which hazardous waste has migrated.

The project site has been operating as a middle school since 1957 and is not included on the list of hazardous materials sites compiled pursuant to Government Code, Section 65962.5. A Phase I ESA was prepared for the project site (PlaceWorks 2014). Based on a review of historical aerial photographs, prior to 1957 the site was undeveloped land, and it does not appear that any structures were built on the project site prior to 1957. The site was not used for agricultural purposes prior to construction of the school. However, based on an environmental records review via an electronic database service, Oak Crest Middle School was identified in three databases as a Small Quantity Generator: by San Diego County; on the FINDS database for facilities that generate hazardous waste; and the HAZNET database for manifests of small quantities of inorganic hazardous waste. No violations were identified. Therefore, there are no risks and impacts associated with hazardous waste sites from project implementation. This exception does not apply to the proposed project.

- (f) **Historical Resources.** Section 15064.5 defines a substantial adverse change in the significance of a historical resource as any action affecting the resource or its immediate surroundings, such that the significance would be materially impaired. Material impairment is further defined as the alteration of those physical characteristics of the resource that convey its historical significance and/or justify its inclusion in, or eligibility for inclusion in, any historical resource lists. Generally, a resource is considered to be historically significant if it meets one of the following criteria:
- i) Is associated with events that have made a significant contribution to the broad patterns of California's history and cultural heritage;
 - ii) Is associated with the lives of persons important in our past;
 - iii) Embodies the distinctive characteristics of a type, period, region or method of construction, or represents the work of an important creative individual, or possesses high artistic values; or
 - iv) Has yielded, or may be likely to yield, information important in prehistory or history.

A Historic Resource Assessment Report was completed for the project site (Daly 2014). As substantiated therein, the Oak Crest Middle School campus and its buildings, individually or as a district, do not meet any of the above criteria. Impacts to historical resources would be less than significant. This exception does not apply to the proposed project.

5. Conclusion

Implementation of the proposed project would not increase the capacity of the existing campus or otherwise alter the use of the site or result in programmatic changes at the project site. As substantiated in this document, the proposed improvements would not have a significant effect on the environment and do not meet the conditions in Section 15300.2, Exceptions, of the CEQA Guidelines. Therefore, the project is exempt from the provisions of CEQA.

6. References

- California Department of Education (CDE), *DataQuest*. Accessed June 19, 2014. <http://dq.cde.ca.gov/dataquest/dataquest.asp>.
- California Department of Fish and Wildlife (CDFW), *California Natural Diversity Database*. Accessed July 31, 2014. <https://map.dfg.ca.gov/rarefind/Login.aspx?ReturnUrl=%2frarefind%2fview%2fRareFind.aspx>.
- California Department of Transportation, *California Scenic Highway Program*. Accessed June 20, 2014. http://www.dot.ca.gov/hq/LandArch/scenic_highways/scenic_hwy.htm.
- Daly & Associates (Daly). 2014, July. Historic Resource Assessment Report of Oak Crest Middle School: San Dieguito Union High School District, 675 Balour Drive, Encinitas, CA.
- Encinitas, City of. Zoning Report. Accessed June 20, 2014. <http://ezoning.cityofencinitas.org/>.
- . Zoning Designations. 2012, January 2012. Accessed June 20, 2014, <http://www.ci.encinitas.ca.us/modules/showdocument.aspx?documentid=356>.
- . Noise Abatement and Control, Chapter 9.32 of Encinitas Municipal Code. 2012, January.
- Geocon, Inc. 2013, August 26. Limited Geotechnical Investigation, Oak Crest Middle School, 675 Balour Drive, Encinitas, California.
- PlaceWorks, 2014a, May. Construction Air Quality Technical Memorandum: Torrey Pines High School.
- PlaceWorks. 2014b, July. Phase I Environmental Site Assessment: Oak Crest Middle School, San Dieguito Union High School District.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

**PREPARED &
SUBMITTED BY:** Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF SDUHSD EDUCATION PLAN:
STRATEGIC THEMES, 2014-15

EXECUTIVE SUMMARY

The Superintendent presented the draft San Dieguito Union High School District Education Plan: Strategic Themes, 2014-15, at the July 17th Board meeting. It is being presented at this Board meeting for approval, as shown in the attached supplement.

RECOMMENDATION:

It is recommended that the Board approve the “2014-15 Education Plan, Strategic Themes”, as shown in the attached supplement.

FUNDING SOURCE:

N/A

San Dieguito Union High School District Mission To Provide a World-Class Education For All Students: Engaged, Inspired, Prepared

DRAFT

ITEM 16 DRAFT

Vision:

To provide a world-class education for all students through quality programs that engage students, inspire achievement and service to others; prepare them to be lifelong learners and responsible members of society

Education Plan: Strategic Themes, 2014-15

| Teaching & Learning | Assessment & Learning | Diverse Learning Opportunities & Supportive Teaching & Learning Environments | Accomplished Staff | Community Engagement & Partnership | Planning & Resource Management |
|--|---|--|--|--|---|
| <p><i>Our focus on teaching and learning is characterized by:</i></p> <ul style="list-style-type: none"> ● The belief that each student can & should learn at a high level ● Offering a cohesive curriculum aligned to the Common Core State Standards and focused on 21st Century skills ● Viewing teaching & learning as collaborative activities ● Providing high quality, innovative instruction informed by balanced assessment ● Effective utilization of high quality, standards-aligned instructional materials ● A commitment to continuous improvement via collaboration and ongoing professional development | <p><i>We use assessments to accurately measure student mastery of essential learning outcomes by:</i></p> <ul style="list-style-type: none"> ● Utilizing a balanced system of formal/informal and formative/summative assessment ● Using assessment as a tool to guide teaching and learning ● Using assessment as a tool to identify students in need of intervention ● Using assessment as a tool to evaluate our programs ● Using assessment as a means to measure & report on student learning | <p><i>We ensure effective learning opportunities and supportive environments by:</i></p> <ul style="list-style-type: none"> ● Developing relevant & diverse, curricular options for students that extend beyond the classroom and include web-based choices ● Providing students with bell schedules which allow for rich, diverse, and flexible academic, elective, and intervention options during the regular school day ● Providing teachers with frequent and regular collaboration time during the work day ● Effective integration and utilization of technology in support of teaching and learning ● Developing K-16 partnerships to ensure seamless transitions and appropriate options for all students ● Implementing re-teach & intervention strategies for students who do not learn at the level expected of all students ● Ensuring that all students are educated in the least restrictive environment that provides appropriate services at an appropriate cost | <p><i>We orient all district staffing efforts toward the success of students by:</i></p> <ul style="list-style-type: none"> ● Recruiting and selecting highly qualified employees ● Staffing our schools with accomplished educators ● Providing ongoing training, professional development, and support to highly qualified employees ● Effectively supporting highly qualified employees through evaluation ● Utilizing efficient position control for budget accuracy ● Implementing office procedures which maximize technology advancement ● Maintaining and strengthening employer/employee relations | <p><i>A community is known by the schools it supports. We activate community support and engagement by:</i></p> <ul style="list-style-type: none"> ● Building relationships with parent & community leaders in order to continue collaborative partnerships ● Providing up-to-date communication of all pertinent information through social & traditional media ● Host multiple community & school site meetings to gather input & share info on district priorities, to include the opening of Middle School #5 ● Communicating the positive story of the District through local traditional media, SDUHSD website, Facebook & Twitter <p><i>Clearly, effectively & regularly communicating the District's key Priorities and Vision for Success:</i></p> <ul style="list-style-type: none"> ● Continuous improvement of each student through Common Core ● Budget Recovery ● Prop AA 21st Century Facilities ● Continual focus on student & staff safety | <p><i>We provide high-performing learning environments by:</i></p> <p><i>Deliberately prioritizing budget stabilization and recovery:</i></p> <ul style="list-style-type: none"> ● Funding multi-year implementation of Common Core State Standards ● Enhancing technology to support teaching & learning ● Reinstating strong reserves to preserve local control & protect programs from cuts during economic downturns ● Targeted restoration of programs to enhance school choice, reduce class size, & address long-term liabilities <p><i>Long Range Facilities Master Planning and Proposition AA Oversight:</i></p> <ul style="list-style-type: none"> ● Aligning projects with instructional priorities, school safety, balanced enrollment capacity & multi-year bond financing plan ● Preparing for second bond issuance: two-year phasing of planning & construction within established budgets ● Communicating project, budget and financial status to Board, ICOC, and public <p><i>Enhancing school safety:</i></p> <ul style="list-style-type: none"> ● Reviewing emergency protocols with staff ● Increasing vigilance through staff & visitor identification practices ● Leveraging Prop AA & other capital funds to improve physical security |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

**PREPARED &
SUBMITTED BY:** Rick Schmitt, Superintendent

SUBJECT: **ADOPTION OF PROPOSED REVISIONS TO BOARD POLICIES (2): #9270, "CONFLICT OF INTEREST" and #2420.1/4320.1, "DESIGNATION OF MANAGEMENT POSITIONS"**

EXECUTIVE SUMMARY

Government Code section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the code must be amended. It is then forwarded to the code reviewing body, The County Board of Supervisors, for legal review and approval. Staff has reviewed the current policy and is making the following recommendation.

Since the last time the Board approved revisions to the policy on February 20, 2014, several job title name changes have been made. The proposed revisions include those changes.

In addition, Board Policy 2420.1/4320.1, "Designation of Management Positions" needs to be updated to correspond with revisions to positions that have occurred since the last time the policy was revised on September 5, 2013. This proposed board policy includes those revisions.

RECOMMENDATION:

It is recommended that the Board adopt the proposed revisions to Board Policies (2): #9270, "*Conflict of Interest*" and #2420.1/4320.1, "*Designation of Management Positions*", as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

BYLAWS OF THE BOARD

9270

CONFLICT OF INTEREST

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision. The Board shall adopt a bylaw that specifies the terms of the conflict of interest code, designated positions, and the disclosure categories required for each position.

Upon direction by the code reviewing body, the Board shall review the District's conflict of interest code submit any changes to the code reviewing body. When a change in the District's conflict of interest code is necessitated due to changed circumstances such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. ([Government Code 87306](#))

When reviewing and preparing the District's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. ([Government Code 87311](#))

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500)

Statements of economic interests submitted to the District by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction. ([Government Code 81008](#))

CONFLICT OF INTEREST UNDER GOVERNMENT CODE 1090

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the district is barred from entering into the contract. (Government Code 1090; *Klistoff v. Superior Court*, (2007) 157 Cal. App. 4th 469)

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a district employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

A Board member shall not be considered to be financially interested in a contract if he/she has only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. (Government Code 1091)

BYLAWS OF THE BOARD

9270

Even if there is not a prohibited conflict of interest, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. ([Education Code 35107](#))

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

COMMON LAW DOCTRINE AGAINST CONFLICT OF INTEREST

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

RULE OF NECESSITY OR LEGALLY REQUIRED PARTICIPATION

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

INCOMPATIBLE OFFICES AND ACTIVITIES

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

GIFTS

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. ([Government Code 89503](#))

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. ([Government Code 89506](#))

HONORARIA

Board members and designated employees shall not accept any honorarium, which is defined as any

BYLAWS OF THE BOARD

9270

payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. ([Government Codes 89501 – 89502](#))

The term honorarium does not include:

([Government Code 89501](#))

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches.
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes.

BYLAWS OF THE BOARD

9270

APPENDIX DESIGNATED POSITIONS / DISCLOSURE CATEGORIES

It has been determined that persons occupying the following positions manage public investments and shall file a full statement of economic interests pursuant to Government Code 87200:

Governing Board Members
Superintendent of Schools
Associate Superintendents

1. Persons occupying the following positions are designated employees in Category 1:

Purchasing Director
~~Finance Director~~ Chief Financial Officer
Chief Facilities Officer
Director of Planning Services
Director of Technology Project Management
Director of Maintenance, Operations & Transportation
Construction Projects Manager-I & II
Facilities Construction Planner
Purchasing Buyer
Contracts Analyst
Construction Contracts Analyst

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries or of any land owned or used by the District. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the District,
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District, or
 - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the District.

2. Persons occupying the following positions are designated employees in Category 2:

Director
Principal
Assistant Principal
Executive Director
Program Coordinator
Project Specialist

BYLAWS OF THE BOARD**9270**

Supervisor
Independent Citizens' Oversight Committee (ICOC) Member

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
 - b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.
3. A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to:
- (2 CCR 18701)*
- a. Approve a rate, rule or regulation.
 - b. Adopt or enforce a law.
 - c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement.
 - d. Authorize the District to enter into, modify or renew a contract that requires District approval.
 - e. Grant District approval to a contract or contract specifications which require District approval and in which the District is a party.
 - f. Grant District approval to a plan, design, report, study or similar item.
 - g. Adopt or grant District approval of District policies, standards or guidelines.

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2, or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. *(2 CCR 18701)*

LEGAL REFERENCE**EDUCATION CODE**

BYLAWS OF THE BOARD

9270

| | |
|---------------|--|
| 1006 | Qualifications for Holding Office |
| 35107 | School District employees |
| 35230 - 35240 | Corrupt Practices |
| 35233 | Prohibitions Applicable to Members of Governing boards |

GOVERNMENT CODE

| | |
|-----------------|---|
| 1090 - 1098 | Prohibitions Applicable to Specified Officers |
| 1125 - 1129 | Incompatible Activities |
| 81000 – 91015 | Political Reform Act of 1974, especially: |
| 82011 | Code Reviewing Body |
| 82019 | Definition of Designated Employee |
| 82028 | Definition of Gifts |
| 82030 | Definition of Income |
| 87100 - 87103.6 | General Prohibitions |
| 87200 - 87210 | Disclosure |
| 87300 - 87313 | Conflict of Interest Code |
| 87500 | Statements of Economic Interests |
| 89501 - 89503 | Honoraria and Gifts |
| 91000 - 91014 | Enforcement |

CODE OF REGULATIONS, TITLE 2

| | |
|---------------|--|
| 18110 - 18997 | Regulations of the Fair Political Practices Commission |
|---------------|--|

COURT DECISIONS

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)

MANAGEMENT RESOURCES

WEBSITES

Fair Political Practices Commission: www.fppc.ca.gov

ADMINISTRATION

2420.1; 4320.1

DESIGNATION OF MANAGEMENT POSITIONS

The Board of Trustees has investigated the duties and responsibilities of all its employees to determine whether they have significant responsibilities for formulating District policies or administering District programs. The following positions have been determined to have those responsibilities and, therefore, are designated as management:

Superintendent
 Associate Superintendent-Educational Services
 Associate Superintendent-Business
 Associate Superintendent-Human Resources
 Director of PPS and Alternative Programs
~~Director of Financial Services~~ Chief Financial Officer
 Chief Facilities Officer
 Executive Director of Educational Services
 Director of Human Resources
 Director of Classified Personnel
 Director of Special Education
 Coordinator of Special Education
 Coordinator of Student Services
 Director of Information Technology
 Director of Technology Project Management
 Director of Maintenance, Operations & Transportation
 Director of Student Information Services
 Director of Purchasing and Risk Management
 Director of Nutrition Services
 Director of Planning Services
 Director of CTE, EL, and Community Programs
 Construction Project Manager-II
 Construction Project Manager-I
 Principal, Senior High / Middle School
 Assistant Principal, Senior High /Middle School

No person serving in a position designated as management shall be represented by an exclusive representative. In employment relations with the Board of Trustees, any person serving in a management position shall have the right to represent himself/herself individually or by any other group whose membership is composed entirely of employees serving in a position designated as management.

LEGAL REFERENCES

GOVERNMENT CODE

3540.1(g) Designation of Management Positions
 3543.4 Meeting and Negotiating in Public Educational Employment

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Eric R. Dill, Assoc. Supt, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: **ADOPTION OF RESOLUTION IN
OPPOSITION OF LOCAL RESERVES
CAP**

EXECUTIVE SUMMARY

The 2014-15 State Budget trailer bill (SB 858) contains provisions which, if Proposition 2 passes and establishes a Proposition 98 Rainy Day Fund, would require districts to substantiate the need for unrestricted General Fund reserves. Further provisions would prevent districts such as San Dieguito Union High School District (SDUHSD) from maintaining unrestricted reserves in excess of 6% of total General Fund expenditures.

Maintaining adequate reserves for economic uncertainties is the cornerstone of prudent financial planning. Building reserves during good economic times limits drastic reductions to instructional programs when revenues decline.

Reserves are especially important for community-funded (or, Basic Aid) districts such as SDUHSD. Increases in enrollment are not accompanied by additional state funding as with Local Control Funding Formula districts, nor does the state make up the difference if property tax revenue declines as it did during the Great Recession. As such, the District must prepare for unexpected circumstances by setting aside unrestricted reserves to maintain instructional program stability.

The deliberate use of reserves to offset revenue losses beginning in 2008-09 preserved the world-class educational program our community expects for its children. The District did not need to resort to laying off teachers, shortening the school year, eliminating programs, issuing furloughs, or reducing salaries as did many districts because SDUHSD had available reserves.

ITEM 18

The attached resolution calls upon the California State Legislature and Governor to repeal or substantially change the language contained in SB 858 which places caps on local reserves.

RECOMMENDATION:

It is recommended that the Board adopt the resolution in opposition of the local reserves cap.

FUNDING SOURCE:

Not applicable.

ITEM 18

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
IN OPPOSITION OF LOCAL RESERVES CAP**

WHEREAS, school district governing boards have the obligation to provide a quality education that is essential for an informed citizenry, a competitive economy, a fulfilling life for all students, and the foundation of our democratic society; and

WHEREAS, school district governing boards are responsible for maintaining fiscal solvency of the school systems they govern; and

WHEREAS, the Local Control Funding Formula (LCFF), based on the principle of subsidiarity, provides governing boards, working with interested stakeholders, with the authority to prioritize funds in order to provide quality education for all students, especially those who are English learners, from low income households and who are Foster Youth; and

WHEREAS, funds for vital services for school operations, such as textbook adoption, the multi-year transition to Common Core State Standards and Next Generation Science Standards, instructional technology integration, career technical education, home-to-school transportation, payroll, deferred maintenance, and economic forecasting entail disciplined planning and cash-flow management, requiring the creation and maintenance of prudent financial reserves; and

WHEREAS, school district reserve levels, as well as their fund balances, are determined by governing boards to meet local priorities and allow districts to save for potential future expected and unexpected expenditures and for eventual economic downturns; and

WHEREAS, San Dieguito Union High School District is a community funded (Basic Aid) district which relies on property tax revenue for nearly all of its funding; and

WHEREAS, there is no correlation between property tax revenue and student enrollment; and

WHEREAS, most property tax revenue is received only twice a year, making adequate reserves crucial to manage cash flow for normal daily operations, future purchases, and unforeseen events; and

WHEREAS, the statutory minimum for school district reserves for economic uncertainties is 3 percent, which covers less than one month of payroll, or less than 20 days of total cash flow; and

WHEREAS, prudent budgeting raises expectations for school districts to establish and maintain reserves above the statutory minimum; and

WHEREAS, the governing board of the San Dieguito Union High School District currently maintains an unrestricted General Fund reserve of approximately 12% for purposes of preparing for the next economic downturn, to limit the cost of borrowing for cash flow purposes,

ITEM 18

to provide teachers and instructional materials in the event of unexpected enrollment increases, to guard against economic uncertainties, and to preserve our outstanding credit rating.

WHEREAS, cautiously managing reserves allows school districts to maintain consistent educational programs during economic boom and bust cycles; and

WHEREAS, San Dieguito Union High School District employed a deliberate strategy of saving during good times to avoid drastic cuts to educational programs during economic downturns; and

WHEREAS, San Dieguito Union High School District used its reserves to avoid laying off teachers, eliminating programs, issuing furloughs, shortening the school year, or reducing salaries; and

WHEREAS, the State of California has not restored categorical funding to Basic Aid districts who paid their “fair share” of state funding losses during the most recent recession; and

WHEREAS, San Dieguito Union High School District continues to provide career technical education despite the loss of local Regional Occupational Program funding; and

WHEREAS, revenue from Proposition 30 will sunset upon expiration of the temporary taxes; and

WHEREAS, Proposition 98 represents only a minimum level of funding below which the state must not fall, and not a funding level that could be considered adequate or stable by any objective observer; and

WHEREAS, on June 20, 2014, the Governor signed into law SB 858 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2014), the so-called education budget trailer bill; and

WHEREAS, SB 858, Sec. 27, requires school districts to spend their assigned and unassigned account balances down to no more than two-to-three times the minimum level of the statutory reserve for economic uncertainties (depending on district size) in the fiscal year following the fiscal year in which the State of California makes a payment of any amount to the Public School System Stabilization Account; and

WHEREAS, under SB 858 a deposit by the State of California of even \$1 to the Public School System Stabilization Account would result in school districts throughout California having to spend down billions of dollars in their reserves and ending balances; and

WHEREAS, it could take many years for the State of California to build up an adequate Public School System Stabilization Account; yet, in one year, school districts would be forced to spend down their reserves and ending balances to levels that could jeopardize fiscal solvency; and

ITEM 18

WHEREAS, the LCFF is not fully implemented, many school districts are still funded below their 2007-08 levels, and districts cannot survive another downturn without fiscally responsible reserves.

NOW THEREFORE BE IT RESOLVED, that the Governing Board of the San Dieguito Union High School District calls upon the Legislature and the Governor to repeal or substantially change the language contained in Sec. 27 of SB 858 (Chapter 32, Statutes of 2014) immediately.

ADOPTED, SIGNED AND APPROVED, this 21st day of August, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Torrie Norton
Associate Superintendent/HR

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: **ADOPTION OF RESOLUTION / REDUCTION
IN HOURS OF ONE CLASSIFIED POSITION
AND INCUMBENT FOR FISCAL YEAR 2014-
2015**

EXECUTIVE SUMMARY

The Special Education Department is recommending a one-hour reduction of time for one current full-time Instructional Assistant Special Education (Severely Handicap) position. The purpose of this recommended Board action is to initiate the process of reducing the hours of the identified position and ensuring implementation of all layoff rights for the affected incumbent.

RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt the resolution initiating layoff and/or reduction in hours and/or months of a classified employee for fiscal year 2014-15, as shown in the attached supplement.

Attachment

**BOARD OF TRUSTEES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM 19

Resolution Re: Classified Layoff

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, a reduction in the number of classified employees is required due to a lack of work within the District anticipated for the 2014-2015 school year; and,

WHEREAS, applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District require notice to the employees that they may be laid off or reduced in assignment, as well as notification of their rights of displacement, if any, and reemployment rights; and,

WHEREAS, the Board of Trustees desires that the Superintendent implement the layoffs and/or reductions in assignment consistent with these requirements;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby initiates the layoffs of the following positions and the corresponding employees to be effective November 20, 2014, as indicated:

1 Instructional Assistant (Severely Handicap), as follows:

1 position reduced from 0.8750 FTE School Term
to 0.7500 FTE School Term 1 employee

BE IT FURTHER RESOLVED that the Superintendent determines the order of layoff pursuant to Education Code Section 45308 and gives all appropriate notices to affected employees pursuant to the applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California, on the 21st day of August, 2014, by the following vote:

AYES: _____

NOES: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent, Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: HIGH SCHOOL SELECTION UPDATE

EXECUTIVE SUMMARY

Staff will give a brief update on high school selection/enrollment at the Board meeting.

RECOMMENDATION:

This item is being provided as information only.

FUNDING SOURCE:

N/A

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San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 14, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent / Ed. Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: PROPOSED REVISED BOARD POLICIES (4):
#1312.3 & AR-1 "UNIFORM COMPLAINT PROCEDURES", #1312.3/AR-1 ATTACHMENTS A & B, "UNIFORM COMPLAINT FORM" & "UNIFORM COMPLAINT PROCEDURES NOTICE TO PARENTS/GUARDIANS: COMPLAINT RIGHTS"

EXECUTIVE SUMMARY

Board Policy #1312.3, "Uniform Complaint Procedures", Administrative Regulation (AR-1) and attachments (AR-1 A and B) have been updated to reflect necessary updates and additions due to changes in Education Code, with the addition of Local Control and Accountability Plan (LCAP) and also the addition of School Fees to the Williams Settlement.

RECOMMENDATION:

This item is being presented for first read and will be resubmitted for board action on September 4, 2014.

FUNDING SOURCE:

Not applicable.

COMMUNITY RELATIONS

ITEM 21
1312.3

UNIFORM COMPLAINT PROCEDURES

UNIFORM COMPLAINT PROCEDURES

The Board of Trustees recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures.

~~The district shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying in district programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.~~

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, Local Control Funding Formula programs and the LCAP implementation process, and special education programs.

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments, or the lack of opportunity to receive intensive instruction and services to pupils who did not pass one or both parts of the high school exit examination by the end of grade 12, shall be investigated pursuant to the District's Uniform Complaint Procedure.

The Board of Trustees encourages the early, informal resolution of complaints at the site level whenever possible.

The Board of Trustees acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

COMMUNITY RELATIONS

The Board of Trustees prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board of Trustees recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

LEGAL REFERENCE

EDUCATION CODE

Prohibition of discrimination

Child care and development programs

Adult basic education

| | |
|------------------|---|
| 200-262.4 | Prohibition of Discrimination |
| 8200-8498 | Child care and development programs |
| 8500-8538 | Adult basic education |
| 18100-18203 | School libraries |
| 32289 | School safety plan, uniform complaint procedures |
| 35146 | Closed sessions |
| 35160.5 | Requirement of school district policies: parental complaints re: employees |
| 35186 | Williams Uniform Complaint Procedures |
| 37254 | Intensive Instruction and services for students who have not passed exit exam |
| 41500-41513 | Categorical education block grants |
| 48985 | Notices in language other than English |
| 49010-49013 | Student Fees |
| 49060-49079 | Student Records |
| 49490-49590 | Child nutrition programs |
| 52160-52178 | Bilingual education programs |
| 52300-52499.6 | Career-technical education |
| 52500-52616.24 | Adult schools |
| 52800-52870 | School-based coordinated programs |
| 54000-54041 | Economic impact aid programs |
| 54100-54145 | Miller-Unruh Basic Reading Act |
| 54400-54425 | Compensatory education programs |
| 54440-54445 | Migrant education |
| 54460-54529 | Compensatory education programs |
| 56000-56885 | Special education programs |
| 59000-59300 | Special schools and centers |
| 60650 | Personal beliefs |
| 64000-64001 | Consolidated application process |

COMMUNITY RELATIONS

CODE OF REGULATIONS, TITLE 5

3080 Application of section
4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

PENAL CODE

422.55 Hate crime; definition
422.6 Interference with constitutional right or privilege

GOVERNMENT CODE

~~54957-54957.8~~ Closed sessions

CIVIL RIGHTS ACT OF 1964
42 U.S.C.A. Section 2000c et seq.

TITLE IX, EDUCATION AMENDMENTS OF 1972
20 U.S.C.A. Section 1231g, 1681 et seq.

SECTION 504, REHABILITATION ACT OF 1973
29 U.S.C.A. Section 721, 761

EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981
20 U.S.C.A. Section 3801 et seq.

GENERAL EDUCATION PROVISIONS ACT
20 U.S.C.A. 1221 et seq., especially:

FAMILY EDUCATION AND PRIVACY RIGHTS ACT OF 1974
20 U.S.C.A. Section 1221, 1232 g

34 CODE OF FEDERAL REGULATIONS, Section 100.7(e)

SENATE BILL 6

SENATE BILL 550

ASSEMBLY BILL 1550

ASSEMBLY BILL 2727

ASSEMBLY BILL 3001

UNITED STATES CODE, TITLE 20

UNITED STATES CODE, TITLE 20 TITLE I BASIC PROGRAMS

6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality teachers and principals
6801-6871 Title III language instruction for limited English proficient and immigrant students

COMMUNITY RELATIONS

SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT

- 7101-7184 Safe and Drug-Free Schools and Communities Act
- 7201-7283g Title V promoting informed parental choice and innovative programs
- 7301-7372 Title V rural and low-income school programs
- ~~Title V rural and low-income school programs~~

MANAGEMENT RESOURCES

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>

COMMUNITY RELATIONS

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UNIFORM COMPLAINT PROCEDURES

DESIGNATION OF PERSON TO RECEIVE COMPLAINT

The Board of Trustees designates the following compliance officer(s) to receive and investigate complaints and ensure district compliance with law:

| | |
|---|------------------------------------|
| Rick Schmitt, Associate Superintendent, Educational Services | (760) 753-6491 ext 5550 |
| Dr. Michael Grove, Associate Superintendent, Educational Services | (760) 753-6491 ext 5569 |
| Eric Dill, Associate Superintendent, Business | (760) 753-6491 ext 5541 |
| Torrie Norton, Associate Superintendent, Human Resources | (760) 753-6491 ext 5506 |

710 Encinitas Boulevard, Encinitas, CA 92024

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

For complaints concerning insufficiency of instructional materials, emergency or urgent facility conditions, and/or teacher vacancy or misassignment issues, the complaint shall be filed with the school principal or his or her designee at the school site where the complaint arises.

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, Local Control Funding Formula programs and the LCAP implementation process, and special education programs.

NOTIFICATIONS

The compliance officers shall meet the notification requirements of California Code of Regulations Title 5, Section 4622, and all other applicable law, including the annual dissemination of District complaint procedures and information about available appeals, civil law remedies and conditions under which a complaint may be taken directly to the State Department of Education.

Additionally, the school principal is responsible for ensuring that each classroom has the required standardized notice posted to notify parents and guardians of the opportunity to complain about instructional materials and facility issues. The notice shall be conspicuously posted in each classroom.

PROCEDURES

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related action, including all information required for compliance with 5 CCR 4631 and 4633.

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All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

FILING OF COMPLAINT:

1. Any individual, public agency or organization may file a written complaint of alleged noncompliance by the district on the Uniform Complaint Form attached.
2. A complaint alleging unlawful discrimination shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when the complainant acquired knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subject to unlawful discrimination.
3. A complaint alleging noncompliance with the law regarding the prohibition against requiring students to pay student fees, deposits, and charges may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.
4. The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.
5. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint.

MEDIATION:

Within three business days of receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

INVESTIGATION OF COMPLAINT:

The principal/designee or compliance officers shall make all reasonable efforts to investigate any problem within his or her authority. The investigation shall provide an opportunity for the complainant, or the complainant's representative, to present information relevant to the complaint. The investigation may include an opportunity for the parties to meet to discuss the complaint or to

COMMUNITY RELATIONS

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question each other or each other's witnesses.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation of his/her engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation.

The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

RESPONSE:

1. For complaints processed by the compliance officers, a written decision shall be issued to the complainant within thirty (30) calendar days of receiving the complaint. This decision shall contain the findings and disposition of the complaint, including corrective actions if any, the rationale for such disposition, notice of the complainant's right to appeal to the Board of Trustees and the right to further appeal to the Department of Education, and the procedures to be followed for initiating an appeal to the Department. If an employee is disciplined according to established District policy as a result of the complaint, this report shall simply state that effective action was taken and that the employee was informed of District expectations. The report shall not give any additional information as to the nature of the disciplinary action. This time period may be extended by written agreement between the complainant and the District.
2. For complaints processed by the principal or designee, valid complaints must be remedied within a reasonable time period but not to exceed thirty (30) working days from the date the complaint was received. If a response was requested in the complaint, the principal/designee shall prepare and send to the complainant a written report within forty-five (45) working days of the initial filing of the complaint. This time period may be extended by written agreement between the complainant and the District.

FINAL WRITTEN DECISION

1. The district's decision shall be in writing and sent to the complainant.
2. The district's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.
3. The decision shall include:
 - a. The findings of fact based on the evidence gathered.
 - b. The conclusion(s) of law.
 - c. Disposition of the complaint.
 - d. Rationale for such disposition.
 - e. Corrective actions, if any are warranted.

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- f. Notice of the complainant's right to appeal the district's decision with 15 days to the CDE and procedures to be followed for initiating such an appeal.
 - g. ~~In addition, any decision concerning a discrimination, harassment, intimidation, or bullying complaint based on state law shall include a notice that the complainant must wait until 60 calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. For discrimination complaints, notice that the complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies.~~
4. If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of the district expectations. The report shall not give any further information as to the nature of the disciplinary action. ~~If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges is found to have merit, the district shall provide a remedy to all affected students and parents/guardians, which, where applicable, shall include reasonable efforts to ensure full reimbursement to them.~~
 5. If dissatisfied with the district's decision, the complainant may appeal in writing to the CDE within 15 days of receiving the district's decision. When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision.
 6. Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE.
 - a. A copy of the original complaint.
 - b. A copy of the decision.
 - c. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision.
 - d. A copy of the investigation files, including but not limited to all notes, interviews, and documents submitted by the parties and gathered by the investigator.
 - e. A report of any action taken to resolve the complaint.
 - f. A copy of the district's complaint procedures.
 - g. Other relevant information requested by the CDE.
 7. The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists; including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district.

CIVIL LAW REMEDIES

A complainant may pursue available civil law remedies outside of the district's complaint procedures as provided by law. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. Except as provided by law, for discrimination complaints, a complainant must wait until sixty (60) days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is

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applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

DIRECT STATE INTERVENTION

The California Department of Education may directly intervene in the complaint without waiting for action by the District when one of the conditions listed in 5 CCR 4650 and other applicable law exists. In addition, the California Department of Education may also intervene in those cases where the District has not taken action within sixty (60) calendar days of the date the complaint was first filed with the District.

COMMUNITY RELATIONS

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UNIFORM COMPLAINT FORM (1312.3/AR-1, ATTACHMENT A)

(Revised, July 1, 2014)

Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide contact information below.

Response requested: _____ Yes _____ No

Name, _____
(Last) (First)

Address: _____
(Street) (City / State) (Zip)

Phone Number(s): _____
(Home) (Cell) (Other)

Location of the problem that is the subject of this complaint:

School: _____ Rm # or Rm Name: _____

Course: _____ Teacher Name: _____

Date problem was observed: _____

Specific issue(s) of the complaint. Please check all that apply:

_____ **Unlawful discrimination against a protected individual or group in any district program**

_____ **Failure to comply with state/federal laws in one of the following programs:**

- _____ Adult Education _____ Child Care / Development _____ Consolidated Categorical Aid
- _____ Child Nutrition _____ Career Technical Education _____ Special Education

_____ **Textbooks and Instructional Materials**

- _____ Student does not have standards-aligned or state/district-adopted textbooks or other required instructional materials to use in class
- _____ Student does not have access to instructional materials to use at home or after school
- _____ Textbooks/instructional materials are in poor or unusable condition

_____ **Teacher Vacancy or Misassignment**

- _____ Vacancy exists at beginning semester as defined in §35186 E.C.
- _____ Teacher lacks credentials or training to teach English learners in assigned class with more than 20% English learners
- _____ Teacher lacks subject matter competency

COMMUNITY RELATIONS

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**___ Facility conditions pose an emergency or urgent threat to the health or safety of students or staff
___ CAHSEE Intensive Instruction**

___ Failed to notify a student who did not pass one or both parts of the California High School Exit Exam (CAHSEE) of the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12

___ Failed to provide a student who did not pass one or both parts of the California High School Exit Exam (CAHSEE) the opportunity to receive intensive instruction and services for up to two consecutive years after the completion of grade 12

___ Student Fees

___ Pupil was required to pay a fee for participation in an educational activity. * "Pupil fee" means a fee, deposit, or other charge imposed on pupils, or a pupil's parents or guardians, in violation of California Education Code 49011 and of Article IX of the California Constitution.

___ Local Control Accountability Plan (LCAP)

___ Failure to comply with Legal Requirements Pertaining to LCAP

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation:

Please file this complaint with the following:

Principal (Name): _____ School: _____

Address: _____
(Street) (City/ST) (Zip)

Dr. Michael Grove, Associate Superintendent, Educational Services
San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

COMMUNITY RELATIONS

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Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous complaints, should be dated:

Signature

Date

**UNIFORM COMPLAINT PROCEDURES NOTICE TO PARENTS/GUARDIANS
COMPLAINT RIGHTS**

Parents/Guardians:

Education Code 35186 requires that the following notice be posted in your child's classroom:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each student, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.
3. There should be no teacher vacancies or misassignments as defined in Education Code 35186(h)(1) and (2) and the district's administrative regulation AR 1312.4
4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.
5. A District pupil shall not be required to pay a pupil fee for participation in an educational activity. All supplies, materials, and equipment needed to participate in educational activities shall be provided to pupils free of charge. * "Pupil fee" means a fee, deposit, or other charge imposed on pupils, or a pupil's parents or guardians, in violation of California Education Code 49011 and of Article IX of the California Constitution.
6. Failure to Comply with Legal Requirements Pertaining to LCAP
7. To file a complaint regarding any of the above matters, a complaint form can be obtained at the principal's office or district office, or downloaded from the district web site.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 13, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Eric R. Dill, Assoc. Supt, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: PROPOSED REVISIONS TO BOARD
POLICY #3260.1 "STUDENT
PARKING FEES"

EXECUTIVE SUMMARY

The purpose of parking permits is to maintain order and safety in school parking lots by limiting the permits issued to the number of available parking spaces. The District began charging for student parking permits in 1996. The District has long held that the fee is allowable as driving to school and parking in a school parking lot is neither an educational activity nor a requirement of any student. The California Department of Education recently agreed with the District's position.

Notwithstanding, staff now recommends elimination of the parking permit fee. Continued improvement in the District's unrestricted General Fund revenue will offset the loss of approximately \$78,000 budgeted for parking permit income.

All other requirements for students to obtain and display a permit when parking in a school parking lot will remain—including completion of the free California Highway Patrol Start Smart program. Parking citations may still be issued in all permit lots to vehicles not displaying a permit. Principals have been notified to continue each school's usual practice to issue permits with the exception of collecting the fee.

RECOMMENDATION:

It is recommended that the Board review proposed revisions to Board Policy #3260.1 "Student Parking Fees" and respond with any comments or suggestions. The revised policy will be brought back at the September 4, 2014 meeting for adoption.

FUNDING SOURCE:

General Fund / Unrestricted.

STUDENT PARKING FEES

Since the community and the Board of Trustees desire to maintain a reasonable level of ~~campus supervision and since additional funds are necessary to provide this service, the Board shall require that students parking on high school campuses shall pay a parking fee.~~ **order and safety,** ~~a~~All students on high school sites shall arrange to have ~~a the necessary~~ parking permit with the high school of attendance. Beginning with the 2011-12 school year, every S.D.U.H.S.D. student who purchases an On Campus Parking Permit must have completed the "California Highway Patrol Start Smart" (CHP) program with a parent or legal guardian. The CP Start Smart program is a free driver safety education class which targets new and future licensed teenage drivers between the age of 15-20 and a parent or guardian for each student driver. Additionally, testimonies will be provided by officers who have investigated fatal collisions involving teens. Each student must have a parent or guardian present for the entire two hour course. Students and a parent or guardian may attend any Start Smart course, including those offered at other S.D.U.H.S.D. high schools. Students and a parent or guardian may also attend a San Dieguito Alliance For Drug Free Youth Start Smart course.

Courses will be offered at all S.D.U.H.S.D. high schools and at other locations in the community. Students and their parent / guardian will only be required to complete the course one time in their high school career. This policy takes place on the first day of the 2011-12 school year.

~~Income from the student parking fee will be utilized to help offset the cost of campus supervision. Eligibility for a waiver from the parking fee shall be based on the income eligibility scales used for the free and reduced-price lunch program. At the beginning of the school year and whenever a new student is enrolled, parent/guardians shall receive information about parking waiver eligibility standards, application procedures and appeal procedures. Students who receive a student parking fee waiver must complete the Start Smart Teen Driving Program.~~

~~All applications and records related to eligibility for a parking waiver shall be confidential and open only for purposes directly connected with the student parking program.~~

~~Students receiving a parking waiver shall not be identified by the use of special passes, tickets, or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted, or announced in any manner or used for any purpose other than the student parking program.~~

STUDENT PARKING FEE CHARGES

~~A. Each student shall be charged according to the following schedule:~~

| Annual Parking Permit | Semester Parking Permit | Quarter Parking Permit |
|----------------------------------|------------------------------------|-----------------------------------|
| \$40/year | \$25/semester | \$15/quarter |

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 12, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Corrie Amador
Director of Classified Personnel
Torrie Norton
Associate Superintendent, Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: Proposed New Board Policy #4216.3-11.9, "Custodial Supervisor I" & Revised Board Policy #4241 Attachment A, "Supervisory Employees Salary Schedule"

EXECUTIVE SUMMARY

The District has requested establishment of a position in the Custodial Department to ensure supervisory oversight of custodial operations at eight school sites (35 full-time, non-supervisory employees working between 2:30 p.m. and 11:30 p.m.). This proposed new position will provide a second supervisor to assist the district wide Grounds and Custodial Supervisor who is currently the sole supervisor responsible for all activities in these two programs with daily operations occurring between 6:00 a.m. and 11:30 p.m.

The recommended addition to the classification plan is Custodial Supervisor I, Policy #4216.3-11.9. The attached class description reflects the proposed duties and functions of the job, and the salary range recommendation at range 5 of the Supervisory schedule reflects the level of expertise, supervisory leadership and responsibilities relative to other classes already on the Supervisory Salary schedule. This recommendation was reviewed and approved by the Personnel Commission at its meeting on June 17, 2014. CSEA is aware of and supports the recommendation on this supervisory position.

RECOMMENDATION:

This item is being submitted as first read and will be resubmitted for action at the September 4, 2014 board meeting, as shown in the attached supplements.

FUNDING SOURCE:

District General Fund

Attachments

CLASSIFIED PERSONNEL**4216.3-11.9****CUSTODIAL SUPERVISOR I****OVERALL JOB PURPOSE STATEMENT**

Under the direction of the Grounds and Custodial Supervisor, the job of Custodial Supervisor I is done for the purpose/s of overseeing, supervising, scheduling, coordinating, and planning site custodial operations during the assigned shift; implementing the district's custodial program for facility upkeep and security through; maintaining attractive facilities; ensuring the availability of required cleaning equipment, tools and supplies; protecting against deterioration of facilities; maintaining facilities for classroom and administrative requirements, including conducting cosmetic building repairs and identifying building maintenance needs; ensuring assignments are completed in a safe, proper and timely manner and direction of assigned custodial workers; supervising and evaluating personnel assigned to the custodian program.

DISTINGUISHING CHARACTERISTICS

This single position class is distinguished from similar jobs by the following characteristics: the Custodian Supervisor I is a position provides direction, supervision, oversight and coordination of custodial operations occurring during evening/night shifts at all school sites. While the position primarily serves during evening and night hours, there are times during the year when the hours may change to daytime such as at special events, or during winter, spring, or summer breaks. The Custodian Supervisor I class differs from the School Plant Supervisor and Custodian Crew Leader positions which are lead classifications in the bargaining unit and spend a significant portion of their assigned hours performing work similar to the work of Custodians and facilitate work coordination and clarification for short term work assignments and coverage. The Custodian Supervisor I differs from the Grounds & Custodial Supervisor which is the class responsible for maintaining clean, sanitary building interiors and attractive exterior grounds, including responsibility for the District's integrated pest management program.

ESSENTIAL JOB FUNCTIONS

- Supervises and evaluates custodial activities and personnel during assigned shift.
- Inspects facilities and grounds for the purpose of planning and scheduling, in coordination with site administrators and custodial staff, needed cleaning and upkeep, and/or for monitoring custodial operations at district sites.
- Assists in the development of long and short range plans/programs for the purpose of ensuring that the District's resources for the custodial program are effectively utilized.
- Assists in the management of a program of custodial equipment maintenance for the purpose of ensuring the availability of required machines, equipment and tools in a safe operating condition.
- Participates in various meeting activities (e.g., staff meetings, training, professional organizations, site custodial crews) for the purpose of receiving and/or conveying information relating to professional requirements, new products and technology, and networking with other professionals in the field.
- Prepares documentation (e.g., schedules, cost and labor estimates, work orders, plans and specifications) for the purpose of providing written support, conveying information, and responding to requests.

CLASSIFIED PERSONNEL**4216.3-11.9**

- Procures equipment, tools, supplies and materials for the purpose of maintaining availability of required items for custodial operations and completing work functions at district sites efficiently.
- Recommends policies, procedures and actions for the purpose of providing direction and making decisions.
- Prepares various documents (e.g., requisitions, time studies, productivity assessments evaluation reports) for the purpose of providing necessary information to State/Federal agencies and appropriate district personnel and/or developing collective bargaining contract specifications and other human resource programs.
- Responds to emergencies relating to site maintenance operations for the purpose of determining and implementing appropriate actions required to resolve reported situation.
- Oversees department activities during assigned shift (e.g., cleaning, minor repairs, scheduled and deferred maintenance) for the purpose of ensuring that the department functions are being provided in a safe and efficient manner for the district's operations.
- Supervises custodial department activities (e.g., cleaning, minor repairs, arranging furniture) for the purpose of ensuring that the custodial services program provides a sanitary, safe and attractive environment in accordance with the various site requirements.
- Performs a variety of personnel functions (e.g., interviewing, hiring, evaluating, training, staffing, scheduling, motivating, supervising) for the purpose of providing an efficient custodial services operation throughout the district.
- Researches rules and regulations (e.g., health, safety, education code, professional standards) for the purpose of ensuring that the custodial services are provided in accordance with established standards.
- Coordinates custodial services with principals, other administrators and site staff as appropriate for the purpose of ensuring the required levels of service are provided within the scope of the custodial functions.
- Performs custodial and set up functions as needed for the purpose of assisting subordinates personnel to accomplish special projects or in unusual circumstances.
- Presents training programs for the purpose of developing staff custodial skills, presenting new techniques and equipment and implementing program standards.
- Supports the Grounds and Custodial Supervisor (e.g., recommending, staffing requirements and operational priorities) for the purpose of assisting with the job functions and responsibilities for supervising programs and custodial personnel for maintaining clean, sanitary building interiors.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.

CLASSIFIED PERSONNEL**4216.3-11.9****JOB REQUIREMENTS – QUALIFICATIONS****KNOWLEDGE, SKILLS AND ABILITIES**

KNOWLEDGE is required to perform algebra and/or geometry; review and interpret highly technical information, write technical materials, and speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: policies and objectives of assigned program and activities; requirements of maintaining school buildings in a safe, clean and orderly condition; health standards and hazards; safety practices and procedures; knowledge of pertinent codes, policies, regulations and/or laws; methods, materials and equipment used in custodial and general maintenance work; safe practices related to cleaning methods and procedures; principles and practices of supervision and training; interpersonal skills using tact, patience and courtesy; record-keeping techniques; school security requirements; oral and written communication skills; inventory methods and practices.

SKILLS are required to perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: administering personnel policies and practices; applying pertinent codes, policies, regulations and/or laws; operating standard custodial equipment and office equipment including utilizing pertinent software applications; planning and managing projects; preparing and maintaining accurate records.

ABILITY is required to schedule a number of activities, meetings, and/or events; often gather, collate, and classify data; and consider a number of factors when using equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and groups; work with data of varied types and purposes; and utilize a variety of job-related equipment. In working with others, problem solving is required to analyze issues and create action plans. Problem solving with data requires analysis based on organizational objectives; and problem solving with equipment is moderate to significant. Specific abilities required to satisfactorily perform the functions of the job include: plan, schedule and oversee custodial activities at multiple sites; estimate time and materials involved with the custodial program; adhere to safety practices, observing and reporting safety hazards and need for maintenance and repair; read, interpret and follow rules, regulations, policies and procedures; estimate and order required custodial supplies and equipment; operate, and train others in the use of, a variety of related machines and equipment; establish and maintain cooperative and effective working relationships with others; train, supervise and evaluate personnel; meet deadlines, schedules and time lines; be attentive to detail; work under time constraints; communicate effectively, providing, understanding, and following oral and written instructions; work independently with little direction.

RESPONSIBILITY

Responsibilities include: working under limited supervision using standardized practices and methods. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

WORKING ENVIRONMENT

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 30% sitting, 35% walking, and 35% standing. The job is performed under minimal temperature variations and some hazardous conditions.

CLASSIFIED PERSONNEL

4216.3-11.9

EXPERIENCE AND EDUCATION

Any combination of education and experience equivalent to graduation from high school and four years of custodial experience in a school or related environment.

REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

CERTIFICATES

California Class C Driver's License; record of driving history issued by the California DMV on its Form H-6 less than 30 days prior to applying for the position.

CONTINUING EDUCATION/TRAINING

None Specified

CLEARANCES

Fingerprint Clearances issued by the California Department of Justice and the Federal Bureau of Investigation (FBI); TB Clearance. Pre-employment physical examination including negative drug screen.

FLSA Status

Non-Exempt

Salary Range

Supervisory

SUPERVISORY EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2013

| Title | 1 | 2 | 3 | 4 | 5 | Annual Work Days |
|--|----------|----------|----------|----------|----------|------------------|
| | Annual | Annual | Annual | Annual | Annual | |
| | Monthly | Monthly | Monthly | Monthly | Monthly | |
| | Hourly | Hourly | Hourly | Hourly | Hourly | |
| RANGE 4 Nutrition Services Supervisor | \$39,146 | \$41,249 | \$43,227 | \$45,523 | \$47,771 | 192 |
| | \$3,262 | \$3,437 | \$3,602 | \$3,794 | \$3,981 | |
| | \$18.82 | \$19.83 | \$20.78 | \$21.89 | \$22.97 | |
| RANGE 5 Food Service Coordinator Custodial Supervisor I | \$47,550 | \$50,072 | \$52,550 | \$54,890 | \$57,875 | 246 |
| | \$3,963 | \$4,173 | \$4,379 | \$4,574 | \$4,823 | |
| | \$22.86 | \$24.07 | \$25.26 | \$26.39 | \$27.82 | |
| RANGE 6 Nutrition Specialist Supv. Transportation Supv. | \$60,622 | \$63,600 | \$66,851 | \$70,238 | \$73,809 | 246 |
| | \$5,052 | \$5,300 | \$5,571 | \$5,853 | \$6,151 | |
| | \$29.15 | \$30.58 | \$32.14 | \$33.77 | \$35.49 | |
| RANGE 7 Grounds and Custodial Supervisor | \$65,472 | \$68,688 | \$72,199 | \$75,857 | \$79,714 | 246 |
| | \$5,456 | \$5,724 | \$6,017 | \$6,321 | \$6,643 | |
| | \$31.48 | \$33.02 | \$34.71 | \$36.47 | \$38.32 | |
| RANGE 8 <i>No classifications currently are allocated at this range.</i> | \$65,752 | \$68,973 | \$72,501 | \$76,176 | \$80,051 | 246 |
| | \$5,479 | \$5,748 | \$6,042 | \$6,348 | \$6,671 | |
| | \$31.61 | \$33.16 | \$34.86 | \$36.62 | \$38.49 | |
| RANGE 9 Maintenance Supervisor Technology Supervisor | \$70,800 | \$74,339 | \$78,056 | \$82,038 | \$86,208 | 246 |
| | \$5,900 | \$6,195 | \$6,505 | \$6,837 | \$7,184 | |
| | \$34.04 | \$35.74 | \$37.53 | \$39.44 | \$41.45 | |

All employees on the Supervisory Schedule are governed by the Personnel Commission's Rules and Regulations for the Classified Service (merit system).

Longevity Benefits

An increment of 2.5% salary for a 12-month, eight hours per-day, full-time employee at the end of 10, 15, 20, 25 and 30 years respectively, of satisfactory service shall be added to the employee's annual salary. The longevity increment for those employees employed less than 12 months or less than eight hours per day will be prorated in accordance with the number of months and hours of regular employment.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2014

BOARD MEETING DATE: August 21, 2014

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: **NEW BOARD POLICY ADMINISTRATIVE REGULATION PROPOSAL, #0410; 4100; 4200.2; 5145.3/AR-2, "REQUEST FOR COMMUNICATION ACCOMMODATIONS"**

EXECUTIVE SUMMARY

District Staff would like to present a new communication accommodation administrative regulation for the Board to consider for adoption. The current board policy, BP 0410; 4100; 4200.2; 5145.3 nondiscrimination policy, does not include administrative regulations covering requests for communication accommodations. BP 0410; 4100; 4200.2; 5145.3/AR-2 should be added, as presented here.

The new administrative regulation will serve as a means for requests for services or other auxiliary aids needed for effective communication to qualified persons who have a hearing, vision, or speech impairment from the public at any district sponsored program, event, or activity.

RECOMMENDATION:

This board policy administration regulation is being presented for first read and will be resubmitted for board action on September 4, 2014.

FUNDING SOURCE:

Not applicable

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0410; 4100.2; 4200.2; 5145.3/AR-2**REQUEST FOR COMMUNICATION ACCOMMODATIONS**

This policy serves as a means for requesting and accessing services or other auxiliary aids needed for effective communication to qualified persons who have a hearing, vision, or speech impairment. Any member of the general public, including parents/guardians, may request other auxiliary aids or services needed for effective communication for any District sponsored program, event, or activity.

Requests under this policy must address only the communication accommodation requested by the applicant and must not address, in any manner, the subject matter or merits of the event sponsored by the district.

PROCESS FOR REQUESTING ACCOMMODATIONS

The process for requesting accommodations is as follows:

1. Requests for accommodations under this policy may be presented on a form or in another written format. Requests must be forwarded to the respective school site administration office or district office within the time frame provided in (3).
2. Requests for accommodations must include a description of the accommodation sought: sign language interpreter, auxiliary aid, or other service needed for effective communication, along with a statement of the impairment that necessitates the accommodation. The request must also include the applicant's contact information, date of the request, date, time, & location of event. The district may, as necessary, require the applicant to provide additional information about the impairment such as the individual's normal method(s) of communication.
3. Requests for accommodations must be made as far in advance as possible, and in order for the district to properly provide the accommodation, the request should be made no fewer than 8 business days before the requested implementation date. If a request is made with fewer than 8 business days' notice, the district may or may not be able to provide the requested accommodation.

RESPONSE TO ACCOMMODATION REQUEST

The district shall respond to a request for accommodation as follows:

1. The district will promptly inform the applicant of the determination to grant or deny an accommodation request. If the accommodation request is denied in whole or in part, the response will be in writing. On request of the applicant, the district may also provide an additional response in an alternative format such as a phone call/voice mail message. The response to the applicant will indicate:
 - a. Whether the request for accommodation is granted or denied, in whole or in part, or an alternative accommodation is granted;
 - b. If the request for accommodation is denied, in whole or in part, the reason therefor;

STUDENTS

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0410; 4100.2; 4200.2; 5145.3/AR-2

- c. The nature of any accommodation to be provided;
- d. The duration of any accommodation to be provided; and
- e. If the response is in writing, the date the response was delivered in person or sent to the applicant.

DENIAL OF ACCOMMODATION REQUEST

A request for accommodation may be denied only when the district determines that:

1. The applicant has failed to satisfy the requirements of this procedure;
2. The requested accommodation would create an undue financial or administrative burden on the district; or
3. The requested accommodation would fundamentally alter the nature of the event, program, or activity.

LEGAL REFERENCE:

EDUCATION CODE

GOVERNMENT CODE